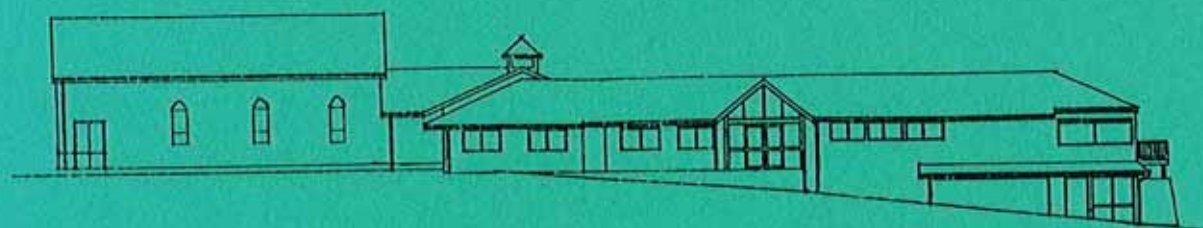


20TH ANNUAL REPORT



GLENFIELD COMMUNITY
CENTRE INC. 1997

THE GLENFIELD COMMUNITY CENTRE

The Glenfield Community Centre is a modern purpose built facility which replaced several small buildings, on the site owned by the Glenfield Anglican /Methodist Church. The historic church has been integrated with the centre and ministerial offices and church counselling rooms are also located in the building.

The centre also includes a self contained Creche which at present operates five mornings and three afternoons a week, and the office of our youth worker.

The centre has five hire rooms for casual or regular bookings, the Glenfield Clinic of the Plunket Society the Glenfield Clinic of A.I.T Midwifery Team, and offices which are tenanted by such community groups as:
Community Action Glenfield
Te Raki Pae Whenua Te Kohanga Reo
The Health Advocate's Trust
The Beneficiaries and Family Law Consumer Services Inc

An independent Toy Library is open two mornings a week and the Glenfield Food Co-operative will be open shortly. A food bank is also being developed.

More than fifty community groups hold regular meetings. They include Service Organisations, Parent Support Groups, Craft Groups, Sport Groups, Spiritual Groups, Substance Abuse Support Groups, Coffee Groups and Educational Groups. Local MPs also hold public meetings from time to time. From time to time local businesses also use the Centre.

MISSION STATEMENT

**To provide those in the community not catered for elsewhere
with affordable and appropriate space
and skilled support personnel and resources
in order to enable self determination and responsibility
and to provide a focus and identity
for the Glenfield community.**

PURPOSE

**The purpose of the Community Centre
is to recognise and respond to
the social, cultural, recreational and educational needs
in the community
and to find ways to meet those needs
with specific recognition for those who have least opportunity
to participate in decision making in the community.**

GOALS

**To administer and maintain the Community Centre building
To provide services to families in Glenfield
To be a source of information and referral
To respond to community needs
To be a centre of community activity
To develop and maintain a service to young people in Glenfield
To increase community awareness of the Centre's resources
To be accountable to the community, and funding bodies**

HISTORY

The Centre site, on the corner of Glenfield Rd and Bentley Ave has been owned by the Methodist Church since the early 1900's.

At that time the district was known as Mayfield but it was changed to Glenfield to avoid confusion with Mayfield in the South Island.

In 1915, the community and parish erected in one day a building to be used as a Community Church.

Initially it was used as a church by many denominations until they established their individual places of worship. It also acted as a meeting place for the wider community.

In 1975 the Co-operating Anglican/Methodist Parish of Glenfield, Greenhithe and Albany and a community group held a public meeting to discuss community needs.

In response to an expressed need for a Community Centre the Parish offered their site and the Church building for community use.

Another small building was provided by the Takapuna City Council.

In 1981, A Youth Project building was established on the site also by the Takapuna City Council from Sport and Recreation funds.

After the original T.C.C building was destroyed by fire, the Youth Project vacated their building and it became the Community Centre.

In the late 1980's a long term lease of the site was granted by the Parish and planning for a new purpose built Community Centre began.

The existing centre was again destroyed by fire and replaced by the Council with a temporary building.

In early 1994 the new Centre was finished and occupied.

CHAIRPERSON'S ANNUAL REPORT

The past year has been one of development growth, and change for the centre and our task has been to remain focused on our mission, purpose and goals. We were sorry to lose three long serving members from our Governance Group who have collectively made significant contribution to the development of the centre. Our thanks and best wishes to Nancy Pulfer, Jennifer Kipfer and Tony Stroobant. The efforts of remaining members have also been considerable and it's our pleasure to welcome new members; Marlene Pinnager, and Gail Duffill. Joan McLean has voluntarily provided another year's morning reception service. A special thanks to Sandie Newton. As deputy Chairperson Sandie has been keenly supportive and has made great contribution to resolving quite perplexing problems. Unfortunately, due to pressure of work Sandie has advised that she won't be seeking re-election at the forthcoming AGM

We are fortunate in our staff and on behalf of our Governance Group I would like to commend our manager, Ken Griffin for his continued dedication and commitment; Jill Douglas and her team who manage a very happy and efficient Creche; and Andrew Lambourn our Youth Worker who has been identifying needs in the area and in building supportive networks. Gillian Barlow has recently been engaged to provide afternoon reception service, aid Ken, and to produce our monthly newsletter.

With some regret we closed our After School Programme this year, as continuing to subsidise it was beyond our resources. We greatly appreciate the efforts Wendy and Amanda Brown put into the project over several years. The Toy library with our encouragement is now a separately incorporated society, and whilst still housed in the Centre operates independently of Centre Management. The centre, the church and local service groups organised several events utilising most of the Centre's facilities this year.

Balancing income from room hireage, permanent tenants' rents and grants to equitably finance the Centre's operation whilst ensuring compatibility with our mission requires our continuing attention. The Centre is becoming an increasingly popular venue to hire, with many new groups utilising the facility during the year. To ensure associated costs are fairly met we recently changed to charging on the basis of room size. Our tenants are becoming an interesting mix of related community service providers, the newest being a beneficiaries and family law advocate. Chris Richards was instrumental in encouraging formation of a new beneficiaries group meeting regularly at the Centre. We expect further advocate/assistance providers as tenants in the near future.

We are grateful for a North Shore City Council grant which has historically assisted us to meet our operational costs. Unfortunately, it is now significantly less than the days when the Centre was housed in a prefab building, as it wasn't adjusted for the upkeep and occupancy costs of a million dollar complex. Unlike Council owned centres we fund many of the fixed site costs ourselves. As the centre is three years old and showing signs of wear there is an urgent need to secure funding to preserve the building, fittings and furnishings. As a community asset, in and from which, an increasing range of services can be provided for man years, we feel the Council shares our responsibility to ensure that the centre is maintained in a condition that will reflect credit on the suburb. We intend to have further discussions with council to discuss this issue.

CENTRE MANAGER'S REPORT

This financial year seems to have been dominated by a growing paper war. All the impinging statutory bodies and our various funding agencies are asking us to provide more and more accountability documentation which unfortunately has not resulted in any comparable increase in support. Our personnel are finding it harder to find quality communication time with the groups using, and the projects associated with the centre. Consequentially, time to think about longer term goals and develop strategies to realise them has become scarcer and scarcer.

Despite being ably assisted by Joan and CTF workers it became apparent early in the new year that support of an additional permanent worker whose skills were sufficient to deputise as manager in my absence and to produce the bulk of our newsletters without supervision was essential. A very high calibre of applicants was attracted to the position which made selection difficult but rewarding. Gillian Barlow has demonstrated ability, reliability and willingness to contribute more than enough, since her appointment. The quality, content and regular production of the newsletter are largely due to her efforts.

I am well supported by the Creche Supervisor and our Youth Worker who have a large degree of autonomy in the conduct of their project. Unfortunately there is still a major amount of work to do before the policies governing the centre have been developed or documented, formally adopted and integrated the centre ethos. In particular the Creche charter hasn't been reviewed for some years and the youth policies must be developed before Community Funding Agency accreditation can be awarded. Another outstanding policy sector relates to the building completion, development and capital expenditure.

Evening usage of the centre during the week is approaching full capacity and during the year we needed to buy more tables to meet our hirers' requirements. I expect a purchase of a further 50 chairs to become necessary soon. More whiteboards were installed and with assistance from Hillcrest Lions we were able to buy a better overhead projector.

This year we also decided to employ professional cleaners rather than continuing with the 'bit at a time' methods of the past. We expect users have noticed an improvement in the general presentation of the centre. One of the supporting reasons for this decision was to improve the security of the building which hitherto had been often left unlocked or with alarms unset. The cleaning company is a co-operative safety net in this regard..

A project which has been exceptionally long in germinating has finally borne fruit. The Glenfield Community Board has long wanted a community signboard to assist in the promotion of local events. The centre made available a site and the work is completed. Non-profit groups wanting to promote special events may contact the centre to arrange suitable times, however there is no guaranteed right to use the board at a particular time.

The Centre acknowledges the goodwill of the community towards us; and in particular wishes to recognise Fred Louther for his efforts in improving the courtyard gardens; and Hillcrest Lions, Glenfield Toastmasters and Glenfield Community Facilities Foundation who regularly contribute time to Centre projects.

CRECHE REPORT

The creche is well supported with full rolls particularly in the morning sessions. We introduced afternoon sessions at the beginning of second term 97 and there is now quiet but steady usage on Tuesday, Wednesday and Thursday afternoons. The waiting list is small but manageable.

For many years we benefited from Margaret Columb's skills and experience and we were sorry to see her depart. Our new staff members are Eva Bengtsson and Linda Mexsom. The team of staff has bonded and is running well despite the challenges and scheduling changes the extra sessions required. Linda is also a trained Midwife whose skills in caring for our very small babies (around 3 months) are greatly appreciated. There is an increasing call on us by new mothers returning to the work force part time.

The Mother Support Committee inches on with spasmodic support. Although numbers attending and time spent at Committee meetings are minimal, social events draw larger numbers and there is a spoken swell of support from which we can draw at any time.

Fund-raising has continued term by term with support which comes from a regular few but unfortunately we don't have the same level of support as formerly. We have continued to use our fundraising income to boost our equipment for all age groups. We raised about \$1,000 dollars between July 96 and June 97 and a successful effort has already taken place in July 97. Our parent supporters through the Telecom Education Foundation scheme have slowly increased and about \$220 was raised in this way.

Last year external education courses were disappointing in content, but they have improved markedly this year and continue to be of practical assistance on the floor and in policy making. Preparation of a programme of professional evaluation and development for each staff member is a priority in the coming year, as is the updating of our charter to reflect our current practices and aims for the future. Soudy Arabshahi is to be congratulated on attaining a higher qualification level during the year.

One major item of equipment which the creche was fortunate to have supplied and installed this year was an automatic washing machine several generations newer than the one it replaced. Our thanks go to the centre chairman for his carpentry and plumbing efforts. Unfortunately, there are several items of outstanding maintenance work which require addressing especially as spring approaches and some development projects awaiting commitment from service groups. Attention to these items is very important for the day to day running of the Creche and naturally to improve the play environment for the children and the working conditions of staff.

The Centre's Governance Group would like to thank Jill Douglas both for her regular management, and for ensuring that the administrative changes necessary to open in the afternoons took place with a minimum of disruption; Jennifer Boyd for so capably assisting throughout the year and deputising successfully when necessary; the support staff for their commitment; and the mother helps and Community Task Force workers from the NZ Employment Service for their assistance.

The Creche is accessible at all times to students who are training in child-care.

YOUTH PROJECT REPORT

Our aims this year were to create the foundations of a continuing programme to meet youth needs in Glenfield. Specifically we wanted to facilitate a forum for youth to communicate with service providers; research into needs which weren't being met for possible future help; and a deliberate bias away from assisting only 'at risk' youth.

This was initially a daunting prospect for our newly appointed youth worker Andrew Lambourn who had to start from scratch; as the previous project had different objectives and finished months earlier. Also many people and organisations in the community had expectations of what should be done that differed significantly from our objectives.

After discussions with many Glenfield and North Shore workers with youth, a job description was agreed to which expanded the project objectives to include efforts to assist youth with community service commitments to fulfil, to encourage and provide training opportunities to volunteer workers with youth, to encourage the provision of 'youth friendly' health care; and limiting time spent on case work to about 20 percent.

One of the first achievements was the development of working links with local youth professionals which allowed the co-ordination of service provision for young people. This led to the establishment of the 'Glenfield and area Youth Service Providers Network' which meets about every three months to exchange information about a particular service provision and creates networking opportunities.

An early priority was to assist local schools' youth initiatives, such as the regular involvement in Glenfield College 'Stardriver' learner education programme, specifically about alcohol and other drug issues, and in the making of a video about these problems.

The lack of North Shore based youth discos and dances prompted involvement in, or organisation of, five music events during the year; the largest of which was attended by 1500 young people. More recently time has been spent on the fostering of a Bayview based youth group to help reduce their isolation from happening events and a Glenfield Intermediate volleyball team to build links with, and encourage our younger people.

Case management of individual rangatahi/young people and their families/whanau, often together with other providers, absorbed widely varying amounts of time as referrals were made. A special course for parents who were concerned about the potential of their young people becoming involved with alcohol/drugs was also developed and hosted.

As part of increasing local efforts to remove tagging, a regular target was identified as appropriate for a mural project. Although some dissatisfaction with the artwork has been expressed, to the extent that there has been no tagging over the mural, it was successful.

Significant effort was required in preparation for 'Helping Hands'; the successful North Shore Rangatahi/Young Peoples Service Providers Summit; and the national conference which led to the incorporation of the New Zealand/Aotearoa Youth-workers Collective.

Andrew has recently arranged professional supervision, a requirement of case-workers and part of the growing priority given to policy development. It is in our best interests, and also satisfies funding agencies if our methods are professional beyond dispute.

AFTER SCHOOL CARE REPORT

When we started this project it was the only local service of its kind. Now several alternative providers of a similar service at a comparative cost are available, some of whom have much better activity equipment. However these services do not transport children to music lessons, provide access to the library for home work purposes or to a swimming pool in summer, and are less flexible in arranging parent pick-up times.

For several years the project has been financially marginal and there was a significant worsening of finances from the beginning of 1997 due to a falling roll. Despite some advertising of the unique benefits our programme could provide, the roll remained at a nonviable level. We were unable to devise an effective strategy to reduce the expense of transporting children from the schools and this coupled with the reduced roll was the final straw as funding from other sources to underwrite any losses was not available.

It was with great regret that we made the decision to close this programme in mid April. Our thanks go to Wendy and Amanda Brown for their great commitment over the years.

TOY LIBRARY REPORT

Glenfield parents and their children have benefited greatly from the enthusiasm and efforts of a group of mothers who wanted a better stocked library than the centre had been able to provide. Two years ago they took over its management responsibilities and last year had almost complete autonomy, successfully applying for equipment purchase grants and increasing the membership by promotion until a waiting list was necessary.

As it was always our hope that the group would progress from needing our support to independence it was a great pleasure to be recently advised that they had incorporated; allowing us to transfer ownership of the toys at this year's annual meeting. Thanks and congratulations to all the people involved and we look forward to hearing about your plans and successes in the future.

COMBINED BENEFICIARIES GROUP REPORT

Late in 1996 the centre wished to evaluate what support was required from local groups and individuals with needs we had not as yet addressed. We decided that beneficiaries of all kinds were in most evident need as many of them were suffering most from the tightening of the economy and were least resourced to improve their situation. Shortly after a weekly drop-in was set up for the purpose of gaining advice about budgeting and entitlements from various social safety net agencies; and introductions to advocates who were able to assist in the resolution of problems.

It was found that many beneficiaries who dropped-in have barely or not enough money to adequately feed themselves, nor to access necessary medical care after housing costs are met. With this in mind, and the knowledge that most beneficiaries are in such a position through no fault of their own, it was decided that we would encourage the group to set up a low cost basic food shop from which they could co-operatively benefit and ensure that donated food could reach those with especial need.

1996 - 97

ACCOUNTS

Statement of Accounting Policies

General Accounting Policies

The measurement base adopted is that of historical cost.
Reliance has been placed on the fact that the society is a going concern.
Accrual accounting is used to match expenses and revenues.

Particular Accounting Policies

The following particular accounting policies which materially affect the measurement of result and financial position have been applied.

Fixed Assets and Depreciation

Fixed assets are stated as follows:

Building	Current insured replacement value.
Furniture & Fittings	Current insured replacement value plus recent purchases. There has been no adjustment for depreciation. This policy will be reviewed in the forthcoming fiscal year.
Computer Equipment	Purchases since July 95 have been stated and depreciated on a double declining basis using a five year period. Prior purchases have been expensed.

Goods and Services Tax

Goods and Services Tax has been excluded from all applicable transactions. Goods and Services Tax outstanding at balance date is disclosed in the Balance Sheet.

Differential Reporting

The society is a qualifying entity within the New Zealand Society of Accountants Differential Reporting Framework, as it meets all criteria. Advantage has been taken of the reporting exemptions available within the Differential Reporting Framework.

Taxation

The Society is recognised by the Inland Revenue Department as a charity and as such is exempt from Income Tax

Changes in Accounting Policy

Computer equipment was depreciated as stated. There were no other changes to accounting policy.

Land & Buildings

The society has a long term non-commercial lease over the land on which the building is sited. There has been no Government Valuation of the buildings to date.

AUDITORS REPORT

To the Readers of the financial report of the Glenfield Community Centre.
I have audited the financial report contained herein. The financial report provides information relating to the past financial performance of the Centre and its financial position as at 30.6.97. This information is stated in accordance with the accounting policies set out on the previous page.

Governance Groups Responsibilities

The Governance Group is responsible for the preparation of a financial report which fairly reflects the financial position of the Glenfield Community Centre as at 30.6.97 and of the results of operations ended 30.6.1997.

Auditor's Responsibilities

It is my responsibility to express an independent opinion on the financial report presented by the Governance Group and report my opinion to you.

Basis of Opinion

An audit includes examining on a test basis, evidence relevant to the amounts and disclosures in the financial report. It includes assessing:

1. the significant estimates and judgements made by the Governance Group in the preparation of the financial report.
2. whether the accounting policies are appropriate to the Clubs circumstances, consistently applied and adequately disclosed.

I conducted my audit in accordance with generally accepted auditing standards in New Zealand except that my work was limited as explained below. I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial report.

Other than in my capacity as auditor I have no relationship with or interest in the Glenfield Community Centre Inc.

My opinion is limited in respect of control over receipts from After School Care, Creche and general fundraising activities and there are no practical audit procedures to determine the effect of this limited control.

In this respect alone I have not obtained all the information and explanation that I have required. In my opinion the financial report contained herein fairly reflects the financial position of the Glenfield Community Centre as at 30th June and the results of its operations for the ended on that date.

My audit report was completed on 7th August 1997 and my qualified opinion is expressed as at that date.



C.M. Robinson. C.A.
Chartered Accountant

1996 - 1997
END OF YEAR ACCOUNTS
CENTRE ACCOUNT

	1996 - 97	1995 - 96
Income		
Casual Room Hire	\$6,405.39	\$3,302.52
Regular Room Hire	\$11,847.93	\$12,179.54
Tenancy	\$11,096.87	\$16,591.77
Storage		\$1,950.00
Sales & Fundraising	\$35.98	\$132.62
Photocopying	\$1,349.30	\$1,848.86
Wage Recoveries	\$526.66	\$4,177.25
Donations	\$1,504.00	\$449.89
Roundings & Contrass	\$0.03	\$2,828.37
Event Grants	\$200.00	
Expense Recoveries	\$378.33	
Total Centre Income	\$33,344.49	\$43,460.82
Expenses		
Sales Expenses		
Advertising	\$183.16	\$277.73
Cleaning & Grounds	\$2,057.73	\$748.33
Event Expenses	\$337.15	
Repairs & Buildings	\$2,360.15	\$2,774.50
Consumables	\$1,323.37	\$1,369.75
Photocopier Supplies	\$1,013.25	\$786.77
Total Sales Expenses	\$7,274.81	\$5,957.08
Personnnel Expenses		
Wages & Salary	\$31,172.22	\$33,376.00
P A Y E	\$9,001.94	\$11,105.79
Holiday & Sick Pay	\$4,446.08	\$5,711.96
A C C Levy	\$746.22	\$880.09
Training	\$619.38	
Total Personnel Expenses	\$45,985.84	\$51,073.84
Administration Expenses		
Insurance	\$2,681.12	\$2,152.21
Alarm Monitoring	\$2,575.16	\$679.50
Light & Power	\$3,236.38	\$3,919.58
Postage	\$235.82	\$128.89
Publicity, Printing & Stationery	\$1,824.88	\$979.01
Rates	\$3,083.66	\$2,176.51
Telephone & Tolls	\$1,329.73	\$2,235.65
Audit	\$200.00	\$300.00
Sundry & Contrass	\$24.17	\$2,993.88
Entertaining, Subs and Course Expense	\$483.08	\$510.45
Total Admin Expenses	\$15,674.00	\$16,075.68
Total Centre Expenses	\$68,934.65	\$73,106.60
CENTRE RESULT	Loss	Loss
	\$35,590.16	\$29,645.78

1996 - 1997
END OF YEAR ACCOUNTS
CRECHE ACCOUNT

	1996 - 97	1995 - 96
Income		
Fees	\$31,367.74	\$30,598.99
Reimbursements		\$10.71
Fundraising	\$1,051.51	\$1,624.04
Allowance Recoveries	\$517.78	
Total Creche Income	\$32,937.03	\$32,233.74

Expenses

Sales Expenses		
Advertising	\$273.33	\$74.37
Costs of Fundraising		\$237.30
Cleaning & Grounds	\$1,188.63	\$106.00
Consumables	\$313.75	\$391.86
Petty Cash	\$326.19	\$576.87
Photocopying	\$187.76	\$160.85
Repairs & Maintenance	\$505.31	\$269.34
Total Sales Expenses	\$2,794.97	\$1,816.59

Personnel Expenses

Wages & Salary	\$48,898.94	\$41,654.22
P A Y E	\$11,463.70	\$12,534.59
Sick Pay	\$2,625.64	\$1,358.55
Holiday Pay / Provision	\$6,070.99	\$8,648.70
A C C Levy	\$1,097.53	\$1,219.21
Training	\$845.42	\$345.92
Total Personnel Expenses	\$71,002.22	\$65,761.19

Administration Expenses

Equipment	\$2,495.85	\$2,318.15
Memberships & Miscellaneous	\$348.09	\$196.53
Rent	\$2,437.71	\$2,133.34
Stationery & Postage	\$251.84	\$202.60
Telephone & Tolls	\$863.17	\$870.79
Total Admin Expenses	\$6,396.66	\$5,721.41

Total Creche Expenses	\$80,193.85	\$73,299.19
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CRECHE RESULT	\$47,256.82	\$41,065.45
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WAGE RECOVERIES	\$49,943.34	\$40,111.50
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NET	Excess	-\$2,686.52	Loss	\$953.95
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1996 - 1997

END OF YEAR ACCOUNTS

AFTER SCHOOL ACCOUNT

	1996 - 97	1995 - 96
Income		
Fees	\$14,684.00	\$24,456.91
Fundraising		\$443.80
Contra Income		\$4.55
Total A.S.C. Income	\$14,684.00	\$24,905.26

Expenses

Consumable Expenses		
Cleaning	\$38.32	
Food	\$229.31	\$395.70
Petty Cash	\$311.25	\$576.99
Photocopying	\$35.11	\$113.17
Total Consumable Expenses	\$613.99	\$1,085.86

Personnel Expenses

Wages & Salary	\$10,420.06	\$13,900.46
P A Y E	\$2,131.11	\$3,991.64
Sick & Relief Pay	\$83.42	\$434.45
Holiday Pay	\$914.42	\$1,324.45
A C C Levy	\$248.49	\$370.21
Training	\$100.00	
Total Personnel Expenses	\$13,897.50	\$20,021.21

Administration Expenses

Equipment	\$34.00	\$222.22
Rent	\$1,672.91	\$2,133.34
Taxis	\$2,933.30	\$4,071.00
Contra Expenses		\$4.55
Total Admin Expenses	\$4,640.21	\$6,431.11

Total A.S.C. Expenses	\$19,151.70	\$27,538.18
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A.S.C. RESULT	Loss	\$4,467.70	Excess	\$2,632.92
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1996 - 1997

END OF YEAR ACCOUNTS YOUTH ACCOUNT

	1996 - 97	1995 - 96
Income		
Event Sales & Admissions	\$32.00	\$0.00
Expense Recoveries	\$106.67	\$0.00
Total Youth Income	\$138.67	\$0.00
Expenses		
Consumable Expenses		
Advertising		\$212.43
Event Set up Costs	\$918.61	
Petty Cash	\$26.67	
Total Consumable Expenses	\$945.28	\$212.43
Personnnel Expenses		
Wages & Salary	\$15,420.55	\$1,961.60
P A Y E	\$5,058.17	\$1,238.40
Sick & Relief Pay	\$837.28	
Holiday Pay	\$1,347.20	\$192.00
A C C Levy	\$314.76	\$48.16
Vehicle Allowance		
Total Personnel Expenses	\$22,977.96	\$3,440.16
Administration Expenses		
Rent	\$576.00	\$96.00
Stationery & Office Supplies	\$373.10	\$35.78
Phone	\$1,073.44	\$299.67
Total Admin Expenses	\$2,022.54	\$431.45
Total Youth Expenses	\$25,945.78	\$4,084.04
YOUTH RESULT	\$25,945.78	\$4,084.04
Wage Recoveries	\$23,502.00	\$3,440.16
NET RESULT	Loss \$2,305.11	Loss \$643.88

1996 - 1997
END OF YEAR ACCOUNTS
TOY LIBRARY ACCOUNT

Note 15

	1996 - 97	1995 - 96
Income		
Rentals & Memberships		\$1,681.47
Fundraising		\$270.22
Overdue Fines		\$37.78
Total Library Income	<u>\$0.00</u>	<u>\$1,989.47</u>
Expenses		
Consumables & Cleaning		\$96.36
Toy Library Federation Expenses		\$217.78
Toy & Puzzle Purchases		\$4,602.92
Equipment		\$654.12
Repairs & Maintenance		\$7.07
Photocopying		\$57.08
Stationery & Postage		\$423.72
Telephone & Tolls		\$47.26
Total Toy Library Expenses	<u>\$0.00</u>	<u>\$6,106.31</u>
Total Toy Library Operation	<u>\$0.00</u>	<u>\$4,116.84</u>
NZ Lottery Youth Grant		\$2,000.00
Toy Library Federation Grant		\$2,500.00
TOY LIBRARY RESULT	<u>\$0.00</u> Excess	<u>-\$383.16</u>

1996 - 1997
END OF YEAR ACCOUNTS
TRUST ACCOUNT

	1996 - 97	1995 - 96
Income		
	\$0.00	
Total Trust Income	<u>\$0.00</u>	<u>\$0.00</u>
Expenses		
Computer Equipment	\$1,000.00	
Building Maintenance	\$1,100.00	\$1,841.20
Equipment Leasing Expenses	\$260.61	
Professional Services		\$112.00
Total Trust Expenses	<u>\$2,360.61</u>	<u>\$1,953.20</u>
TRUST RESULT	Loss <u>\$2,360.61</u> Loss	<u>\$1,953.20</u>

1996 - 1997
END OF YEAR ACCOUNTS
NON-TRADING ACCOUNT

	1996 - 97	1995 - 96
Income		
INTEREST (ALL A/CS)	\$5,829.47	\$3,268.71
NORTH SHORE CITY GRANT	\$33,096.00	\$31,520.00
Total Non-Trading Income	\$38,925.47	\$34,788.71
Expenses		
BANK CHARGES (ALL A/CS)	\$36.06	\$113.85
DEPN ON COMPUTER EQUIPMENT	\$1,172.21	\$0.00
Total Non-Trading Expenses	\$1,208.27	\$113.85
TRUST RESULT	Excess <u>-\$37,717.20</u>	Excess <u>-\$34,674.86</u>

1996 - 1997
END OF YEAR ACCOUNTS
EXTRA-ORDINARY ACCOUNT

	1996 - 97	1995 - 96
Income		
PRIOR YEAR ROOM HIRE		\$1,180.00 Note 4
PRIOR TEAR TENANCY		\$8,720.00 Note 1
OLD YOUTH PROJECT WASH-UP		\$5,975.30 Note 5
CRECHE PRIOR YEAR INCOME	\$5,806.00	\$460.00 Note 6
PRIOR YEAR EXPENSE RECOVERY	\$673.12	
Total Extra-Ordinary Income	\$6,479.12	\$16,335.30
Expenses		
GCC PRIOR YEAR LIABILITIES	\$1,471.06	\$551.11 Note 9
CRECHE PRIOR YEAR LIABILITIES	\$2,815.50	\$6,557.69 Note 10
ASC PRIOR YEAR LIABILITIES	\$500.87	\$4,706.05 Note 11
YOUTH PRIOR YEAR LIABILITIES	\$133.33	
PRIOR YEAR DEPRECIATION	\$151.73	
OLD BUILDING FUND WASH-UP		\$93.10 Note 12
BUILDING RETENTION REPAID		\$1,000.00 Note 13
LANDSCAPING		\$6,001.87 Note 14
Total Extra-ordinary Expenses	\$5,072.49	\$18,909.82
EXTRA-ORDINARY RESULT	Excess <u>-\$1,406.63</u>	Loss <u>\$2,574.52</u>
TRSFER TO BALANCE SHEE	Loss <u>\$2,913.23</u>	Loss <u>\$3,346.23</u>

STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED

30TH JUNE 1997

	1996 - 97	1995 - 96
Income came from:		
Room Hire	\$18,253.32	\$15,482.06
Tenancy	\$6,410.25	\$12,229.09
Storage	\$0.00	\$1,950.00
Sales & Fundraising	\$2,468.79	\$4,262.46
Wage & Expense Recoveries	\$1,529.44	\$4,177.25
Attendance Fees	\$46,051.74	\$55,055.90
Donations	\$1,504.00	\$449.89
Rentals & Membership	\$0.00	\$1,681.47
Interest	\$5,829.47	\$3,268.71
Wage Grants	\$73,445.34	\$43,551.66
Equipment & Event Grants	\$200.00	\$4,500.00
Non-Specific Grants	\$33,096.00	\$31,520.00
Projects Wound-up		\$5,882.20
Extra-ordinary	\$6,479.12	\$9,900.00
Sundry	\$0.03	\$48.52
Total Income	\$195,267.50	\$193,959.21
Income was applied to:		
Sales Expenses	\$13,989.66	\$11,234.37
Personnel Expenses	\$153,863.52	\$140,296.40
Administration Expenses	\$24,046.79	\$27,304.10
Purchase of Fixed Assets	\$1,323.94	\$7,001.87
Bank Charges	\$36.06	\$113.85
Extra-ordinary	\$4,920.76	\$11,354.85
Total Expense	\$198,180.73	\$197,305.44
NET RESULT (Loss)	\$2,913.23	\$3,346.23

RESULT BY PROFIT CENTRE

FOR THE YEAR ENDED

30TH JUNE 1997

	1996 - 97	1995 - 96
Net Income came from:		
Non Trading	\$37,717.20	\$34,674.86
Creche	\$2,686.52	**
Toy Library	\$0.00	\$383.16
Extra-ordinary	\$1,406.63	**
Total Net Income	\$41,810.35	\$35,058.02
Net Income was applied to:		
Centre	\$35,590.16	\$29,645.78
Creche	**	\$953.95
After School Care	\$4,467.70	\$2,632.92
Youth	\$2,305.11	\$643.88
Trust	\$2,360.61	\$1,953.20
Extra-ordinary	**	\$2,574.52
Total Net Expense	\$44,723.58	\$38,404.25
NET RESULT (Loss)	\$2,913.23	\$3,346.23

STATEMENT OF FINANCIAL POSITION

FOR THE YEAR ENDED
30TH JUNE 1997

1996 - 97

1995 - 96

Accumulated Fund

OPENING BALANCE	\$1,050,886.00	\$1,054,232.23
TOY LIBRARY PAID OUT	-\$882.35	
NET CASH FLOW	-\$2,913.23	-\$3,346.23
CLOSING BALANCE	<u>\$1,047,090.42</u>	<u>\$1,050,886.00</u>

Represented by:

Fixed Assets

BUILDING	\$893,010.00	\$893,010.00
FURNITURE & FITTINGS	\$109,159.39	\$103,999.56
COMPUTER EQUIPMENT	\$2,625.08	\$595.00
Total Fixed Assets	<u>\$1,004,794.47</u>	<u>\$997,604.56</u>

Current Assets

CASH AT BANK	\$49,399.31	\$77,786.85
ACCRUED PREPAYMENTS	\$957.75	
DEBTORS	\$874.91	\$356.54
GRANTS DUE	\$10,815.19	
Total Current Assets	<u>\$62,047.16</u>	<u>\$78,143.39</u>

TOTAL ASSETS	\$1,066,841.63	\$1,075,747.95
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Liabilities

Current Liabilities

UNALLOCATED GRANTS	\$853.24	\$10,059.84
ACCRUALS	-\$201.72	\$5,621.06
NET GST	\$3,438.37	\$5,531.43
INCURRED LABOUR COSTS	\$6,280.93	\$3,410.37
PROV. FOR BUILDING MAINTENANC	\$1,100.00	
PROV. FOR COMPUTER EXPENSE	\$316.06	
Total Current Liabilities	<u>\$11,786.88</u>	<u>\$24,622.70</u>

Contingent Liabilities

PROV FOR SICK PAY	\$7,238.41	
PROV. FOR TRAINING	\$725.92	\$239.25
Total Contingent Liabilities	<u>\$7,964.33</u>	<u>\$239.25</u>

TOTAL LIABILITIES	\$19,751.21	\$24,861.95
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Society Equity	<u>\$1,047,090.42</u>	<u>\$1,050,886.00</u>
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STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED

30TH JUNE 1997

	1996 - 97	1995 - 96
OPERATIONAL CASH FLOW		
Cash was provided from:		
Room Hire	\$17,734.95	\$15,125.52
Tenancy	\$6,410.25	\$12,229.09
Storage	\$0.00	\$1,950.00
Sales & Fundraising	\$2,496.34	\$4,234.91
Wage & Expense Recoveries	\$1,529.44	\$4,177.25
Attendance Fees	\$46,442.86	\$54,664.78
Donations	\$1,504.00	\$449.89
Rentals & Membership	\$0.00	\$1,681.47
Extra-ordinary	\$6,479.12	\$9,900.00
Sundry & Net GST	-\$2,803.46	\$5,579.95
Total	\$79,793.50	\$109,992.86
Cash was applied to:		
	\$0.00	
Sales Expenses	\$13,036.42	\$11,234.37
Personnel Expenses	\$143,305.74	\$136,608.92
Administration Expenses	\$25,004.54	\$27,304.10
Extra-ordinary	\$10,922.63	\$11,354.85
Total	\$192,269.33	\$186,502.24
NET FLOW (OUT)	\$112,475.83	\$76,509.38
INVESTMENT CASH FLOW		
Cash was provided from:		
Interest	\$5,869.46	\$3,268.71
Sale of Shares	\$0.00	\$0.00
Total	\$5,869.46	\$3,268.71
Cash was applied to:		
Bank Charges	\$36.06	\$113.85
Purchase of Fixed Assets	\$8,197.79	\$5,594.56
Total	\$8,233.85	\$5,708.41
NET FLOW (OUT)	\$2,364.39	\$2,439.70
FINANCE CASH FLOW		
Cash was provided from:		
Wage Grants	\$53,570.31	\$52,611.50
Equipment & Event Grants	\$200.00	\$5,500.00
Non-Specific Grants	\$33,096.00	\$31,520.00
Projects Wound-up	\$0.00	\$5,882.20
Total	\$86,866.31	\$95,513.70
Cash was applied to:		
Projects Wound-up	\$413.63	
Total	\$413.63	\$0.00
NET FLOW (IN)	-\$86,452.68	-\$95,513.70
TOTAL CASH FLOW	\$28,387.54	-\$16,564.62
OPENING BALANCE	-\$77,786.85	-\$61,222.23
CLOSING BALANCE	-\$49,399.31	-\$77,786.85

NOTES TO THE FINANCIAL ACCOUNTS

FOR THE YEAR ENDED 30TH JUNE 1997

- Note 1 : Computer Equipment was not depreciated in 1995-96.
- Note 2 : Debtors were not accrued in 1994/95 because of the accounting basis. This amount represents the outstanding amount due for room hire at that end of that fiscal period.
- Note 3 : In 1994/95 Tenancy was calculated on a pro rata cost basis after the year's accounts were finalised. At that time no accruals were made. The value received was brought into the accounts as extra-ordinary income in the 1995-96 year
- Note 4 : The Youth Project was largely autonomous prior to 1995-96. The accounts were kept and audited separately. When the project was wound up the cash reserves after liabilities were met were transferred to the Centre.
- Note 5 : This represented the recovery of the After School Care's pro-rata proportion of the Creche telephone expense.
- Note 6 : This represents the Ministry of Education pay-out of the 1995-96 financial year wash-up between the estimated roll attendance, which was part paid in advance, and the actual entitlement to reimbursement. The comparative amount for 1996-97 has been accrued.
- Note 7 : \$348.12 is the unaccrued landlord's proportion of site costs for the 1995-96 year. \$325 .00 is a contended overcharged phone maintenance contract finally recovered.
- Note 8 : Creditors were not accrued in 1994/95 because of the accounting basis. This amount represents the G.S.T. liability the Centre had at the end of that fiscal period.
- Note 9: Creditors were not accrued in 1994/95 because of the accounting basis. This amount represents the G.S.T. liability the Creche had at the end of that fiscal period.
- Note 10: Creditors were not accrued in 1994/95 because of the accounting basis. This amount represents the various liabilities the A.S.C had at the end of that fiscal period.
- Note 11 : These adjustments were to sick and holiday pay provisions for previous periods so that full staff entitlements are recorded.
- Note 12 : Depreciation on newly purchased computer equipment for the period Nov. 95 -June 96
- Note 13: The building account was finalised and transferred into the Centre accounts during the 1995-96 fiscal period.
- Note 14: Creditors were not accrued in 1994/95 because of the accounting basis. This amount records the repayment of the amount retained in previous fiscal periods.
- Note 15: Under an agreement made with North Shore City Council the Centre contributed this amount to landscaping costs they incurred. As the centre does not own title to the land and this was a one-off cost it was recorded as an extra-ordinary expense.
- Note 16: For the latter part of the 1995-96 fiscal year the Toy Library operated their accounts autonomously. They are now separately incorporated and completely autonomous.

GLENFIELD COMMUNITY FACILITIES FOUNDATION

We are an incorporated community organisation committed to the Glenfield area and its residents and workers. Our major aims are to promote Glenfield's identity and activities. We believe all sectors and groups in the community benefit from our support, promotion and coordination of local community or recreational events, and the promotion of the initiatives, resources and facilities of the area. We welcome sponsorship of and volunteer helpers at community events.

OBJECTIVES

- To promote the community's identity and encourage community involvement.
 - To be a resource of information, skills, & knowledge.
- To co-ordinate activities and provide links between groups in the community.
- To provide public forum opportunities for others' initiatives and ideas.
- To assist or liaise with other groups' events where appropriate.

CURRENT INITIATIVES

- Fun in the Parks, Concerts, Picnics, summer events and school holiday programmes.
- Assistance to and support for the Wipe Out Graffiti programme
- Representation of Glenfield on the North Shore Safer Communities Committee.

OFFICE: Room 24

Glenfield Community Centre

Ph: 443 - 3756

BENEFICIARIES AND FAMILY LAW CONSUMER SERVICE

Our service provides advocacy, advice and information for beneficiaries and people on low incomes, regarding eligibility to income support. We employ two part-time advocates, one of whom works closely with the Maori community on the North Shore.

The income support system has become extremely complex resulting in an array of benefits being available through both NZ Income Support Service and Inland Revenue, all of which have different rules and criteria for eligibility.

Consequently, we find that the bulk of our work involves providing explanations and information to clients regarding income support rules and determining their eligibility and entitlements to benefits. We assist in the preparation of reviews and appeals and we are able to represent clients at the Social Security Appeal Authority when this is necessary.

Whilst 'casework' takes up most of our time, we also endeavour to affect the policy process through maintaining community networks and participating in submission writing and the general community consultation process.

We are extremely happy to have recently moved into the Glenfield Community Centre, as we have found it to be very 'user - friendly' and more accessible to our client group than our previous premises.

Our hours are: Tuesday to Thursday, 9.00 a.m. - 3.00 p.m. Phone: 486-0027

FOR USE IN THE
LIBRARY ONLY

HEALTH ADVOCATES TRUST

Health Advocates Trust is independent of service providers and of purchasers and is contracted to the Director of Advocacy; from the Office of the Health and Disability Commissioner, to provide advocacy to all Health and Disability consumers. All communications are confidential to Health Advocates Trust and the service is FREE.

MISSION STATEMENT

To promote and uphold the rights of health and disability service consumers by empowering them through advocacy.

The services offered by the advocacy service are: to empower consumers to voice their concerns; to support consumers in upholding their rights according to the Health and Disability Services Consumer Code of Rights; to help consumers understand the health system and communicate with health and disability service providers; and to support and assist consumers through all stages of complaints process. Consumers and their whanau/family may contact the Advocacy Service directly or staff may contact the Advocacy Service on their behalf with their permission.

GLENFIELD OFFICE

Room 25

Glenfield Community Centre

Phone 441 - 9001

CENTRE INFORMATION

1996 - 1997 GOVERNANCE GROUP

Bruce Powell	Chairman	Christine Britain	
Sandie Newton	Deputy	Gail Duffill	
Chris Richards		Ken Griffin	Secretary/Treasurer
Graeme Wright		Nancy Pulfer]
Marlene Pinnegar		Tony Stroobant] Served part year
Lorraine Gatiss		Jennifer Kipfer]

ADDRESS

Cnr Bentley Ave & Glenfield Rd
Glenfield
Phone 444 - 5023

P. O. Box 40 - 112
Glenfield
Fax 444 - 5023

REGULAR USER GROUPS

A A Glenfield	73a Shakespeare Rd	Milford
A A Nth Harbour	4/172 Beachhaven Rd	Beachhaven
Anderson & Associates	PO Box 51-455	Papkuranga
Anger Change C/- Copeland House	20a Sunnynook Rd	Glenfield
Arthritis Foundation	50 Omaha Rd	Remuera
Auckland University		
Centre for Continuing Education	Private Bag 92019	Auckland
Baha'i Children's Classes	3/41 Anzac St	Takapuna
Baha'i Church	PO Box 33-514	Takapuna
Business Development Int	Floor 6 Anite Building	Auckland
Beneficiaries Group	PO Box 40-112	Glenfield
Clarion Computer Users Group	c/o Milford Software Ltd	Milford
Don Ketsu Karate Do	91 Stanley Road	Glenfield
Eckankar	PO Box 33-195	Takapuna
Eclipse Games Club	77 Urlich Dr	Ranui
English For New New Zealanders	PO Box 40-112	Glenfield
Family Planning Association	Private Bag 99-929	Newmarket
Garden Group	391 Upper Harbour Dr	Greenhithe
Glenfield Toy Library	45 Kaipatiki Rd	Glenfield
Grief Counsellor	90 Glendhu Rd	Glenfield
Hillcrest Lions	PO Box 40455	Glenfield
I.H.C North Shore	PO Box 36027	Northcote
Karate Club	7 Tilden Av	Birkenhead
Kumon Maths	1/35 Centurian Dr	Mairangi Bay
Labour Party Northcote	11 Hamilton Pl	Glenfield
Lighthouse Christian Fellowship	1/B Waratah St	Birkenhead
New Dimensions Healing Centre	25 Stanley Rd	Glenfield
North Shore Mutiple Sclerosis Soc	5 Mayfield St	Glenfield
North Shore Parents Centre	PO Box 100-768	NS MailCentre
North Shore Rabbit Club	36 Jillian Drive	Henderson
Opening Your Mind	16 Cheval Dr	Glenfield
Parents as 1st Teachers	PO Box 36-501	Northcote
Perga Club	9 Exeter Pl	Glenfield
Rangitoto Tecorians	53 Monarch Av	Glenfield
Second Well Trust	54 Urlich Dr	Ranui
Suma Ching Hai Int. Assn	83 Onetaunga Rd	Birkenhead
Takapuna Youth Justice	PO Box 78-901	Grey Lynn
Tecorians	53 Monarch Av	Glenfield
Toastmasters Glenfield	43 Stanaway St	Northcote
Toastmasters One Hour Club	PO Box 40-049	Glenfield
Toastmasters Speechcraft	387 Wairau Rd	Glenfield
Yasmina School of Dancing	2/6 Gladys Ave	Glenfield