

Corner Bentley Avenue and Glenfield Road
411 Glenfield Rd or 98 Bentley Ave
P O Box 40112, Glenfield
Auckland 0747
Phone: (09) 444 5023
Email: office@glenfieldcommunitycentre.co.nz
Web: www.glenfieldcommunitycentre.co.nz



2019

2019 ROOM HIRE RATE CARD

(Updated January 2019)

Please note:

- All prices include GST
- Refer Terms & Conditions for Cancellation/Amendment policies
- Rooms are bookable in 1 hour blocks (on the o'clock or ½ hour only... i.e. 9am-10am or 2.30-6.30pm).
- There will be **no** half hour bookings – i.e. 9am-10.30am
- The Centre closes at 10.00pm sharp.
- The Centre has a no-alcohol and no-naked flame policy.

STANDARD RATES & COMMERCIAL RATE – for groups or individuals regardless of not-for-profit or charitable status who provide professional services for which they **charge** their participants, clients or students

Rooms 1, 2, \$30.00 per hour	Hall \$40.00 per hour	Rooms 3, 6 \$25.00 per hour
--	---------------------------------	---------------------------------------

COMMUNITY RATE - available to bonafide not-for-profit community groups or organisations, community classes and religious groups who offer **free** community services and **do not charge participants** for their services

Rooms 1, 2, \$22.00 per hour	Hall \$30.00 per hour	Rooms 3, 6 \$17.00 per hour
---------------------------------	--------------------------	--------------------------------

SOCIAL FUNCTIONS/EVENT HIRE: PRICE ON APPLICATION

(e.g. Christening, Wedding, Baby Shower, Birthday*, multi-day hire etc.)

Terms include but are not limited to:

Booking is subject to function type and space available. Non-refundable deposit and/or bond may be required. Full prepayment is required within 7 days of invoice. Social cancellations inside one month are non-refundable.

***Due to restrictions on Centre closing time, noise, heritage status, proximity to other hirers etc. this venue is not suitable as a 'Party Venue' as such, but consideration will be given on an individual basis.**

COMMERCIAL KITCHEN HIRE

\$20.00 per hour

Offices A, B, C, D, E (e.g. for counselling or one-on-one meetings); **H** (specialised use)

See below for furniture designations.

\$15.00 per hour

Approximate seating based on 'lecture style' plan (Tables are trestle tables 1800mm x 750mm)
(Fire and Health & Safety determine capacity seating as noted and must not be exceeded)

Room 1	Seats 40	7 tables	6.8m x 7m	Room 3	Seats 20	5 tables	6.9m x 3.8m
Room 2	Seats 40	7 tables	6.9m x 7m	Mission Hall	Seats 65**	8 tables	14m x 7m
Room 6	Seats 20	5 tables	7m x 4.1m	Office A	Desk & 2 chairs		3.2m x 2.9m
Office E	Desk + 2 chairs		3m x 2.2m	Office C & D	Desk & 2 chairs		3.0m x 2.6m
Office H	Specialised Use (midwife/health clinic etc)			Office B	2-seater couch, occasional chair & table		

** The Mission Hall is licenced for 100 persons however available seating is limited to 65. Arrangements may be made to have your own tables/chairs delivered prior to your event however you will need to liaise with the office.

All Rooms (except Offices B, E & H) contain whiteboards. **Please bring your own pens/erasers.**