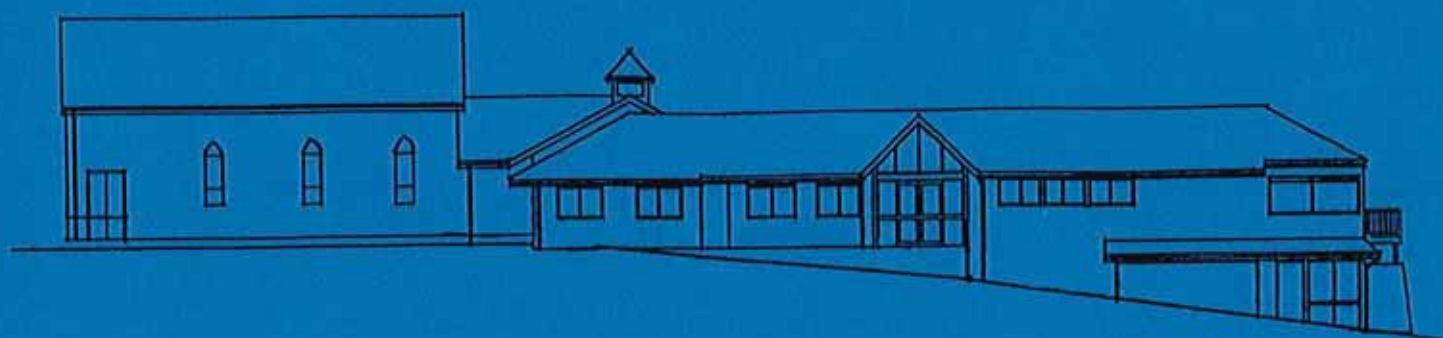


24th ANNUAL REPORT



GLENFIELD COMMUNITY
CENTRE INC. 2001

HISTORY

The Centre site, on the corner of Glenfield Road & Bentley Ave has been owned by the Methodist Church since the early 1900's.

At the time the district was known as Mayfield but it was changed to Glenfield to avoid confusion with Mayfield in the South Island.

In 1915, the community and parish erected in one day a building to be used as a Community Church.

Initially it was used as a church by many denominations until they established their individual places of worship. It also acted as a meeting place for the wider community.

In 1975 the co-operating Anglican/Methodist Parish of Glenfield, Greenhithe and Albany and a community group held a public meeting to discuss community needs.

In response to an expressed need for a Community Centre the Parish offered their site and the Church building for the community use.

Another small building was provided by the Takapuna City Council.

In 1981, a Youth Project building was established on the site also by the Takapuna City Council from Sport and Recreation funds.

After the original T.C.C. building was destroyed by fire, the Youth Project vacated their building and it became the Community Centre.

In the late 1980's a long term lease of the site was granted by the Parish and planning for a new purpose built Community Centre began.

The existing Centre was again destroyed by fire and replaced by the Council with a temporary building.

In early 1994 the new Centre was finished and occupied.

**Glenfield Community Centre Incorporated
Annual Report 2001**

I am pleased to report that the Glenfield Community Centre is in good heart, serving the Glenfield community efficiently and effectively. The large Governance Group elected at the last AGM quickly melded into a competent body that has worked well to make decisions for the well-being of the Centre. The various tenants and regular users of the buildings now generally interact amicably and take a pride in the Centre where a feeling of amity is apparent.

All the usual matters that have to be attended to in an organisation of this size and complexity are functioning well, so I will report on some of the highlights of the past year.

Staff:

Since the last AGM we have farewelled Gill Barlow and Lisa Fenech; and Debbie Harvey and Christine Olsen, who resigned their positions respectively from the office, and the After-school Care Programme.

We warmly welcome Nancy Zino-Williams to the role of Administrator, and Tina McGregor as Assistant Administrator. Nancy and Tina are both highly competent and experienced people who operate as a very efficient team and work hard to ensure the Centre functions smoothly and proficiently. Joan McLean, a volunteer for 7 years, has been a fount of knowledge for the new the staff. Thank you Joan for your forbearance as new people have learned the intricacies of the Centre. In addition to our permanent staff in the office we have had extra help from some people on ACC work placement for which we have been grateful.

We also welcome Jenni Brown, a person of wide experience and expertise, who we are fortunate to have as our After-school Care, and School Holiday Programme supervisor.

Happily, we have retained the services of Jenny Boyd, our Crèche supervisor, and her team of workers who continue to run a high quality pre-school facility. The Crèche report gives details of their activities.

I am delighted to report that the Centre has staff of such high calibre to operate our Centre activities.

After-school Care:

Jenni Brown has, since she arrived in October, developed and consolidated a high quality programme for the children coming to the Centre each day after school. We began this year with a small number of children, about 6, who we collect from their schools in a bus. The number of children attending has grown and we now have a total roll of 12 children, though they do not all attend five days of the week.

School Holiday Programme:

Jenni Brown has also taken over the School Holiday Programme and with her team of assistants provides an excellent holiday programme that now operates from 8.00am to 6.00pm for 10 weeks during holidays. Generally there is a 'full house' sign up even before the programme begins. We are sure that it is the interesting, well-run programme rather than our reasonable fees that draws the parents and children.

Governance Group:

The Governance Group this year decided to have monthly meetings as there was so much to be decided about the Centre. During the year an executive group of the chairperson, deputy chairperson, and secretary, have met weekly with the administrator to deal with management issues for the Centre. As well as revising the Constitution, the Governance Group has authorised renewal of the Foodcentre's lease, minor alterations to the building so there is more suitable egress from room 7 to the outside, reinstated the original drainage system in the courtyard and agreed to the proposed renovation of courtyard, insisted that the top corner garden be restored to its former state – though we are still waiting for the survey pegs to be replaced – and invested in a more sophisticated photocopier. The Governance group are pleased to know that the old Glenfield Hall is again being used regularly. We have donated our supply of cups to the Hall as they will be used more there.

Thank you to the members of the Governance Group who have served this community willingly and competently this year. To those who continue, - I look forward to a productive year with you; to those who are leaving the group thank you for your work, go well in whatever endeavours you take up.

Constitution revision:

The Governance Group decided that this year was an appropriate time to revise our Constitution. A small group worked diligently to produce a comprehensive, cohesive and comprehensible document that was adopted by a Special General Meeting in July. The Incorporated Societies Office accepted the new Constitution a few days later so this Annual General Meeting is operating under our new rules. The major alterations to our rules were as follows:

- including the Principles, Philosophy, Purpose, and Goals in the Constitution
- clarifying the definition of members to residents of Glenfield, and non-residents who are admitted by the Governance Group
- having seven elected members on the Governance Group in addition to the four appointed members
- requiring nominations to the Governance Group to be in writing prior to the Annual General Meeting
- increasing the number required for a quorum at meetings

Maintenance:

Nancy, with the help of Graham, and some people doing Community Service have worked hard, with pleasing results to maintain the Centre to a high standard. The largest maintenance item this year has been one set of toilets. We discovered that the cisterns have been leaking for many years – possibly since they were installed – and the floor under them has rotted! This fault will be expensive to repair so we are looking at whether the original installers might bear some responsibility for it.

Another project of note was the clearing of the land behind rooms 2&3 which we hope can be developed into a play area for after-school and holiday programme children.

Finances:

It is pleasing to note that the Centre has this year kept within its budget. A full report is available in the audited accounts.

Tenants:

During the year there were more requests for tenanted space than was available so the Governance Group clarified its policy and conveyed it to the tenants. As a result two long-term tenants have left us – the Health Advocates Trust, and the Baha'i church office. Recently, the Facilities Foundation informed us that they too are leaving. This gives us three offices to lease. At this stage the new tenants will be the Chinese New Settlers and two Project workers, who will join Senior Net, the Beneficiaries Advocate Information Service, the Tongan Advocate, and the Project Director as our tenants.

Annual contract with Council:

Our contract with the North Shore City Council was again negotiated and the annual grant received. It is good to have the support of the Council in our service to our community. As part of our Council contract we have organised successful International Children's Day, and Volunteers' Day celebrations.

Conclusion:

It seems appropriate to end this report by noting that next year will be the 25th anniversary of this Society. Maintaining a community organisation is not easy, so it is a real credit to this community and its people that this service has endured. Next year we'll celebrate in style!

Winifred Murray

Centre Administrators Report

A.G.M. 23rd August 2001

The year 2000/2001 has been a very interesting year, and my first as the Administrator. I would not say it has been easy, however with the support of the Executive Committee who also have served their first year I think we can look back and congratulate ourselves with what we have accomplished.

Major improvements have been made to the security of the Centre with a new swipe card allocation system. It is monitored by myself and the alarm company, Sure Communications. At any time after hours, when I am called, I have at hand all user access numbers and user times and can 99% of the time alleviate a costly call-out by the security company when the alarm is activated.

The last 6 months has seen a remarkable increase in room hire between 25% and 30% overall. We will endeavour to maintain this level of usage at each session i.e. day, night and weekend.

Next to wages, cleaning is a major expense at the Centre. We have maintained the services of "Jani King" cleaners for over a year now and feel that having the back-up of a Franchise Company, far out-ways the day to day problems that arise using individuals. The cleaning has also been increased to 6 nights per week for the same contract price.

Civil Defence has had a high profile of late. Last week we had a training (mock disaster) exercise with our newly recruited team. Tina and I have also, through Civil Defence, completed a comprehensive 1st Aid Course and feel better equipped to deal with any medical or accident situation that might cross our paths in the Centre.

We have been successful in obtaining an A.S B. Grant to purchase a new photocopier for the Centre that will save many labour hours and provide a better service with its multi-functioning features. The long involved process and the paper work will all have been worth it when it arrives next week.

Teamwork has been what has impressed me the most as Administrator. I am very grateful for the assistance I receive from everyone whenever I request it. Special thanks to Graham Cameron for all the extra hours he puts in at the Centre as our main maintenance person. Thanks also to the project and their helpers for their willingness to assist me in matters pertaining to the Centre.

The Creche with Jenny at the helm and her loyal dedicated staff also need special recognition and thanks for their diligent on-going commitment to the Centre despite all the changes in the last year.

There has been major changes in the Office and After School Care staff at the Centre over the last 12 months. I feel the Executive along with myself would like to take this opportunity to thank Jenni the Administrator of After School Care, and Tina the Assistant Administrator of the Centre. Their expertise and adaptability in what has been a difficult year, has contributed greatly to me being able to do my job

Nancy Zino-Williams
Administrator.

Crèche Report

The beginning of the financial year brought about considerable change for the crèche staff to deal with. New elections brought about changes to the Licensee position, Accounts and Centre Administrator's position. Time and understanding was needed to build and re-establish the close working relationships previously enjoyed. It is fortunate that the management have supported and continued to value the importance of these partnerships to cement and strengthen the Centre as a whole.

The year has passed successfully for the crèche. Two hundred and forty children pass through the crèche each week and our waiting lists remain stable. We have a real mix of ethnic backgrounds, which makes the Crèche a delightful cultural community. The drive has been to enroll the under two age group as a priority to obtain maximum funding under our licensing entitlement. Stable rolls are an encouraging sign that the service provided is recognized as an environment of care and quality. Students from various teaching institutions attend from time to time and we also have very established links with Special Needs teachers and support staff.

The crèche still operates holiday programmes throughout the primary school breaks and will continue to offer this option to children on our rolls. The crèche staff enjoys regular meetings with other community crèche staff on the North Shore. In the second term our Crèche hosted this combined meeting. Centres value the shared gathering of information and planning and bring about a collective sense of unity. The crèche offers opportunities for our families to join the staff with parent evening, workshops and policy education. These night meetings have taken over from the previous support meetings. The response to "educative" evenings has strengthened the partnership in education and understanding and given an insight into our environment that we consider vital to our programme.

The crèche took on a whole new look in the April school holidays. The walls were painted a bright blue and yellow by the Glenfield Rotary Club. The response has been huge and it has given us once again a new and blank canvas to work with.

We continue to maintain both our equipment and the crèche with careful budgeting, fundraising and an excellent response to repairs and maintenance. The Centre allows time for Community Service Workers to undertake the heavier tasks for example, hedge maintenance, sand and bark turnovers etc. The staff extends a special thank you to Graham Cameron for his prompt expertise in addressing our repairs.

Currently two staff members are undertaking childcare training with Open Polytech with the Centre's support to continuing professional development. We thank our Licensee for ongoing involvement and support and value the commitment to both discussion and time.

As per the last census we have attending the following mixtures of cultures:
6 Maori, 2 Fijian, 2 Tongan, 3 Indian, 2 Chinese, 6 Asian, 6 South American,
4 Middle Eastern 75 Pakeha & 7 European.

Finally the crèche staff would like to say thank you for your support in using the crèche and entrusting us with your children. We take that responsibility seriously and thoroughly enjoy our work. Our team are special and I personally applaud them.

Jenny Boyd Supervisor

Ellison McGowan Assistant Supervisor

Rhonda Chase, Teresa Ross, Simone Bennett and Sharon Clayton – Educators

Graham Cameron Licensee.

AUDIT REPORT

To the readers of the Financial Statements of the **Glenfield Community Centre Inc.**

I have audited the financial report included in the Annual Report of the Glenfield Community Centre Incorporated. for the year ended 30 June 2001. The financial statements provide information about the past financial performance of the Centre and it's financial position as at 30 June 2001. This information is stated in accordance with the accounting policies set out.

Governance Group's responsibilities.

The Governance Group is responsible for the preparation of the financial statements which give a true and fair view of the financial position of the Glenfield Community Centre Incorporated as at 30 June 2001 and the results of it's operations for the year ended 30 June 2001.

Auditor's Responsibilities.

It is my responsibility to express an independent opinion on the financial statements presented by the Governance Group and report my opinion to you.

Basis of Opinion.

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. It also includes assessing:

- The significant estimates and judgements made by the Governance Group in the preparation of the financial report.
- Whether the accounting policies are appropriate to the Centre's circumstances, consistently applied and adequately disclosed.

I conducted my audit in accordance with generally accepted auditing standards in New Zealand. I planned and performed my audit so as to obtain all the information and explanations which I considered necessary. I obtained sufficient evidence to give reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements. Other than in my capacity as auditor, I have no relationship with or interest in the Glenfield Community Centre.

Unqualified Opinion.

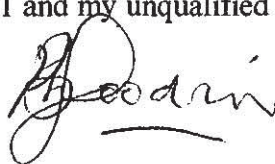
I have obtained all the information and explanations I have required.

In my opinion:

- proper accounting records have been kept by the Governance Group as far as appears from my examination of its records,
- the financial reports comply with generally accepted accounting practice.
- the financial report gives a true and fair view of the financial position of the Glenfield Community Centre as at 30 June 2001 and the results of its operations for the year ended at that date.

My audit was completed on 20 August 2001 and my unqualified opinion is expressed as at that date.

B.C.Goodin, ACA, ACCM, ANZIM.
20 August 2001.



ACCOUNTING POLICIES AND NOTES TO THE ACCOUNTS

For the year ended 30 June 2001

Note 1: Statement of Accounting Policies

Measurement Base

The measurement method is historical cost. Reliance has been placed on the fact that the Glenfield Community Centre is a going concern. Accrual accounting is used to match expenses and revenues.

Differential Reporting

The Community Centre is a qualifying entity under the framework for differential reporting issued by the Institute of Chartered Accountants of New Zealand. As at balance date the entity has no public accountability and was also considered not large, the entity has taken advantage of the reporting exemptions available within the Differential Reporting Framework.

Taxation

Glenfield Community Centre is a charitable organisation and is exempt from income tax.

Particular Accounting Policies.

Accounts Receivable

Accounts Receivables are shown at their expected realisable value.

Fixed Assets

Fixed Assets are stated at cost less accumulated depreciation.

Category	Cost	Accum. Depn.	Book Value 2001	Book Value 2000
Buildings	919,726	36,727	882,999	900,992
Office Equipment	11,363	5,731	5,632	2,595
Creche Outdoor Equip	2,392	841	1,551	1,938
Creche Indoor Equip	1,657	544	1,113	1,173
Furniture & Fittings	115,867	21,527	94,340	101,591
Totals	1,051,005	65,370	985,635	1,008,289

Land

The Community Centre has a long term non-commercial lease over the land on which the building is sited.

Depreciation

The building has been depreciated so as to expense its cost on a straight line basis. All other fixed assets have been depreciated on a diminishing value basis.

GST

The Community Centre is registered for GST. Hence the financial reports are shown GST exclusive, with the exception of accounts receivables and accounts payable which are stated with GST included.

Changes in Accounting Policies

There have been no changes in accounting policies, which have been applied on a basis consistent with those used in the previous year.

Note 2: \$3,233.33 Other Grants/ Donations

Other Grants were received from:

North Shore City Council	\$ 300.00
Onedin Charitable Trust	\$2,933.33

Note 3: \$2,321.87 Office Sales

Office Sales consisted of:

Photocopying	\$1,380.41
Equipment Hire	<u>\$ 861.46</u>
	\$2,241.87

Note 4: \$1,316.71 Bad Debts

Bad Debts consisted of :

Creche	\$ 564.93
Room Hire	\$ 423.56
After School Care	<u>\$ 186.67</u>
	\$1,175.16

Note 5: \$7,111.11 Advance from WINZ

The grant from WINZ is designated for After School Care. It was received on 22 June 2001 and has been accrued for use within the 2001/2002 year.

Note 6: \$2,029.02 Other Accruals

Rents collected for Chapel hire are forwarded to the Church on a regular basis. An accrual of \$2,029.02 was due for forwarding as at 30 June 2001.

Note 7: \$(1,407.43) Previous Year Equity Adjustments

There was a portion of rents collected that were not forwarded from previous years. Reconciliation revealed the omissions and an adjustment has been made to the previous years equity upon forwarding.

**GLENFIELD COMMUNITY CENTRE
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2001**

ASSETS	2000/ 2001	1999/ 2000
CURRENT ASSETS		
Cash and Bank Accounts	90,023.81	79,626.58
Debtors	<u>12,286.64</u>	<u>15,104.05</u>
Total Current Assets	102,310.45	94,730.63
FIXED ASSETS		
Buildings	882,999.20	900,991.73
Office Equipment	5,632.12	2,595.39
Creche Outdoor Equipment	1,550.43	1,938.03
Creche Indoor Equipment	1,113.12	1,172.43
Furniture & Fixtures	<u>94,339.68</u>	<u>101,591.24</u>
Total Fixed Assets	985,634.55	1,008,288.82
TOTAL ASSETS	1,087,945.00	1,103,019.45
LIABILITIES		
CURRENT LIABILITIES		
Creditors	4,608.96	2,883.36
Advance from Customers	1,061.96	2,520.98
Advance from WINZ	7,111.11 Note 5	0.00
Goods and Services Tax	10,229.02	11,088.82
PAYE Payable	2,626.50	2,955.03
Holiday Pay Accrual	4,387.09	8,767.90
Union Dues Payable	206.92	0.00
Other Accruals	<u>2,029.02</u> Note 6	<u>0.00</u>
Total Current Liabilities	32,260.58	28,216.09
TOTAL LIABILITIES	32,260.58	28,216.09
NET ASSETS (ASSETS - LIABILITIES)	<u>1,055,684.42</u>	<u>1,074,803.36</u>
EQUITY		
Accumulated Fund	1,074,803.36	1,084,452.46
Previous Year Adjustments	(1,407.43) Note 7	504.51
Retained Earnings	<u>(17,711.51)</u>	<u>(10,153.61)</u>
TOTAL EQUITY	<u>1,055,684.42</u>	<u>1,074,803.36</u>

GLENFIELD COMMUNITY CENTRE
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDING 30 JUNE 2001

	Jul 2000 to Jun 2001			Jul 1999 to Jun 2000		
	Creche	Centre	Total	Creche	Centre	Total
INCOME						
Marketed Income						
Creche Fees (incl DSW)	65,002.21			67,705.84		
Rental Income - Fixed		21,513.83			17,958.24	
Room Hire - Casual		19,523.38			23,477.87	
Holiday Programme		19,066.11			11,912.81	
After School		9,155.50			2,908.00	
			134,261.03			123,962.76
Grants and Subsidies						
Min of Education	83,067.76			83,587.16		
NSCC Contract Grant		37,000.00			37,000.00	
WINZ - After School		10,666.67				
Lotteries - After School		10,000.00				
Other Grants/ Donations		3,233.33	Note 2		2,314.93	
			143,967.76			122,902.09
Other Income						
Bank Interest		5,568.55			3,817.88	
Office Sales (p/copying,hirage etc)		2,241.87	Note 3		2,299.80	
			7,810.42			6,117.68
Extra Ordinary Items						
Accrual for ACC		0.00			1,239.03	
Other Accruals		0.00			5.05	
			0.00			1,244.08
TOTAL INCOME	148,069.97	137,969.24	286,039.21	151,293.00	102,933.61	254,226.61
EXPENSES						
Staff						
ACC	961.61	641.08		777.41	518.28	
Training	373.33	244.45		796.34	530.89	
Uniforms & Immunisation	1,047.20			675.79		
Wages	85,898.97	61,472.03		90,434.13	59,116.22	
Wages (After School)		13,701.57				
Wages (Hol Prgm)		6,849.05				
Holiday Pay	6,666.79	4,341.64		8,830.69	1,091.44	
Volunteer Expenses		74.00			70.00	
			182,271.72			162,841.19

Jul 2000 to Jun 2001

Jul 1999 to Jun 2000

	Creche	Centre	Total	Creche	Centre	Total
Administration						
Accounting & Audit	2,644.00	2,646.00		2,525.00	2,525.00	
Bank Charges		352.31			294.27	
Bad Debts	564.93	610.23	Note 4			
Insurance	1,500.47	1,500.46		956.10	1,133.88	
Legal Fees		2,700.00				
Postage		901.91			765.73	
Printing & Stationery	1,270.52	3,415.46		1,795.33	3,885.36	
Computer Software		132.98			407.78	
			18,239.27			14,288.45
Cleaning & Grounds Maintenance						
Cleaning Contractors	7,987.82	8,139.21		6,866.26	6,414.91	
Cleaning Materials	1,992.18	2,377.03		1,459.06	1,923.43	
Grounds	599.68	599.68		374.54	374.53	
			21,695.60			17,412.73
Operating Costs						
Rates (Water)	2,051.83	2,051.85		1,984.74	1,904.87	
Rent	5,484.00			5,400.00		
Power	2,577.63	2,577.64		2,626.23	2,626.24	
Telephone	1,005.12	2,407.30		884.02	1,523.83	
Security	2,157.61	2,455.38		1,693.88	2,347.15	
Waste Disposal	562.03	695.80		421.42	619.30	
Repairs & Maintenance	3,721.38	4,573.46		1,021.87	3,691.35	
Equipment Lease					781.83	
Cafeteria Expenses	309.42	129.55		458.23	304.43	
Educational Equipment	1,097.69			2,259.73		
Educational Consumables	1,457.27					
Gifts & Meetings Exps		1,210.94			1,172.11	
Holiday Programme		5,213.08			3,802.52	
After School		8,747.62			2,862.47	
Centre Events		366.33			635.60	
			50,852.93			39,021.82
TOTAL EXPENSES	131,931.48	141,128.04	273,059.52	132,240.77	101,323.42	233,564.19
EXCESS/ (SHORTFALL)	16,138.49	(3,158.80)	12,979.69	19,052.23	1,610.19	20,662.42
- Before Depreciation						
Depreciation	638.02	30,053.18	30,691.20	746.90	30,069.13	30,816.03
EXCESS/ (SHORTFALL)	15,500.47	(33,211.98)	(17,711.51)	18,305.33	(28,458.94)	(10,153.61)
- After Depreciation						

THE NORTH SHORE TONGAN COMMUNITY

Social Worker – George Tui is available to give assistance to Tongan families on the North Shore; by providing information and advice, counselling, home based social work, referrals and interpretation.

Ph: George Tui on 443-1539 or after hours on 025-912-545

GLENFIELD COMMUNITY PROJECT

The Glenfield Community Project has been running for approximately 3.5 years. It still comprises:

The Glenfield Food Shop, which is run by beneficiary volunteers, provides low cost basic food items for those in need. Free fresh bread is available each day as is other free items when they become available. The shop hours are Monday to Friday 9.00am to 4.30pm and Saturday 9.00 to 11.00am.

The Community Lounge provides daily meals with the large cooked meals being available on Tuesday's and Friday's. Free Tea, Coffee and conversation is also available daily.

Throughout the year they also provide activities like Easter Egg decorating and Celebratory meals like the Christmas Lunch. Market days are also held to recycle household goods to the community. The Food Bank is still available and is currently providing approximately 60 food parcels each month.

Advocacy, support, counselling and a variety of practical help is also available. All enquiries can be directed to 444-2711.

THE GLENFIELD ANGLICAN/METHODIST COMMUNITY CHURCH

The Glenfield Methodist Church was built in 1915 on the Community Centre site. The current congregation continues the long tradition of community concern and service.

Counselling is available through the church offices.

Sunday worship is at 9.30am and all are welcome.

The Church employs Anglican Priest, the Reverend Chris Richards who can be reached at the Church's Centre office, Tuesday to Friday on 444-2711.

OUT OF SCHOOL CARE PROGRAMMES

The Glenfield Community Centre's After School Care Programme and School Holiday Programme are Community based.

The After School Care operates from 3.00 – 6.00pm Monday to Friday during School Terms and the School Holiday Programmes operates from 8.00am – 6.00 pm Monday to Friday during School Holidays.

Our aim is to provide a secure environment and a challenging programme, which attempts to cater for individual needs and interests.

For more information or bookings contact the Centre on Ph: 444 5023

CHINESE NEW SETTLERS SERVICES TRUST

A community based multi service centre that consists of four parts: social service, community service, senior club and youth club.

It's purpose is to help every Chinese migrant and refugee to integrate and contribute to our society.

Weekend cultural programmes are held which include Chinese Mandarin Language classes, Tai Chi, English Classes, Maths & Art.

Service information and social work particularly for new immigrants, along with employment services and community education.

Contact: Jenny Wang Ph: 262 2322

REGULAR USER GROUPS

AA Glenfield	22 Gazelle Avenue	Beachhaven
AA North Harbour	2/42 Cheval Drive	Glenfield
Auckland College of Education	Private Bag 92 601	Symonds Street
Baha'i Faith	P O Box 33-514	Takapuna
Bio Energy Research	18/8 Preston Drive	Bayswater
Chinese New Settlers	P O Box 76-140	Manukau
Christian Outreach Centre	P O Box 40-013	Glenfield
Drama Club	10 O'Neill Street	Ponsonby
Eckankar Centre of Auckland	5 Emirau Place	Glenfield
English for new New Zealanders	Private Bag 92-006	Auckland 1020
Garden Group	7 Park Road	Glenfield
Glenfield Toastmasters	P O Box 40-049	Glenfield
Korean Zion Church	104 Lake Road	Northcote
Kumon Maths	1/15 Kiteroa Terrace	Rothsay Bay
Ministry of Pacific Island Affairs	P O Box 833	Wellington
North Shore Education Trust	P O Box 31 756	Milford
North Shore Sai Centre	c/- P O Box 13-718	Onehunga
Rangitoto Tecorians	312 Beach Road	Campbells Bay
Reiki Group	c/- 1132 Huia Road	Waitakere City
Sri Chinmoy Centre	c/- 9a Hope Street	Grey Lynn
Suma Ching Hai International	27 Paramu Avenue	Birkdale
Child Youth & Family	P O Box 78-901	Grey Lynn
U3A (Ancient History Group)	11 Allender Drive	Torbay
Yasmina School of Dancing	2/6 Gladys Avenue	Glenfield