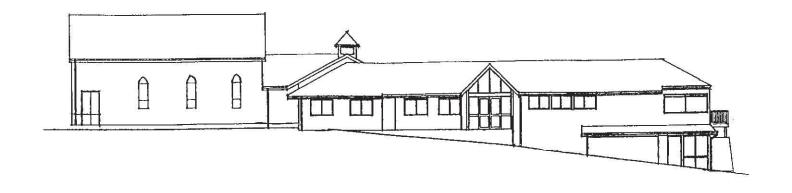
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# ANNUAL REPORT 2007



# GLENFIELD COMMUNITY

CENTRE INC.

#### Glenfield Community Centre Inc

#### Chairman's report to the 30th AGM of the Incorporated Society

The past year has seen major changes to the use of the Centre with the closure of the Food Shop, Drop-in centre, Food bank, and eventually the closing down of the local Anglican/Methodist congregation in the Worship Centre.

The loss of these major users was quickly followed by the resignation of the new chairman, Barry Larsen, when he moved to take up a new job in Waihi.

These changes have led to new challenges for the future as we contemplated the place of the Centre in the community.

The main thrust of the last few months has been to ensure that the Centre continues to function as a provider of facilities and accommodation for community groups in Glenfield and I am pleased to report that Centre manager Christine Somervell has ably led her small administration team in maintaining a high standard of service provision.

The Early Learning Centre continues to run successfully and has at this time decided —in common with other North Shore Centre's - not to be part of the Government's '20 Free Hours' scheme as this would not be financially feasible.

Another financial issue remains unresolved. This is the question of ARC rates on the Centre. Those parts of the building which were occupied by the church, and the operations of the church's other activities within the centre, should not attract council rates.

Neither should the Early Learning Centre as an educational facility.

The rest of the building is eligible for 50% relief of rates as a building used for not-for-profit community activities.

Despite this, and endless correspondence, the ARC continues to send demands for payment of full rates on the capital value of the whole building.

We are refusing to pay until the ARC physically inspects the building and reduces the rates demand in accordance with the law and that council's own rating policies

Following the cessation of church-related activities various efforts have been made to initiate new activities by the Centre itself, including an International group aimed at new immigrants in Glenfield. However attendance at this has been below expectation and a recent decision has been made to conduct research into the actual needs in the community which are relative to the Centre's objectives.

This is the challenge for the upcoming year and a determined effort is to be made to market the centre and its activities and facilities.

Finally I wish to thank all the staff and the members of the Governance Group for all their work and support throughout this often difficult year and look forward to the future growth of the centre as a quality community facility.

David Thornton Chairman 6 September 2007

#### Glenfield Community Centre Inc MANAGERS REPORT

This past year has been a year of changes, challenges and consolidation. We have continued with our core business of room hire while continually looking out for new ways to provide service to our Community.

Each year we receive from the North Shore City Council a grant, which assists us in our operations. In return, as part of the agreement we supply the Council with regular reports, which include statistical data. This year the data has proved quite interesting.

When the Project closed last year it was hard to understand what impact it would have on the Centre as a whole. The statistics show that we have lost over 32,000 casual visits to the Centre but the good news is that we still have over **86,000 people visiting** per year. **573 groups used the Centre**, a total of 3477 bookings and the Centre is still used 365 days of the year.

The Centre is also a Civil Defence Welfare Centre. Each year we undertake training that will enable us to assist in times of emergency. Each Welfare Centre requires volunteers and we encourage people in our community to join in the training sessions.

Our School Holiday Programme has once again been approved by Child Youth and Family, this approval is initially obtained so that parents are able to apply for a subsidy from Work and Income, however this approval enables people to be reassured about the quality of the service offered. We offer a small programme that engages the children in activities, encourages them to participate and share with others, to take responsibility and to grow.

During the year we have introduced two regular groups one called Unfinished Projects, which encourages women to bring unfinished crafts to the Centre where they can meet others also finishing their little projects. The downside to this group is that when only one person turns up then I am personally forced to join them and work on my own unfinished project.

The other group is one encouraging new immigrants in conversational English. This group has been slow to grow but hopefully in time we will require a facilitator for the group. So if any of you are interested in an unpaid community position then please see me after the meeting.

The administration office has seen some changes this year, roles and times have been adjusted with Marg Cross and Ruby Hawke working on different days to accomplish the daily tasks and provide excellent front desk service. In a typical day we are asked for photocopying, heaters or fans, overhead projectors, whiteboard markers, whiteboard dusters and directions. All requests are handled with extreme efficiency and courtesy. A Community Centre is a place where people should be made to feel welcome and valued. The staff at this Community Centre certainly achieve this.

It has been a good year and we all look forward to another year in which we will be able to serve our community.

Christine Somervell Manager 6 September 2007

#### Glenfield Early Learning Centre Supervisor's Annual Report

It has been an unremarkable year for the Glenfield Early Centre (ELC) in that the past year has gone by quietly, however there are positive outcomes to report.

It has been a settled year for staff and this has reflected well in the strength of the programme and the team spirit. The staff are valuable to the ELC and recognition of their abilities, and their pride in their workplace, is therefore recorded. Lisa Taylor, Debbie Pitout, Sharleen Parker and Vicky Pavlovich are the life of the centre. Three staff members are registered teachers, including myself, and this reflects in the funding rates we receive from the Ministry. Two staff members are in training. Sourcing reliable relief staff continues to be problematic.

Considerable thought has gone into planning for the coming year and moving forward with regard to the future viability of the ELC. Several issues had to be considered Firstly, we greatly anticipated the Government's 20 free hour childcare scheme but, along with most other community crèches, we found the scheme lacking and financially prohibitive. Secondly, we restructured the staffing hours to manage our resource and then settled into new operating routines. The Ministry of Education has issued a new licence to reflect these changes. Options are available for the ELC to develop further in the future and also to respond positively to the pay parity requirements.

We have noticed several trends. Labour's Working for Family's policy has increased the ability of families to access childcare subsidies greatly, and this reflects in our Work and Income records. Thus families can be funded to attend the ELC, reducing personal attendance costs considerably. It has become apparent that extended family members support more working families and that shift work is common, resulting in more fathers coming into the ELC. The attendance of Maori children is rising and is second behind Pakeha on our ethnicity list. The Ministry of Education continues to impact on the workplace organization with regards to accountability and their reporting expectations.

Christine Somervell has continued to give the ELC strong backing and support. Reporting to the management and licensee has been strengthened as per recommendations from the ERO report received in September 2006. The Centre's professional provider, Hana Clannad, continues to challenge our programme and in doing so builds quality practices.

Jenny Boyd Management Supervisor 6 September 2007

# GLENFIELD COMMUNITY CENTRE STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDING 30 JUNE 2007

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JUL	ZUU	o LU	Juli	ZUUI

Jul 2005 to Jun 2006

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		%	ř
		Change	
INCOME			
			į.
Marketed Income			
ELC Fees (incl WINZ)	75,554.54	3.04%	73,326.57
ELC Registration Support	0.00	0.0470	2,481.90
Rental Income-Other Perm.	10,649.29	-33.29%	15,962.87
Room Hire - Casual	52,299.80	-9.40%	57,723.44
SHP Fees & Trip Income	14,098.51	-12.85%	16,176.87
orn ross a rop mosno	152,602.14	THE ACT AND A STATE OF THE PARTY OF THE PART	165,671.65
		7.00%	100,011100
Grants and Subsidies			
Min of Education	87,084.36	-14.67%	102,052.80
Min.Of Soc.Dev. Grant - SHP	13,600.00	51.11%	9,000.00
NSCC Contract Grant	40,000.00	0.00%	40,000.00
Other Grants/ Donations	1,500.00	-89.90%	14,854.44
Other Grants/ Donations	142,184.36	90.405039950004300 0235735	165,907.24
	142,104.30	-14.5076	105,907.24
Other Income			
	12 040 91	72.250/	7.510.62
Bank Interest	13,019.81	73.35%	7,510.62
ELC Fundraising	2,497.92	100.00%	0.00
Office Sales (P/cpy,Hire, etc.)	2,451.80	3.04%	2,379.35
	17,969.53	81.69%	9,889.97
	<del></del>	-	
TOTAL INCOME	312,756.03	-8.41%	341,468.86
TOTALINOOME	312,730.03	-0.4170	341,400.00
	<del>20 - 10 - 10 - 10 - 10 - 10 - 10 - 10 - </del>	-	
EVERNOES			
EXPENSES			
YE NO DEN			
Staff			
ACC	1,730.83	23.39%	1,402.68
Holiday Pay	11,494.05	-31.98%	16,897.70
Prof. Dvpmt. & Student Trng.	4,172.31	-7.98%	4,534.18
Uniforms & Immunisation	885.97	86.59%	474.83
Wages	197,398.65	3.86%	190,054.97
	215,681.81	1.09%	213,364.36
Office & Administration			75 NO.
Accounting & Audit	7,432.51	18.92%	6,250.00
Bank Charges	366.93	8.22%	339.07
Computer Exps	170.97	-82.34%	967.95
Exec. Travel & Adminstr Exps	0.00	-100.00%	258.35
General Expenses	1,287.87	-51.02%	2,629.55
Photocopier Contract Maint.	1,284.14	1.27%	1,268.02
Postage	709.42	28.88%	550.44
Printing & Stationery	2,593.67	2.24%	2,536.92
Telephone	4,157.30	-14.78%	4,878.37
	18,002.81	-8.52%	19,678.67

			%		
			Change		
Cleaning					
Cleaning Materials & Sanitary	4,328.42		11.01%	3,899.09	
Cleaning Contractors	19,706.26		16.62%	16,897.40	
AND VERTILISES CONTROL OF THE CONTROL OF THE SECOND OF THE CONTROL		24,034.68	15.57%	10,00,110	20,796.49
Fixed Operating Costs					
Insurance	4,798.40		-3.04%	4,948.96	
Power	4,271.73		-24.90%	5,688.22	
Rates (Water)	1,485.55		-17.88%	1,808.93	
Security	3,425.06		13.41%	3,019.98	
Waste Disposal	2,123.38		15.78%	1,833.96	
		16,104.12	-6.91%	<u> </u>	17,300.05
Variable Operating Costs					
Advertising & Promotion	900.10		-23.87%	1,182.38	
Bad Debts	402.89		31.32%	306.79	
Centre Events	1,049.23		-43.61%	1,860.74	
Community Hospitality	882.19				
Educational Consumables	3,762.36		24.38%	3,024.86	
Educational Equipment	1,698.59		29.51%	1,311.55	
Educational Resources	4,325.03		72.93%	2,501.01	
ELC Fundraising	816.03		100.00%	0.00	
Grounds Maintenance	762.48		-33,62%	1,148.70	
Loss on Disposal of Assets	0.00		-100.00%	1,998.43	
Repairs & Maintenance	16,803.99		-27.76%	23,260.17	
SHP Trip Fees	1,837.33		-20.22%	2,303.12	
Subs & Membership	1,280.45	2010/01/10e/Afferenti	50.44%	<u>851.13</u>	
		34,520.67	-13.15%		39,748.88
TOTAL EXPENSES			0.000/		
TOTAL EXPENSES		08,344.09	-0.82%		310,888.45
EXCESS/ (SHORTFALL)		4,411.94	-85.57%		30,580.41
- Before Depreciation					
less Depreciation		52,428.38	38.61%		37,825.64
EXCESS/ (SHORTFALL)	(4	18,016.44)	562.73%		(7,245.23)
- After Depreciation	V <u> </u>				

# GLENFIELD COMMUNITY CENTRE STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2007

ASSETS	2007	2006
CURRENT ASSETS		
Cash and Bank Accounts	160,658.85	149,780.17
Debtors	17,683.93	23,159.80
Prepayments	250.48	620.76
<b>Total Current Assets</b>	178,593.26	173,560.73
FIXED ASSETS		
Buildings	1,956,091.21	1,239,915.08
Office Equipment	7,653.58	9,566.96
ELC Outdoor Equipment	1,869.80	2,337.25
ELC Indoor Equipment	1,729.44	2,161.81
Furniture & Fixtures	59,241.88	62,046.36
Total Fixed Assets	2,026,585.91	1,316,027.46
Total Tixeu Assets	2,020,303.91	1,310,027.40
TOTAL ASSETS	2,205,179.17	1,489,588.19
LIABILITIES		
CURRENT LIABILITIES		
Creditors	16,541.33	14,157.78
Goods and Services Tax	5,229.12	6,329.83
PAYE Payable	3,222	0.48
Customer Bonds	88.94	111.16
Ministry of Education	1,861.34	
MSD (WINZ) Grant - SHP	2,400.00	
Holiday Pay Accrual	8,215.71	8,456.69
ELC Provision for Training		1,000.00
Total Current Liabilities	34,336.44	30,055.94
TOTAL LIABILITIES	34,336.44	30,055.94
NET ASSETS (ASSETS - LIABILITIES)	2,170,842.73	1,459,532.25
EQUITY		
Accumulated Fund	1,459,532.25	1,438,712.48
Revaluation Building	759,326.92	THE COMMUNICATION STATES STATES
Grants Rec'd for Specific Assets		28,065.00
Current Year Excess/ (Shortfall)	(48,016.44)	(7,245.23)
TOTAL EQUITY	2,170,842.73	1,459,532.25

#### GLENFIELD COMMUNITY CENTRE ACCOUNTING POLICIES AND NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2007

#### Note 1: Statement of Accounting Policies

#### **Measurement Base**

The measurement method is historical cost. Reliance has been placed on the fact that the Glenfield Community Centre is a going concern. Accrual accounting is used to match expenses and revenues.

#### **Differential Reporting**

The Community Centre is a qualifying entity under the framework for differential reporting issued by the Institute of Chartered Accountants of New Zealand. As at balance date the entity has no public accountability and was also considered not large, the entity has taken advantage of the reporting exemptions available within the Differential Reporting Framework.

#### **Taxation**

Glenfield Community Centre is a charitable organisation and is exempt from income tax.

#### Particular Accounting Policies.

#### **Accounts Receivable**

Accounts Receivables are shown at their expected realisable value.

#### **Fixed Assets**

Fixed Assets are stated at cost less accumulated depreciation.

Category	Cost	Accum. Depn.	Book Value 2007	Book Value 2006
Buildings	2,157,539	201,448	1,956,091	1,239,915
Office Equipment	25,834	18,180	7,654	9,567
Creche Outdoor Equip	5,845	3,976	1,870	2,337
Creche Indoor Equip	4,914	3,184	1,729	2,162
Furniture & Fittings	128,351	69,109	59,242	62,046
Totals	2,322,483	295,897	2,026,586	1,316,027

#### Land

The Community Centre has a long term non-commercial lease over the land on which the building is sited.

#### Depreciation

The building has been depreciated so as to expense its cost on a straight line basis. All other fixed assets have been depreciated on a diminishing value basis.

#### GST

The Community Centre is registered for GST. Therefore the financial reports are shown GST exclusive, with the exception of accounts receivables and accounts payable which are stated with GST included.

#### **Changes in Accounting Policies**

There have been no changes in accounting policies, which have been applied on a basis consistent with those used in the previous year.

#### Note 2: Acknowlegement of Grants Received

We are grateful to the following organisations for grants received:

<b>Organisation</b>	<b>Amount</b>	Purpose Spent
Ministry of Social Dvpmt.	\$16,000	School Holiday Programme annual grant
NSCC Discretionary Grant	\$1,500	Security door for downstairs facility
NSCC	\$40,000	Operational expenses

#### Note 3: Holiday Pay Accrual

As at the 30 June 2007 there was staff holiday pay outstanding of \$8,215.71 as follows:

\$4,909.67 Early Learning Centre

\$3,031.56 Centre Administrion

\$ 274.48 School Holiday Programme

\$8,215.71



#### TO THE READERS OF THE FINANCIAL STATEMENTS OF GLENFIELD COMMUNITY CENTRE FOR THE YEAR ENDED 30 JUNE 2007

We have audited the financial statements on pages 1 to 6. The financial statements provide information about the past financial performance of Glenfield Community Centre and its financial position as at 30 June 2007. This information is stated in accordance with the accounting policies set out on pages 4 - 6.

#### Responsibilities of the Board of **Trustees**

The Board are responsible for the preparation of the financial statements which fairly reflects the financial position of the Glenfield Community Centre as at 30 June 2007 and the results of its operations for the year ended 30 June 2007.

#### Auditor's responsibilities

It is our responsibility to express an independent opinion on the financial statements and report our opinion to you.

#### Basis of opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:

- > the significant. estimates and judgements made by the Board in the preparation of the financial statements and
- > whether the accounting policies are appropriate the Glenfield to Community Centre circumstances, consistently applied and adequately disclosed.

We conducted our audit in accordance with generally accepted auditing standards, including the Auditing Standards issued by the Institute of Chartered Accountants of New Zealand. We

planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

Other than in our capacity as auditors, we have no other relationship with or interests in the Glenfield Community Centre.

#### Unqualified opinion

We have obtained all the information and explanations we have required.

Proper accounting records have been kept by the centre as it appears from our examination of those records.

In our opinion the financial statements of Glenfield Community Centre on pages 1 to 6:

- > comply with generally accepted accounting practice, and
- fairly reflect:
  - the financial position as at 30 June 2007 and
  - the results of its operations for the years ended 2007.

Our audit was completed on the 5th September 2007, and our unqualified opinion is expressed as at that date.

Peter Conaglen Chartered Accountant Manurewa

Donaglen

## GLENFIELD COMMUNITY CENTRE STATEMENT OF FINANCIAL PERFORMANCE - DIVISIONAL ANALYSIS FOR THE YEAR ENDING 30 JUNE 2007

	Jul 2006 to Jun 2007					Jul 2005 to Jun 2006			
	ELC	Centre	SHP	Total	% Change	ELC	Centre	SHP	Total
INCOME									
Marketed Income ELC Fees (incl WINZ) ELC Registration Support ELC Fundraising Rental Income-ELC & SHP Rental Income-Other Perm. Room Hire - Casual SHP Fees & Trip Income	75,554.54 2,497.92	34,400.04 10,649.29 52,299.80	14,098.51	189,500.10	3.04% -100.00% 100.00% 2.79% -33.29% -9.40% -12.85% -4.84%	73,326.57 2,481.90	33,467.04 15,962.87 57,723.44	16,176.87	199,138.69
Grants and Subsidies Min of Education Min.Of Soc.Dev. Grant - SHP NSCC Contract Grant Other Grants/ Donations	87,084.36	40,000.00 1,500.00	13,600.00	142,184.36	-14.67% 51.11% 0.00% -89.90% -14.30%	102,052.80	40,000.00 14,854.44	9,000,00	165,907.24
Other Income  Bank Interest  Office Sales (p/cpy,hire, etc.)		13,019.81 2,451.80		. 15,471.61	73.35% 3.04% 56.44%		7,510.62 2,379.35		9,889.97
TOTAL INCOME	165,136.82	154,320.74	27,698.51	347,156.07	-7.41%	177,861.27	171,897.76	25,176.87	374,935.90
EXPENSES					2000				
Staff ACC Holiday Pay Prof. Dvpmt. & Student Trng. Uniforms & Immunisation Wages	974.76 9,266.59 3,572.76 885.97 119,049.90	649.16 2,001.31 426.22 63,036.66	106.91 226.15 173.33 15,312.09	215,681.81	23.39% -31.98% -7.98% 86.59% 3.86% 1.09%	935.54 11,036.06 3,138.62 474.83 109,403.32	334.04 5,286.55 1,395.56 66,884.83	133.10 575.09 13,766.82	213,364.36
Office & Administration Accounting & Audit Bank Charges Computer Exps Exec. Travel & Adminstr Exps General Expenses Photocopier Contract Maint. Postage Printing & Stationery Telephone	3,378,19 253,43 25,78 1,429,39 83,10 765,08 865,02	3,378.18 113.50 145.19 674.51 1,284.14 602.32 1,645.63 3,292.28	24.00 182.96	18,818.84	18.92% 8.22% -82.34% -100.00% -19.99% 1.27% 28.88% 2.24% -14.78%	2,500.00 244.90 558.10 50.00 870.27 894.11	2,500,00 94,17 967,95 258,35 2,071,45 1,268.02 442.00 1,510.87 3,984.26	1,250.00 58.44 155.78	19,678.67
Cleaning Cleaning Materials & Sanitary Cleaning Contractors	1,814.27 5,439.94	2,514.15 13,954.57	311.75	24,034.68	11.01% 16.62% 15.57%	1,329.24 4,307.36	2,569.85 12,324.04	266.00	20,796.49
Fixed Operating Costs Insurance Power Rates (Water) Rent - ELC / SHP Security Waste Disposal	964.48 986.98 27,142.08 1,224.93 833.72	3,833.92 4,271.73 498.57 2,200.13 1,289.66	7,257.96	50,504.16	-3.04% -24.90% -17.88% 2.79% 13.41% 15.78% -0.52%	991.18 1,160.83 27,142.08 689.64 605.05	3,957.78 5,688.22 648.10 2,330.34 1,228.91	6,324.96	50,767.09

Jul 2006 to Jun 2007

Ind	2005	to I	un	2006
Jul	2000	LU J		

						TO COLUMN TO SERVICE STATE OF THE SERVICE STATE OF			
	ELC	Centre	SHP	Total	% Change	ELC	Centre	SHP	Total
Variable Operating Costs									
Advertising & Promotion	214.14	115.36	570.60		-23.87%	732.69	449.69		
Bad Debts	80.00	51.24	271.65		31.32%	305.47	1.32		
Centre Events		1,049.23			-43.61%	-	1,860.74		
Community Hospitality Exps		882.19			100.00%				
Educational Consumables	2,105.13		1,657.23		24.38%	1,967.72		1,057.14	
Educational Equipment	1,126.67		571.92		29.51%	913.00		398.55	
Educational Resources	3,736.03		589.00		72.93%	2,324.75		176.26	
Grounds Maintenance	368.32	394.16			-33.62%	661.19	487.51		
Legal & Consultancy					32,207,01				
Loss on Disposal of Assets					-100.00%	85.37	1,913.06		
Repairs & Maintenance	750.03	16,053.96			-27.76%	418.68	22,841.49		
SHP Trip Fees			1,837.33		-20.22%	1		2,303.12	
Subs & Membership	956,39	159.39	164.67	1	50.44%	713.34	48.90	88.89	
	** ***********************************			33,704.64	-15.21%		200	202400000	39,748.88
TOTAL EXPENSES	188,293.08	124,517.36	29,933.69	342,744.13	-0.47%	174,453.34	143,348.00	26,554.15	344,355.49
EXCESS/ (SHORTFALL) - Before Depreciation	(23,156.26)	29,803,38	(2,235.18)	4,411.94	-85.57%	3,407.93	28,549.76	(1,377.28)	30,580.41
less Depreciation	10,492.88	41,935.50		52,428.38	38.61%	7,565.13	30,260.51		37,825.64
EXCESS/ (SHORTFALL) - After Depreciation	(33,649.14)	(12,132.12)	(2,235.18)	(48,016.44)	562.73%	(4,157.20)	(1,710.75)	(1,377.28)	(7,245.23)

ABBREVIATIONS: Early Learning Centre School Holiday Program

ELC SHP

## GLENFIELD COMMUNITY CENTRE REVENUE & EXPENDITURE BUDGET FOR THE PERIOD ENDING JUNE 2008

Jul 2007 to Jun 2008

Jul 2006 to Jun 2007

		BUDG	GET	Notes &	\$	%		ACTI	IAL	
	ELC	Centre	SHP	Total	part for a darker in the	Change	ELC	Centre	SHP	Total
INCOME			-							<del></del>
ELC Fees (incl WINZ)	75,849			Note 1	294	0.39%	75,555			
ELC Min of Education Subsidy	106,024			Note 1		21.75%	87,084			
ELC Fundraising					(2,498)	-100.00%	2,498			
ELC Teacher Support	1,862				1,862	100.00%				
Interest Received		10,080			(2,940)	-22.58%		13,020		
NSCC Contract Grant Office Sales (P/copying,etc)		40,000 2,400			(50)	0.00%		40,000		
Other Grants and Donations		2,400			(52) (1,500)	-2.11% -100.00%		2,452 1,500		
Rental Income-ELC/SHP		34,400			(0)	0.00%		34,400		
Rental Income-Other (Permanent)		11,970			1,321	12.40%		10,649		
Room Hire (Casual)		55,440			3,140	6.00%		52,300		
SHP Fees			19,361		6,925	55.69%			12,436	
SHP Trip Income SHP MSD Grant			3,000		1,337	80.43%			1,663	
•			16,000		2,400	17.65%			13,600	<del></del>
TOTAL INCOME	183,735	154,290	38,361	376,386	29,230	8.42%	165,137	154,321	27,699	347,156
EXPENSES										
ACC	1,108	572	120		69	4.00%	975	649	107	
Accounting	3,312	3,312	576		600	9.09%	2,995	2,995	610	
Audit	552	552	96		368	44.14%	383	383	67 571	
Advertising & Promotion Bad Debts	600 400	600 200	300		600 197	66.65% 48.92%	214 80	115 51	571 272	
Bank Charges	215	69			(83)	-22.66%	253	114	212	
Centre Events		1,600			551	52.49%		1,049		
Cleaning Contractors	5,040	16,192			1,526	7.74%	5,440	13,955	312	
Cleaning Sanitary Expenses	1,227	1,077			(1,774)	-43.50%	1,696	2,382		
Cleaning Materials - Other	500	500		İ	749	298.76%	119	132		
Computer Equipment & Exps Educational Consumables	100 2,500	200	800		129 (462)	75.47% -12.29%	26 2,105	145	1,657	
Educational Resources	3,500		800		(25)	-0.58%	3,736		589	
Educational Small Equipment	1,500		400		201	11.86%	1,127		572	
ELC Teacher Support	1,861				1,861	100.00%	107		(107)	
ELC Fundraising					(816)	-100.00%	816			
Gifts & Meetings Exps	820	880			776	83.90%	480	445		
Insurance 20/80	1,185	4,741			1,128	23.51%	964	3,834		
Community Hospitality Maintenance - Contractual Bldg		1,560 5,000			678 1,405	76.83% 39.07%	232	882 3,363		
Maintainance - Preventative Bldg		10,000			(571)	-5.40%	202	10,571		
Maintenance - Grounds	300	300			(162)	-21.31%	368	394		
Maintenance & Repairs - Other		3,000			362	13.72%	518	2,120		
Photocopier Maint. Contract		2,000			716	55.75%		1,284		
Postage	183	213	30		(284)	-40.09%	83	602	24	
Power Printing & Stationery	500	4,800 1,076	56		528 (961)	12,37% -37.06%	765	4,272 1,646	183	
Professional Development	4,000	1,000	300		1,128	27.03%	3,573	426	173	
Rates	1,390	550			454	30.59%	987	499	.,,	
Rent	27,142		7,258		(0)	0.00%	27,142		7,258	
Security	1,674	2,054			303	8.85%	1,225	2,200		
SHP -Trip Exps	000	700	2,900		1,063	57.84%	404	200	1,837	
Staff Amenities Subs & Membership	300 833	720 268	132		657 (48)	180.64% -3.76%	134 956	230 159	165	
Telephone	818	3,153	102		(186)	-4.48%	865	3,292	103	
Uniforms & Immunisation	1,000	-,			114	12.87%	886	0,202		
Wages	103,628	70,560	21,571	Note 1	9,546	5.13%	111,038	59,862	15,312	
Wages- Centre, Attributed to	1,600		1,575	i	0	0.00%	1,600		1,575	
Wages ELC Relief Staff	5,000	5 000	4 700		(3,012)	-37.59%	8,012	0.004	000	
Wages-Holiday Pay Waste Disposal 30/70	8,755 965	5,880 1,369	1,726		4,867 211	42.34% 9.92%	9,267 834	2,001 1,290	226	_
TOTAL EXPENSES	182,508	143,996	38,640	365,145	22,400	6.54%	190,000	121,342	31,402	342,744
EXCESS/(SHORTFALL)excl depn.	1,227	10,294	(279)	Note 2 11,241	6,829	154.80%	(24,863)	32,978	(3,704)	4,412
less Depreciation 20/80	6,600	26,400	0	33,000	(19,428)	-37.06%	10,493	41,936	0	52,428
EXCESS/ (SHORTFALL)incl depn.	(5,373)	(16,106)	(279)	(21,759)	26,258	-54.69%	(35,356)	(8,957)	(3,704)	(48,016)
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#### **BUDGET NOTES OF LAST YEAR COMPARISONS & HIGHLIGHTS**

Notes:	2007	2006	
Income			
1 ELC Wages	103,628	111,038	ELC sessions have been reduced from 3 hours to 2.5 hours having
			the affect of reducing wages.
Excess / (Loss) - Excl. Depn.			
2 Excess - ELC	1,227	(24,863)	
Excess - Centre	10,293	32,978	
Loss - SHP	(279)	(3,705)	
Overall Excess	11,241	4,410	

#### **General Comments**

The previous year ELC losses (\$24,863) due to wage increases are unsustainable long term. Therefore an effort has been made to maintain current MOE funding and not increase session charges to parents. This has been achieved by reducing the session length from 3 to 2.5 hours. A small end of year excess of \$1,227 (for ELC) is the result.

There will come a time however when wage increases will make further impact in the 2009 year and the ELC will be faced with having to pay for fully registered teachers and improved facilities and equipment.

An overall excess, for the 2008 year ending in June, is budgeted to be \$11,241.

#### CHINESE NEW SETTLERS SERVICES TRUST

The Chinese New Settlers group has a permanent office on site and provides Social Services and information for New Immigrants, Weekend Cultural programmes and activities.

For more information ph 444 8846

#### BENEFICIARIES ADVOCACY

Beneficiaries Advocate provides advice, information and advocacy for Beneficiaries and people on low incomes, regarding eligibility to Income Support.

Ph: Pam for an appointment on 444-9543

#### CHILD CONNECTIONS

is a non profit organisation which aims to introduce touch and massage programmes into education and health systems in order to reduce stress and prevent depression, suicide and family violence.

Child Connection stands for fundamental right of all children to closeness and belonging – an essential and basic factor for their life, health, and well-being

For more information phone 940 3152 www.childconnection.organ.nz

#### CENTRE CONTACT DETAILS: CNR BENTLEY AVENUE & GLENFIELD ROAD GLENFIELD

P O BOX 40-112 GLENFIELD

Phone:

444-5023

Fax:

444-5024

email:

gccl@xtra.co.nz

Website:

www.glenfieldcommunity.co.nz

#### THE ROYAL NEW ZEALAND PLUNKET SOCIETY

Plunket provides a Well Child health service to all New Zealand families with children under 5 years of age.

The Plunket rooms are open all weekdays (except Public Holidays) for parents to weigh their babies.

For information on groups and for appointments: Ph: Vivienne Haybittle on 444-8479

#### MIDWIFERY PRACTICE

Ph 444 5311 or 027 408 9875 for Noelene

#### GLENFIELD EARLY LEARNING CENTRE

A sessional Early Learning Centre that caters for children 1 to 5 years old.

Prebooked sessions.

Please phone 444 0818 for more information

#### SCHOOL HOLIDAY PROGRAMMES

The Glenfield Community Centre's School Holiday Programme is Community Based.

School Holiday Programmes operate from 8.00am –4.00pm Monday to Friday during School Holidays.

Our aim is to provide a secure environment and a challenging programme, which attempts to cater for individual needs and interests.

For more information or bookings contact the Centre on 444-5023.

#### ALZHEIMERS NEW ZEALAND

Making life better for all people affected by dementia
For Information and Support contact your nearest Alzheimers Organisation
0800 004 001

#### SF AUCKLAND

Supporting Families in Mental Illness
Support, Education, Information & Advocacy
For families and Whanau
0800 732 825