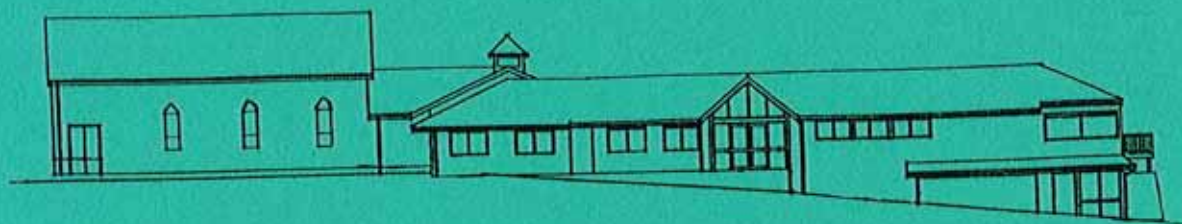


19TH

ANNUAL

REPORT



GLENFIELD COMMUNITY

CENTRE INC. 1996

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THE GLENFIELD COMMUNITY CENTRE

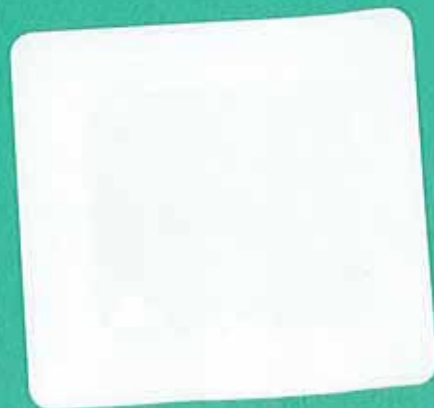
The Glenfield Community Centre is a modern purpose built facility which replaced several small buildings, on the site owned by the Glenfield Anglican /Methodist Church. The historic church has been integrated with the centre and ministerial offices and church counselling rooms are also located in the building.

The centre also includes a self contained Creche which at present operates five mornings a week, and houses our afternoon After School Care programme, a self contained Youth Area which will be available again following our recent appointment of a youth worker.

**The centre has four hire rooms for casual or regular bookings, a small suite suitable for discussion groups or consulting, the Glenfield Clinic of the Plunket Society and offices which are tenanted by community groups such as:
Glenfield Community Facilities Foundation
Te Raki Pae Whenua Te Kohanga Reo
The Health Advocate's Trust**

A Toy Library is open two mornings a week and a Jigsaw Puzzle library is available.

More than fifty community groups hold regular meetings. They include Service Organisations, Parent Support Groups, Craft Groups, Sport Groups, Spiritual Groups, Substance Abuse Support Groups, Coffee Groups and Educational Groups. Local MPs also hold public meetings from time to time.



MISSION STATEMENT

**To provide those in the community not catered for elsewhere
with affordable and appropriate space
and skilled support personnel and resources
in order to enable self determination and responsibility
and to provide a focus and identity
for the Glenfield community.**

PURPOSE

**The purpose of the Community Centre
is to recognise and respond to
the social, cultural, recreational and educational needs
in the community
and to find ways to meet those needs
with specific recognition for those who have least opportunity
to participate in decision making in the community.**

GOALS

**To administer and maintain the Community Centre building
To provide services to families in Glenfield
To be a source of information and referral
To respond to community needs
To be a centre of community activity
To develop and maintain a service to young people in Glenfield
To increase community awareness of the Centre's resources
To be accountable to the community, and funding bodies**

HISTORY

The Centre site, on the corner of Glenfield Rd and Bentley Ave has been owned by the Methodist Church since the early 1900's.

At that time the district was known as Mayfield but it was changed to Glenfield to avoid confusion with Mayfield in the South Island.

In 1915, the community and parish erected in one day a building to be used as a Community Church.

Initially it was used as a church by many denominations until they established their individual places of worship. It also acted as a meeting place for the wider community.

In 1975 the Co-operating Anglican/Methodist Parish of Glenfield, Greenhithe and Albany and a community group held a public meeting to discuss community needs.

In response to an expressed need for a Community Centre the Parish offered their site and the Church building for community use.

Another small building was provided by the Takapuna City Council.

In 1981, A Youth Project building was established on the site also by the Takapuna City Council from Sport and Recreation funds.

After the original T.C.C building was destroyed by fire, the Youth Project vacated their building and it became the Community Centre.

In the late 1980's a long term lease of the site was granted by the Parish and planning for a new purpose built Community Centre began.

The existing centre was again destroyed by fire and replaced by the Council with a temporary building.

In early 1994 the new Centre was finished and occupied.

CHAIRPERSON'S ANNUAL REPORT

The past year has been one of many changes to the structure and operation of the Community Centre.

We were very sorry to lose the services of Wendy Molloy who has been a permanent fixture at the Centre for many, many years. With the appointment of Ken Griffin as Centre Manager we also lost the services of Glynis Anderson, our Treasurer, who had given many years of valuable service to the Centre. The Governance Group wishes both Wendy and Glynis all the best for the future.

The appointment of Ken marked a major change in focus for the Committee. Ken has been given the delegated power to control the day to day operation of the Centre. Ken's initial task was to bring the financial control of the Centre into line and to concentrate on ensuring that the Centre was being used to maximum capacity. Ken has this task well in hand with the accounts now fully computerised and the bookings for the Centre increasing.

Another major change was the formation of a Governance Group to replace the Management Committee as the governing body of the Society. This change was instituted after some 18 months of discussion and consultation and separates the policy setting and overall monitoring of the Centre from the day to day operations.

The building is now complete with the landscaping and signage finally in place. The residents of Glenfield can be very proud of the facility.

On behalf of the Governance Group I wish to thank the staff and volunteers for their dedication and effort in providing a valuable service to the people of our area.

I wish to also thank the members of the Committee for their interest, efforts, patience and understanding during what has been a difficult period in the Centre's history.

The continuing support of the Parish and the North Shore City Council is also acknowledged. Without this support and help the centre would not exist.

THE FUTURE

I have decided that I have reached my "use by date" as Chairperson and will not be standing for re-election at the Annual General Meeting.

I believe that the most important task for the new Governance Group is to publicise the Centre in the wider community and to attract more people on a "drop-in" basis to return to the original concept of the Glenfield Community Centre.

CENTRE MANAGER'S REPORT

As a new employee in this financial year my first task was to acquaint myself with the Centre's philosophy and mission, it's purposes and goals. In addition it was necessary to evaluate the systems, both financial and managerial, that were operative to assess their suitability for our future purposes.

It became apparent that when the Centre was rebuilt, systems that were more appropriate to it's new size were not put in place. The first step to address this need was the purchase of a computerised accounting package.

In addition there were several projects that awaited completion. Outstanding items included the licensing and signage of the building, landscaping of the site and implementation and monitoring of the security system. These are now all resolved.

To comply with certain licensing requirements during unstaffed hours contracts for hireage and tenancy were introduced during the year. The centre is now better protected against consequential loss arising from user's activities.

Another issue that needed careful and considerable attention was the adoption of professional standards and documentation regarding staff employment. This is significantly closer to completion and I am confident that finalisation is in sight.

I am well supported by the staff of the Centre. The Creche Supervisor, the After School Care Supervisor and our Youth Worker have a large degree of autonomy in the conduct of their project and have always acted capably and professionally. Unfortunately I haven't always been able to give them as much support as they might reasonably expect but hope to improve on this in the forthcoming year. The Supervisors have been ably assisted by their support staff.

The Centre is also indebted to it's Community Task Force and Task Force Green workers this year. They have contributed far beyond a reasonable expectation of them, identifying with and committing to our ethos.

The Centre acknowledges the goodwill the user groups have towards us; and in particular wishes to recognise; the Glenfield Community Facilities Foundation, who have given of their time and allowed the use of their van and computer; the Hillcrest Lions, for the donation of a TV / Video; the Garden Club, for their efforts in improving the courtyard gardens; and the Glenfield Toastmasters who also regularly contribute time to Centre projects.

A totally unexpected, yet greatly appreciated donation of furniture and kitchen equipment was made by H. B. Fuller Powder Coatings. Thanks for the support!

Regrettably, this year there has not been enough time to organise any educational courses; nor have we had an active involvement in community programmes. In the coming year we intend to have more Centre based events and to produce a newsletter to help communicate better with our community.

CRECHE REPORT

The creche has had another eventful but successful year. An inspection audit by the Ministry of Education on only the second day of term made sure we were awake and back to speed early.

The roll has been full for the entire year and the waiting list has extended for as long as two months and sometimes longer for under twos. This can be considered an encouraging sign that the service we are providing is recognised as quality by the families of Glenfield. However as many parents must wait to place their children in the creche; an investigation into providing an afternoon session has begun. It seems that if we can arrange the staffing and parent helps such sessions would be successful. More investigation will be done in the forthcoming year.

The staff led by our Supervisor, Jill Douglas, have shown great commitment in caring for the children and providing a wide ranging fun and educative program. Regrettably, although there have been some willing mother helps it has been a little difficult to fill the roster and maintain a quorum for support meetings from time to time.

Early in the year we held a social/fundraising mulled wine evening which was attended by about thirty people. Representatives from Ed-ex and from Wheelers who donated some books which we greatly appreciate also attended.

During the year quite a lot of equipment was purchased from our fundraising income and the centre provided us with additional heaters. We are still planning construction of a pergola and the laying of a concrete pad with the assistance of the Roundtable and Lions service clubs. These projects have not advanced as far as we had hoped but we expect the coming year will see their completion.

In September we provided work experience for a TOPPS student and benefited in return by the extra pair of hands available. As usual our Christmas party was very successful and Santa was extremely popular. Around this time hearing and vision testing took place and Photolife helped our fundraising.

As the creche has three qualified staff we satisfy the new Ministry of Education higher level criteria and recent funding has reflected this. During the year Soudy continued studying towards gaining her qualifications and other staff members attended professional development courses.

We are very grateful to Bosch for the donation of an iron recently. Other equipment on the 'to get' list is a replacement washing machine and a ceiling fan. We intend to attend to this early in the forthcoming year.

At the very end of the year we learned that the Creche's longest serving staff member Margaret Columb would be leaving after working almost fourteen years for us. We would like to thank her for all her efforts in that time and wish her all the best for the future. Jennifer Boyd will be the new Assistant Supervisor.

AFTER SCHOOL CARE REPORT

It has been a difficult year for the After School Care programme. Our supervisor Wendy Brown has unfortunately been in ill health this year. She is now well on the road to recovery and we hope she enjoys better health in the forthcoming year. Luckily, we were capably served by our relieving supervisors and in fact all the staff worked with a pleasing commitment and dedication to the programme.

Unfortunately the need to use so many relief staff was not easy on the budget and this is reflected in the accounts. As usual, after staff expenses the greatest cost incurred was the transportation of the children to the centre. An investigation into means of reducing this proved inconclusive and will need to be revisited.

In August some funds were raised by raffles and conducting a sleep-over at the Centre. All the children and many of the parents thought it was a huge success so despite the staff losing sleep we expect to repeat the event in the coming year. We are grateful to Georgie Pie for sponsoring dinner and McDonald's for breakfast.

About ten children are cared for each day and our total roll has been around 25 for most of the year although the beginning of each term has been quieter. We decided to charge a slightly more expensive daily rate than weekly rate.

Around Christmas time the children made photo frames; we put their photos in them and then sold them back to their parents as a fund-raiser. Once again we had a successful Christmas party.

In March we organised a pool party. All the children went to the supervisor's house for a swim and afternoon tea. This was great fun and we might repeat it this summer.

We sometimes went to McDonald's to use the playground or to the library to assist the children find information for their school projects.

In May we had a special fund-raising day at the Y.M.C.A. to whom we are very grateful for allowing us to use their stadium and equipment. We'd also like to thank all the volunteers who dressed as clowns and helped entertain the children.

The \$2 Shop and P.S.M. Holdings helped us during the year by donating raffles prizes and the Toy Library donated us some games. Thanks a lot.

Towards the end of the year we applied for an equipment and training grant from the Glenfield Community Board. To our great pleasure we were granted \$1,000 which we will use for games, art and craft supplies and to cover the costs of staff First Aid Certification courses.

The indications are that next year will be even more enjoyable than this year for the children as the range of equipment they can use increases. Also growth in the roll close to year-end is an encouraging sign.

YOUTH REPORT

In September 1995, we were advised by the New Zealand Lottery Grants Board that our application for a grant for a youth worker's wage subsidy had been successful and could be picked up at any time in the forthcoming two years.

About the same time the finalisation of the accounts for a previous youth project was complete and we received the net surplus which would allow us to fund the other costs of supporting a new youth worker.

For several months we considered how best to deliver services to the youth of Glenfield and finally decided that we wanted to build foundations on which continuing programs could be based.

OBJECTIVES

We would ask our youth worker to establish regular meetings to ensure that a forum was available for youth to communicate their needs to service providers who could advise of existing options.

In addition services which are not currently available but are needful for youth health and well-being were to be investigated for future initiation.

It was always our intention that, whilst we recognised 'at-risk' youth as having more pressing needs, we should provide and advocate for all youth including those successfully achieving in society.

ACHIEVEMENTS

Early in 1996 we started advertising for our worker and found it quite difficult to fill as we needed a person who was experienced enough in the area to require minimal training or supervision to get the project up and running.

However, early in May we fortunate to employ Andrew Lambourn, who had significant previous experience in both health and youth work. Our first task for him was to establish his contacts with local schools; regional service providers; government departments and local youth generally.

Andrew soon identified a need to conduct parent education programmes aiming to bridge the gap between generation attitudes to and awareness of such issues as alcohol, drugs and tobacco and the need to foster better communications within the families of young people. Another need he is currently addressing is the general lack of training available for young people in preparation of CVs and for the interview process.

Andrew has been assisting in the Glenfield college anti drunk driving sessions and we have every confidence that in the forthcoming year he will initiate more programmes and activities on the behalf of local youth.

GLENFIELD COMMUNITY TOY LIBRARY ANNUAL REPORT

The Toy Library has had a year of change, challenge and consolidation. In July a group of people who were thinking about starting another library in the area approached the Community Centre which proposed that we consider taking over the management of the existing library. A new committee was formed and the library has since taken new directions.

Our aims have been to provide a greater selection of new quality educational pre-school toys and puzzles and to implement better internal controls and systems. Weekly rentals have been replaced by six monthly subscriptions, reducing the number of financial transactions and associated risks to petty cash.

The number of toys a member can borrow per session has been limited. This has enabled a greater range of toys to be spread amongst the 50 members.

Fees have been established if toys are returned overdue, unclean or with pieces broken or missing. (A subtle form of fund-raising!)

Our move to Room 6 has been really successful. The extra cupboard space has been excellent and the room has helped to establish our own identity.

We had an extremely intensive Stock Take in January, sorting out stock that was damaged, incomplete or inappropriate. The committee put in many long hours to ensure that when we started in the new year many of the old problems had gone.

We were successful in receiving grants from the Toy Library Federation of New Zealand (\$2,500) and the New Zealand Lotteries Grants Board (\$2000). The Glenfield Community Board Discretionary Fund approved a grant of \$1000 which was received in July 1996. Our Income and Expenditure Report for this period shows that \$4709.11 has been spent in toy purchases.

Fund-raising events included the selling of some educational puzzles, a stall at the Plunket Gala Day held at the Community Centre, and a Garage Sale of some of the older and inappropriate stock that we had. Fund-raising will be more aggressive in the next year as time becomes available, with our attention being not so heavily devoted to the internal issues that have faced us this year.

We currently have a membership of 48 families, servicing the needs of 77 pre-school children. The waiting list continues to grow, currently at 25 families. New members are invited to join the library when new toy purchases have provided the correct ratio required between toys/family, or when existing members resign. This is constantly under review.

We thank the Community Centre for their support and encouragement to this volunteer community project, and look forward to a continuing supportive relationship in the future.

1995 - 96

ACCOUNTS

Statement of Accounting Policies

General Accounting Policies

The measurement base adopted is that of historical cost.
Reliance has been placed on the fact that the society is a going concern.
Accrual accounting is used to match expenses and revenues.

Particular Accounting Policies

The following particular accounting policies which materially affect the measurement of result and financial position have been applied.

Fixed Assets and Depreciation

Fixed assets are stated as follows:

Building	Current insured replacement value
Furniture & Fittings	Current insured replacement value plus recent purchases.
Computer Equipment	Prior year purchases have been expensed. Only current year purchases have been stated.

No Depreciation has been calculated. This policy will be reviewed in the forthcoming fiscal year.

Goods and Services Tax

Goods and Services Tax has been excluded from all applicable transactions. Goods and Services Tax outstanding at balance date is disclosed in the Balance Sheet.

Differential Reporting

The society is a qualifying entity within the New Zealand Society of Accountants Differential Reporting Framework, as it meets all criteria. Advantage has been taken of the reporting exemptions available within the Differential Reporting Framework.

Taxation

The Society is recognised by the Inland Revenue Department as a charity and as such is exempt from Income Tax

Changes in Accounting Policy

The accounting basis was changed from that of receipts and payments to income and expenditure during this fiscal period. In addition accrual accounting was introduced and provision accounts were created for associated labour costs.

Land & Buildings

The society has a long term non-commercial lease over the land on which the building is sited.
There has been no Government Valuation of the buildings to date.

Auditors Report

To the Reader's of the financial report of the Glenfield Community Centre
I have audited the financial report contained herein. The financial report provides information relating to the past financial performance of the Centre and its financial position as at 30.6.96. This information is stated in accordance with the accounting policies set out on page

Management Committee's Responsibilities

The Management Committee is responsible for the preparation of a financial report which fairly reflects the financial position of the Glenfield Community Centre as at 30.6.96 and of the results of operations ended 30.6.1996.

Auditor's Responsibilities

It is my responsibility to express an independent opinion on the financial report presented by the Management Committee and report my opinion to you.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. It also includes assessing:

- the significant estimates and judgments made by the Management Committee in the preparation of the financial report.
- whether the accounting policies are appropriate to the Club's circumstances, consistently applied and adequately disclosed.

I conducted my audit in accordance with generally accepted auditing standards in New Zealand except that my work was limited as explained below. I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial report.

Other than in my capacity as auditor I have no relationship with or interest in the Glenfield Community Centre.


My opinion is limited in respect of control over receipts from After School Care, Crèche and general fundraising activities and there are no practical audit procedures to determine the effect of this limited control.

In this respect alone I have not obtained all the information and explanations that I have required.

In my opinion the financial report contained herein fairly reflects the financial position of the Glenfield Community Centre as at 30th June 1996 and the results of its operations for the year ended on that date.

My audit report was completed on 8th August 1996 and my qualified opinion is expressed as at that date.

8. 8. 96
Takapuna


C.M. Robinson A.C.A.
Chartered Accountant

1995 - 1996
END OF YEAR ACCOUNTS
CENTRE ACCOUNT

	1995 - 96	1994 - 95
Income		
Casual Room Hire	\$3,302.52	\$119.92
Regular Room Hire	\$12,179.54	\$8,582.79
Tenancy	\$16,591.77	
Storage	\$1,950.00	
Sales & Fundraising	\$132.62	\$867.44
Photocopying	\$1,848.86	\$833.85
Wage Recoveries	\$4,177.25	\$11,853.79
Donations	\$449.89	\$529.50
Roundings & Misc	\$0.03	\$48.27
Contra Income	\$2,828.34	\$35,419.53
Total Centre Income	\$43,460.82	\$58,255.09

Note 1

Expenses		
Sales Expenses		
Advertising	\$277.73	\$199.77
Cleaning & Grounds	\$748.33	
Costs of Fundraising		\$3,240.18
Repairs & Buildings	\$2,774.50	\$1,276.36
Consumables	\$1,369.75	\$572.13
Photocopier Supplies	\$786.77	\$260.00
Total Sales Expenses	\$5,957.08	\$5,548.44

Personnel Expenses		
Wages & Salary	\$33,376.00	\$43,591.38
P A Y E	\$11,105.79	\$11,484.70
Holiday Pay	\$5,711.96	\$3,209.61
A C C Levy	\$880.09	\$873.69
Total Personnel Expenses	\$51,073.84	\$59,159.38

Administration Expenses		
Insurance	\$2,152.21	\$1,414.10
Alarm Monitoring	\$679.50	
Light & Power	\$3,919.58	\$3,804.41
Postage	\$128.89	
Publicity, Printing & Stationery	\$979.01	\$1,212.82
Rates	\$2,176.51	\$3,478.71
Telephone & Tolls	\$2,235.65	\$1,623.79
Audit	\$300.00	
Sundry	\$165.54	\$795.99
Open Day & Entertaining	\$469.34	\$147.78
Subs and Course Expenses	\$41.11	
Contra Expenses	\$2,828.34	\$35,438.32
Total Admin Expenses	\$16,075.68	\$47,915.92

Total Centre Expenses	\$73,106.60	\$112,623.74
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CENTRE RESULT	Loss	\$29,645.78	Loss	\$54,368.65
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1995 - 1996
END OF YEAR ACCOUNTS
CRECHE ACCOUNT

	1995 - 96	1994 - 95
Income		
Fees	\$30,598.99	\$24,514.96
Reimbursements	\$10.71	
Contra Income		\$1,172.11
Total Creche Income	\$30,609.70	\$25,687.07

Expenses

Sales Expenses		
Advertising	\$74.37	\$34.37
Cleaning & Grounds	\$106.00	
Consumables	\$353.86	\$817.44
Petty Cash	\$576.87	\$551.14
Photocopying	\$160.85	
Repairs & Maintenance	\$269.34	\$215.21
Total Sales Expenses	\$1,541.29	\$1,618.16

Personnnel Expenses

Wages & Salary	\$41,654.22	\$42,413.71
P A Y E	\$12,534.59	\$12,068.64
Sick Pay	\$1,358.55	\$1,366.20
Holiday Pay / Provision	\$8,648.70	\$4,028.02
A C C Levy	\$1,219.21	\$799.70
Training	\$345.92	
Total Personnel Expenses	\$65,761.19	\$60,676.27

Administration Expenses

Equipment	\$923.58	\$307.46
Memberships & Miscellaneous	\$141.33	
Rent	\$2,133.34	
Stationery & Postage	\$202.60	\$13.00
Telephone & Tolls	\$870.79	\$920.03
Contra Expense		\$1,172.11
Total Admin Expenses	\$4,271.64	\$2,412.60

Total Creche Expenses	\$71,574.12	\$64,707.03
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CRECHE RESULT	\$40,964.42	\$39,019.96
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WAGE RECOVERIES	\$40,111.50	\$38,647.49
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NET	Loss \$852.92	Loss \$372.47
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1995 - 1996

END OF YEAR ACCOUNTS

AFTER SCHOOL ACCOUNT

	1995 - 96	1994 - 95
Income		
Fees	\$24,456.91	\$29,069.38
Fundraising	\$443.80	
Wage Recoveries	\$0.00	\$64.90
Contra Income	\$4.55	\$97.21
Total A.S.C. Income	\$24,905.26	\$29,231.49

Expenses

Consumable Expenses

Advertising		\$61.67
Food	\$395.70	\$397.49
Petty Cash	\$576.99	\$887.26
Photocopying	\$113.17	\$8.94
Total Consumable Expenses	\$1,085.86	\$1,355.36

Personnel Expenses

Wages & Salary	\$13,900.46	\$15,567.06
P A Y E	\$3,991.64	\$3,094.92
Sick & Relief Pay	\$434.45	\$303.64
Holiday Pay	\$1,324.45	\$1,467.70
A C C Levy	\$370.21	
Training		
Total Personnel Expenses	\$20,021.21	\$20,433.32

Administration Expenses

Equipment	\$222.22	
Rent	\$2,133.34	
Taxis	\$4,071.00	\$4,918.59
Contra Expenses	\$4.55	\$97.21
Total Admin Expenses	\$6,431.11	\$5,015.80

Note 3

Total A.S.C. Expenses

	\$27,538.18	\$26,804.48
A.S.C. RESULT	Loss \$2,632.92	Loss -\$2,427.01

1995 - 1996
END OF YEAR ACCOUNTS
YOUTH ACCOUNT

	1995 - 96	1994 - 95
Income		
Fees	\$0.00	\$0.00
Fundraising	\$0.00	\$0.00
Total Youth Income	\$0.00	\$0.00

Expenses

Consumable Expenses		
Advertising	\$212.43	
Petty Cash		
Total Consumable Expenses	\$212.43	\$0.00

Personnnel Expenses

Wages & Salary	\$1,961.60	
P A Y E	\$1,238.40	
Sick & Relief Pay		
Holiday Pay	\$192.00	
A C C Levy	\$48.16	
Vehicle Allowance		
Total Personnel Expenses	\$3,440.16	\$0.00

Administration Expenses

Rent	\$96.00	
Stationery & Office Supplies	\$35.78	
Phone	\$299.67	
Total Admin Expenses	\$431.45	\$0.00

Total Youth Expenses	\$4,084.04	\$0.00
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YOUTH RESULT	\$4,084.04	\$0.00
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Wage Recoveries	\$3,440.16	
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NET RESULT	Loss	\$643.88	\$0.00
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1995 - 1996
END OF YEAR ACCOUNTS
TRUST ACCOUNT

	1995 - 96	1994 - 95
Income		
Fundraising	\$0.00	
Interest (All Accounts)		
Total Trust Income	<u>\$0.00</u>	<u>\$0.00</u>
Expenses		
Bank Charges (All Accounts)		
Building Maintenance	\$1,841.20	
Professional Services	\$112.00	
Total Trust Expenses	<u>\$1,953.20</u>	<u>\$0.00</u>
TRUST RESULT		
Loss	<u>\$1,953.20</u>	<u>\$0.00</u>

1995 - 1996
END OF YEAR ACCOUNTS
CRECHE FUNDRAISING ACCOUNT

	1995 - 96	1994 - 95
Income		
Fundraising	\$1,624.04	\$1,743.33
Total Creche Funding Income	<u>\$1,624.04</u>	<u>\$1,743.33</u>
Expenses		
Costs of Fundraising	\$237.30	\$592.43
Consumables	\$38.00	
Admin Costs & Misc	\$55.20	\$46.07
Equipment	\$1,394.57	\$203.03
Total Creche Funding Expenses	<u>\$1,725.07</u>	<u>\$841.53</u>
CRECHE FUNDING RESULT		
Loss	<u>\$101.03</u>	<u>Excess</u>
		<u>-\$901.80</u>

1995 - 1996
END OF YEAR ACCOUNTS
BUILDING ACCOUNT

	1995 - 96	1994 - 95
Income		
Fundraising - Sausage Sizzles		\$1,143.78
Fundraising - Other		\$2,564.02
Donations		\$1,000.00
Miscellaneous		\$20.00
Total Building a/c Income	\$0.00	\$4,727.80
Expenses		
Costs of Fundraising S/Sizzles		\$90.63
Costs of Fundraising Other		\$343.60
Miscellaneous		\$77.63
Building Expenses		\$389.23
Total Building a/c Expenses	\$0.00	\$901.09
BUILDING A/C RESULT	\$0.00 Excess	-\$3,826.71

1995 - 1996
END OF YEAR ACCOUNTS
TOY LIBRARY ACCOUNT

Note 15

	1995 - 96	1994 - 95
Income		
Rentals & Memberships	\$1,681.47	\$2,190.70
Fundraising	\$270.22	\$103.55
Refunds		\$55.75
Overdue Fines	\$37.78	
Total Library Income	\$1,989.47	\$2,350.00
Expenses		
Consumables & Cleaning	\$96.36	
Toy Library Federation Expenses	\$217.78	\$45.00
Toy & Puzzle Purchases	\$4,602.92	\$1,679.57
Equipment	\$654.12	
Repairs & Maintenance	\$7.07	\$127.90
Photocopying	\$57.08	\$56.19
Stationery & Postage	\$423.72	\$128.55
Telephone & Tolls	\$47.26	
Total Toy Library Expenses	\$6,106.31	\$2,037.21
Total Toy Library Operation	\$4,116.84	-\$312.79
NZ Lottery Youth Grant	\$2,000.00	
Toy Library Federation Grant	\$2,500.00	
TOY LIBRARY RESULT	Excess -\$383.16 Excess	-\$312.79

1995 - 1996
END OF YEAR ACCOUNTS
SUMMARY OF ALL OPERATIONS

		1995 - 96		1994 - 95
		TOTAL		TOTAL
CENTRE	Loss	\$29,645.78	Loss	\$54,368.65
CRECHE	Loss	\$852.92	Loss	\$372.47
AFTER SCHOOL CARE	Loss	\$2,632.92	Excess	-\$2,427.01
YOUTH	Loss	\$643.88		\$0.00
TRUST	Loss	\$1,953.20		\$0.00
CRECHE FUNDRAISING	Loss	\$101.03	Excess	-\$901.80
BUILDING A/C		\$0.00	Excess	-\$3,826.71
TOY LIBRARY	Excess	-\$383.16	Excess	-\$312.79
Result	Loss	\$35,446.57	Loss	\$47,272.81

NON-TRADING

INTEREST (ALL A/CS)		\$3,268.71		\$343.91
BANK CHARGES (ALL A/CS)		\$113.85		\$29.62
SALE OF SHARES		\$0.00		\$3,512.00
DEPRECIATION		\$0.00		\$0.00
NORTH SHORE CITY GRANT		\$31,520.00		\$31,520.00
Result	Excess	-\$34,674.86	Excess	-\$35,346.29

EXTRA-ORDINARY INCOME

PRIOR YEAR ROOM HIRE	\$1,180.00	Note 4
PRIOR TEAR TENANCY	\$8,720.00	\$5,072.83 Note 1
OLD YOUTH PROJECT WASH-UP	\$5,975.30	Note 5
CRECHE 94/95 INCOME	\$460.00	Note 6
GST REFUND		\$40,752.67 Note 7
CONTRIBUTIONS TO BUILDING		\$17,500.00 Note 8

EXTRA-ORDINARY PAYMENTS

GCC 94/95 LIABILITIES	\$551.11	Note 9
CRECHE 94/95 LIABILITIES	\$6,557.69	Note 10
ASC 94/95 LIABILITIES	\$4,706.05	Note 11
OLD BUILDING FUND WASH-UP	\$93.10	Note 12
BUILDING RETENTION REPAID	\$1,000.00	Note 13
LANDSCAPING	\$6,001.87	Note 14
Result	Loss	\$2,574.52 Excess
		-\$63,325.50

TRSFER TO BALANCE SHEET	Loss	\$3,346.23	Excess	-\$51,398.98
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YEAR END BALANCE SHEET

1995 - 96

1994 - 95

Assets

Society Funds

Accumulated Fund : Centre	\$1,021,295.50	\$1,016,028.66
Accumulated Fund : Creche	-\$891.83	\$3,950.25
Accumulated Fund : A.S.C	-\$4,507.68	-\$5.33
Accumulated Fund : Trust	\$27,701.66	\$17,500.00
Accumulated Fund : Youth	\$5,331.42	\$0.00
Accumulated Fund : Building	\$1,074.58	\$6,166.26
Accumulated Fund : Toy Library	\$882.35	\$499.19
G.C.B. GRANT - UNALLOCATED	\$1,000.00	
N.S.C. GRANT - UNALLOCATED		
MIN OF ED GRANT - UNALLOCATED		
YOUTH GRANT - UNALLOCATED	\$9,059.84	
Society Net Worth	\$1,060,945.84	\$1,044,139.03

Fixed Assets

BUILDING	\$893,010.00	\$893,010.00
FURNITURE & FITTINGS	\$103,999.56	\$100,000.00
COMPUTER EQUIPMENT	\$595.00	
Total Fixed Assets	\$997,604.56	\$993,010.00

Current Assets

04 CRECHE A/C	\$235.00	\$0.00
00 OLD CRECHE A/C	\$3,986.89	\$5,814.18
00 CRECHE FUNDING A/C	\$235.43	\$350.12
00 CRECHE HIT A/C	\$0.00	-\$4.49
00 CENTRE A/C	\$1,240.16	\$23,064.26
01 TRUST A/C	\$281.16	\$27,500.00
63 CENTRE INVEST A/C	\$37,251.45	\$0.00
02 A.S.C A/C	\$1,348.53	\$2,831.29
64 TRUST INVEST A/C	\$20,469.41	\$0.00
03 YOUTH A/C	\$12,325.19	\$0.00
00 BUILDING A/C	\$0.00	\$1,167.68
50 TOY LIBRARY A/C	\$278.43	
01 TOY LIBRARY A/C	\$135.20	\$499.19
DEBTORS	\$356.54	
Total Current Assets	\$78,143.39	\$61,222.23

TOTAL ASSETS	\$1,075,747.95	\$1,054,232.23
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YEAR END BALANCE SHEET

1995 - 96

1994 - 95

Liabilities

Current Liabilities

GST CLEARING	-\$49.52	
ACCRUALS	\$5,621.06	
GST INCOME	\$9,163.30	\$19,096.32
GST EXPENSE	-\$3,572.40	-\$9,003.12
PROV. FOR TAX	-\$9.95	
PROV. FOR A.C.C.	\$585.36	
PROV FOR HOLIDAY PAY	\$2,825.01	
PROV. FOR TRAINING	\$239.25	
Total Current Liabilities	\$14,802.11	\$10,093.20

Society Equity	\$1,060,945.84	\$1,044,139.03
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LOANS BY G.C.C	-\$1,411.18	
LOANS BY A.S.C	-\$2,659.68	
LOANS BY TRUST	\$252.27	
LOANS BY YOUTH	\$3,818.59	
LOANS BY BUILDING		
LOANS BY CRECHE		
Net Loans	\$0.00	\$0.00

Notes to the Financial Accounts

For the year Ended 30th June 1996

- Note 1 : In 1994/95 Tenancy was calculated on a pro rata cost basis after the year's accounts were finalised. At that time the accounts were kept on a receipts & expenditure basis so no accruals were made. The value received is brought into the accounts as extra-ordinary income in the current year
- Note 2 : The Creche proportion of tenancy costs was \$2737.96 in 1994/95 (Excl G.S.T)
- Note 3 : The After School Care proportion of tenancy costs was \$2723.96 in 1994/95 (Excl G.S.T)
- Note 4 : Debtors were not accrued in 1994/95 because of the accounting basis. This amount represents the outstanding amount due for room hire at that end of the fiscal period.
- Note 5 : The Youth Project was largely autonomous in prior years. The accounts were kept and audited separately. When the project was wound up the cash reserves after liabilities were met were transferred to the Centre.
- Note 6 : This represents the recovery of the After School Care's pro-rata proportion of the Creche telephone expense
- Note 7 : Certain G.S.T recoveries were allowed by the I.R.D. after the 1993/94 fiscal period was finalised.
- Note 8 : The parish contribution to building costs was received after the 1993/94 fiscal period ended.
- Note 9 : Creditors were not accrued in 1994/95 because of the accounting basis. This amount represents the G.S.T. liability the Centre had at the end of the fiscal period.
- Note 10 Creditors were not accrued in 1994/95 because of the accounting basis. This amount represents the G.S.T. liability the Creche had at the end of the fiscal period.
- Note 11 Creditors were not accrued in 1994/95 because of the accounting basis. This amount represents the various liabilities the A.S.C had at the end of the fiscal period.
- Note 12 The building account was finalised and transferred into the Centre accounts during the fiscal period
- Note 13 Creditors were not accrued in 1994/95 because of the accounting basis. This amount records the repayment of the amount retained in previous fiscal periods.
- Note 14 Under an agreement made with North Shore City Council the Centre contributed this amount to landscaping costs they incurred. As the centre does not own title to the land and this is a one-off cost it has been recorded as an extra-ordinary expense.
- Note 15 For the latter and greater part of the fiscal year the Toy Library operated their accounts autonomously. In the forthcoming fiscal year complete financial autonomy will be granted and their account written out of the books.

1995 - 96

END OF YEAR ACCOUNTS STATEMENT OF CASH FLOWS

	1995 -96	1994 -95
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash was provided from:		
Room Hire	\$15,125.52	\$8,702.71
Tenancy	\$12,229.09	
Storage	\$1,950.00	
Sales & Fundraising	\$4,234.91	\$7,199.78
Wage Recoveries	\$4,177.25	\$11,918.69
Fees	\$54,664.78	\$53,584.34
Donations	\$449.89	\$1,529.50
Rentals & Membership	\$1,681.47	\$2,190.70
Extra-ordinary	\$9,900.00	\$5,072.83
Sundry & Net GST	\$5,579.95	\$10,217.22
	\$109,992.86	\$100,415.77
Cash was applied to:		
Sales Expenses	\$11,234.37	\$9,721.52
Personnel Expenses	\$136,608.92	\$140,268.97
Administration Expenses	\$27,304.10	\$21,179.55
Extra-ordinary	\$11,354.85	\$171,170.04
	\$186,502.24	
NET CASH FLOW FROM OPERATING ACTIVITIES	\$76,509.38	\$70,754.27
CASH FLOW FROM INVESTING ACTIVITIES		
Cash was provided from:		
Interest	\$3,268.71	\$343.91
Sale of Shares		\$3,512.00
	\$3,268.71	\$3,855.91
Cash was applied to:		
Bank Charges	\$113.85	\$29.62
Purchase of Fixed Assets	\$5,594.56	\$29.62
	\$5,708.41	
NET CASH FLOW FROM INVESTING ACTIVITIES	\$2,439.70	-\$3,826.29
CASH FLOW FROM FINANCE ACTIVITIES		
Cash was provided from:		
Wage Grants	\$52,611.50	\$38,647.49
Equipment Grants	\$5,500.00	
Non-Specific Grants	\$31,520.00	\$31,520.00
Contributions to Fixed Assets		\$17,500.00
Extra-Ordinary		\$40,752.67
Projects Wound-up	\$5,882.20	\$95,513.70
		\$128,420.16
Cash was applied to:		
	\$0.00	\$0.00
NET CASH FLOW FROM FINANCE ACTIVITIES	-\$95,513.70	-\$128,420.16
NET CASH FLOW FROM ALL ACTIVITIES	-\$16,564.62	-\$61,492.18
OPENING CASH BALANCE	-\$61,222.23	\$269.95
CLOSING CASH BALANCE	-\$77,786.85	-\$61,222.23

INFORMATION ABOUT SITE GROUPS

THE PARISH & THE COMMUNITY CENTRE

For nearly twenty years the Anglican and Methodist churches have worked in active partnership with the Glenfield Community Centre, in a variety of ways.

As a commitment to community development, the church has given rent-free use of the land on which the Community Centre stands for at least the next 33 years.

Members of the church have served on the Community Centre's governing body helping to establish the ethos of the Centre and set directions for the future.

More recently, the worship centre on the site was renovated and re-established as part of the new building project. This continues a church and community partnership in Glenfield dating back to 1915 (and earlier). It is the church's intention that the worship centre should find appropriate community use during the week, as well as Sunday mornings.

But the church's hope is not simply for a continuation of what has worked well in the past. A changing world brings new challenges. One important place for the church to be is alongside the Community Centre so that together, in partnership, we can discern the most helpful ways to serve the community in the years ahead.

A history of the church that was "built in a day" and a sequence of photographs of its construction on the corner of Bentley Ave and Glenfield Rd is on permanent display in the foyer of the worship centre (enter through the upper carpark doors of the Community Centre).

ROYAL NEW ZEALAND PLUNKET SOCIETY

Plunket provides a child and family health service free to all New Zealand families with children under five. Nursing staff, supported by local volunteers work alongside parents and caregivers to offer health care and practical help for children and their families.

Parents with new babies receive home visits from a Plunket nurse and can later take their children to a clinic for health checks. Plunket also offers parenting education courses and support services and promote health and safety. Nurses work in partnership with volunteer members to support new mothers groups.

Plunket believes from the very first ride your child should always travel in a correctly sized car seat and provides car seats at a low rental. As young children can get hurt easily, Plunket has information and education programmes that can help to keep your child safe. Information about immunisation is also available.

The Glenfield Plunket Nurse is in attendance at the clinic on Wednesdays from 10 a.m. to 4 p.m.; on Thursdays from 8.30 a.m. to 4 p.m.; and on Fridays from 8.30 a.m. to 12 noon. Home visits are scheduled during the rest of the week.

GLENFIELD CLINIC

Room 4

Glenfield Community Centre

Ph: 444 - 8479

TE RAKI PAE WHENUA TE KOHANGA REO LOCAL TINO RANGATIRATANGA UNIT

Our objectives are to implement National Te Kohanga Reo Trust Tino Rangatiratanga training and administration policies and to advance the cause of Te Kohanga Reo.

We provide culturally appropriate whanua based training (whakapakari) and administration support to six Te Kohanga Reo in our area.

We support Te Kohanga Reo whanua in the district to maintain the operational details of their charter or Code of Practice with the National Te Kohanga Reo Trust.

We promote the welfare of its Te Kohanga Reo whanua members by upholding their collective goals and ensuring collective whanua decision making.

We foster information and communication links with Mana Iwi and resource agencies.

We confirm the establishment of local iwi based Tino Rangatiratanga Units with these values to further the objects of the National Te Kohanga Reo Trust Incorporated.

GLENFIELD OFFICE

Room 26

Glenfield Community Centre

Ph: 443 - 7098

GLENFIELD COMMUNITY FACILITIES FOUNDATION

We are an incorporated community organisation committed to the Glenfield area and its residents and workers. We believe all sectors and groups in the community will benefit from the coordination and promotion of local events and activities, and the promotion of the resources and facilities of the area.

In September 1991, a public meeting was held introducing the concept and benefits of an organisation such as this to Glenfield. Founding members were elected in November, and a full-time worker employed in May 1992.

The major aims of the Foundation are to promote the identity of Glenfield and to support, co-ordinate and promote community and recreational activities and initiatives within the local area.

OBJECTIVES

To promote the community's identity and encourage community involvement.

To be a resource of information, skills, & knowledge.

To increase awareness of the community's facilities.

To co-ordinate activities and provide links between groups in the community.

To provide public forum opportunities for others' initiatives and ideas.

To assist or liaise with other groups' events where appropriate.

CURRENT INITIATIVES

To facilitate community events such as: Fun in the Park, Concerts, Picnics, the Glenfield Community Fun Walk, and a summer programme of events.

To assist the development of the Glenfield Community Network, the Glenfield Youth Council, and the Glenfield Emphysema Support Group.

To assist other groups with promotions and developments.

To represent Glenfield on the North Shore Safer Communities Committee.

To develop a historical resource of Glenfield.

We welcome sponsorship of and volunteer helpers at community events.

GLENFIELD OFFICE

Room 24

Glenfield Community Centre

Ph: 443 - 3756

HEALTH ADVOCATES TRUST

Health Advocates Trust is independent of service providers and of purchasers and is contracted to the Director of Advocacy; from the Office of the Health and Disability Commissioner, to provide advocacy to all Health and Disability consumers. All communications are confidential to Health Advocates Trust and the service is FREE.

MISSION STATEMENT

To promote and uphold the rights of health and disability service consumers by empowering them through advocacy.

The services offered by the advocacy service are: to empower consumers to voice their concerns; to support consumers in upholding their rights according to the Health and Disability Services Consumer Code of Rights; to help consumers understand the health system and communicate with health and disability service providers; and to support and assist consumers through all stages of complaints process. Consumers and their whanau/family may contact the Advocacy Service directly or staff may contact the Advocacy Service on their behalf with their permission.

GLENFIELD OFFICE

Room 25

Glenfield Community Centre

Phone 441 - 9001

CENTRE INFORMATION

1995 - 96 COMMITTEE

Graeme Wright	Chairman	Nancy Pulfer	
Bruce Powell	Deputy	Stuart Hight	
Tony Stroobant		Anne Batten	
Chris Richards		Ken Griffin	Secretary/Treasurer
Sandy Newton		Jill Douglas	Creche Supervisor
Jennifer Simpson		Wendy Brown	A. S. C. Supervisor

ADDRESS

Cnr Bentley Ave & Glenfield Rd
Glenfield

P. O. Box 40 - 112
Glenfield

Phone/Fax 444-5023

REGULAR USER GROUPS

A A Glenfield	21 Sispara Pl	Beachhaven
A A Nth Harbour	4/172 Beachhaven Rd	Beachhaven
Anger Change C/- Copeland House	20a Sunnynook Rd	Glenfield
Arthritis Foundation	PO Box 81	Waimauku
Auckland University		
Centre for Continuing Education	Private Bag 92019	Auckland
Baha'i Children's Classes	29 Verran Rd	Birkenhead
Baha'i Church	PO Box 33-514	Takapuna
Children's Kung Fu	50 Bruce Rd	Glenfield
Chrysler Charger Club	212 Sunnynook Rd	Glenfield
Clarion Computer Users Group	PO Box 31-087	Milford
Eckankar	PO Box 33-195	Takapuna
Glenfield College		
Continuing Education Centre	PO Box 40-176	Glenfield
Garden Group	391 Upper Harbour Dr	Greenhithe
Glenfield Community Network	PO Box 40-112	Glenfield
Glenfield Toy Library	45 Kaipatiki Rd	Glenfield
Grief Counsellor	90 Glendhu Rd	Glenfield
Hillcrest Lions	PO Box 36-037	Northcote
Inner Peace Movement	PO Box 3477	Auckland
Karate Club	7 Tilden Av	Birkenhead
KidzEd	PO Box 47-439	Ponsonby
Kiwanis Takapuna	PO Box 101-103	N S Mail Centre
Kumon Maths	20 Hatherlow St	Glenfield
Labour Party Northcote	11 Hamilton Pl	Glenfield
Lighthouse Christian Fellowship	PO Box 40-145	Glenfield
National Party Glenfield	PO Box 40-124	Glenfield
Network for Fitness Professionals	PO Box 100-017	N S Mail Centre
New Dimensions Healing Centre	25 Stanley Rd	Glenfield
North Shore Parents Centre	PO Box 100-768	N S Mail Centre
N S Parents Centre Coffee Group	151 Chivalry Rd	Glenfield
North Shore Rabbit Club	30 Cranston Street	Brown's Bay
Parents as 1st Teachers	PO Box 36-501	Northcote
Perga Club	9 Exeter Pl	Glenfield
Peter Hilt MP	PO Box 40-024	Glenfield
Rangitoto Tecorians	53 Monarch Av	Glenfield
Rottweiller Club	210 East Coast Bays Rd	Milford
Silky Jam	6a Glenvale Pl	Glenfield
Suma Ching Hai Int. Assn.	75A Chelsea View Dr	Birkenhead
Tai Chi	50 Bruce Rd	Glenfield
Takapuna Youth Justice	PO Box 78-901	Grey Lynn
Toastmasters Area F1	6c Lancaster Rd	Beachhaven
Toastmasters Glenfield	20b Ramillies Pl	Glenfield
Toastmasters One Hour Club	387 Wairau Rd	Glenfield
Toastmasters Speechcraft	387 Wairau Rd	Glenfield
Tongan Community North Shore	431 Lake Rd	Takapuna
Well Women's Nursing Service	PO Box 104-100	Lincoln