GLENFIELD
Community Centre

Ko te Hapori tō mātou Pokapū

Community is at our Centre

2017 ~ 2018 ANNUAL REPORT

We apply the five ways to wellbeing (mana atua) to all the work we do: connecting with our Community through activities and events, promoting active transport alternatives when visiting our Centre, giving of our time and resources, taking notice of Community needs and wants and learning from our stakeholders and user groups.

OUR PHILOSOPHY

We are focussed on recognising and responding to the social, cultural, recreational and educational needs of the Glenfield/ Kaipātiki Community, and finding ways to meet these needs with special recognition for those who have the least opportunity to participate in decision-making in the community.

OUR CORE PURPOSE

The Centre's philosophy is one of family support and enhancement of community life through a commitment to, and active involvement in, working at the grass-roots level alongside individuals and groups to help them find appropriate support and resources.

OUR GOALS

Provide services to families in Glenfield and its wider community with particular attention being paid to those who are disadvantaged;
Be a source of information and referral for Glenfield/ Kaipātiki people;
Respond where appropriate to expressed community needs;
Liaise with other organisations, institutes and individuals to raise community awareness of issues affecting the community;
Maintain buildings, facilities and equipment for community needs;
Be a centre for community activity;
Be accountable to the local community.

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Chair's Report

Another year passes, and our Centre continues to move from strength to strength.
We completed and accepted our Strategic Plan for 2018 to 2020 and are focusing on improving our relationships, internal capacity and capability, and our financial viability. Next we are looking to reinvigorate our Board and update our Constitution to reflect changes in how we support our stakeholders.

I would like to acknowledge the support of my Executive team: Secretary/ Treasurer, Michael Chin, and Deputy Chair, Sarah Nilson. I would like to thank Stephanie Oh for her work on the Committee and wish her well with her future endeavours, and congratulate Jan Tasker who received the New Zealand Order of Merit in the 2018 Queen's Birthday honour list. Finally, I want to recognise the ongoing support and assistance of our Governance Group—Brian Ellis, Gary Thornton, Raj Singh, and Chris Wargent.

We thank the Kaipātiki Local Board and Auckland Council for their ongoing assistance by way of our annual operating grant, and appreciate their commitment towards assisting us to resolve our building's complicated cladding issue. We received funding from the Board towards the installation of a mural as part of WW1 commemorations, and provided submissions to the 2017 Kaipātiki Local Board Plan and to Auckland Council around rates and proposed changes to the historic rating of our Mission Hall in its Unitary Plan.

The need for space for the Community is reflected in the number of visitors, bookings, and hours of use that continue to climb. We saw around 34,000 visitors last year with 70 regular groups providing over 7,400 hours of classes, courses and support for our local community—significantly up on 2017. We saw an increase in space utilisation, in the number of persons that visit the Centre, and the hours booked. Three-quarters of our users surveyed were satisfied or very satisfied, ninety percent would recommend us or use us again, and everyone found our Staff friendly or helpful.

We continue to foster and develop partnerships with other external service providers that share our values including our tenants: Literacy Auckland North, Plunket NZ, and the Beneficiaries Advocacy Information Service, and Sweet Charity. We are sad to see Dementia Auckland leave us, but know we will see them back here for courses from time to time.

Finally, I wish to thank all our Staff: Centre Manager Nigel Green, Office Administrator Sandie Gorst and Accounts Clerk Carol Young for their outstanding work, and the GELC teachers: Paula Tra, Joanne Cass, Hayley French, Almira Martinez, Verneese Ioane and our fantastic Relievers for their brilliant efforts with the children, parents and caregivers at our Early Learning Centre.

Our Centre is nothing if not for these people's love, dedication and hard work.

Frankie Godfrey-Robson
Chair

Centre Manager's Report

The year has whizzed past so quickly that it is great to be able to take a moment to reflect on and celebrate our achievements. It isn't until you line them all up on paper that you realise how much has been accomplished, or the time and effort that goes into providing these services to our Community, and the many people who have helped support us on the journey. This year we have adopted a new format for our Annual Report so that our stakeholders and members can get a better picture of who we are and what we do. More detail follows, but I would like to single-out a couple of things in particular.

We received funding from Birkenhead Licensing Trust and the Lion Foundation to sound-insulate our Glenfield Early Learning Centre. This has had a profound effect in terms of an increase in wellbeing for staff and students alike, for which we are very grateful. My thanks to all those who helped paint and prepare the GELC for the insulation in a very short space of time. Many of the remaining legacy issues are now resolved—Auckland Council fixed the Library retaining wall after nearly 15 years; a new canopy was installed in the carpark to provide shelter for the many families coming and going to our GELC and groups to the Mission Hall. Pest Free Kaipātiki and the Kaipātiki Project provided advice and financial assistance to remove the Phoenix Palm trees from our garden as they are considered an invasive species and a significant health and safety issue.

Thanks to those who joined us to rededicate the Memorial Tablet to the fallen, originally gifted to the Centre back in 1919, and to the Kaipātiki Local Board for funding a mural as part of the WW1 commemorations showing historic Glenfield on the day the Mission Hall was constructed.

We are holding our collective breath to see whether the legal class action will reach settlement and finally allow us to repair the weather-tightening damage to the building, and continue to work alongside the KLB and Council to resolve this issue.

My thanks to the Auckland Council staff: Marilyn Kelly, Zella Morrison, Lucia Devoy and Challen Wilson, the Kaipātiki Local Board staff and members, the Kaipātiki Community Facilities Trust's Jill and Sonia Nerhenny, and Michelle Whiu, Hearts and Mind's Carol Ryan, and the Whiteboard Project's Sally Clarkson for all their support. Thanks to our sponsors: Rotary Glenfield, Birkenhead Licensing Trust, The Lion Foundation, The Four Winds Trust, Glenfield Library, NZ Post, the Kaipātiki Local Board and Auckland Council. Thanks to the Auckland North Community House/Hub/Centre Managers for their ongoing wit and wisdom—there when-ever I need to overshare.

Finally, my personal thanks to my Staff and Volunteers for their continuing hard work and dedication: I wish Stacey McIntosh all the best for her contribution to our Early Learning Centre — we will miss you but know that Pinehurst School is getting a great teacher. Sandie and Carol remain some of the most down-to-earth, professional and supportive Administration Staff I have ever had the pleasure to work with. Our Early Learning Centre Staff team led by the indomitable Paula, Verneese, Joanne, and Almira, with your battery of Casual Relievers: always striving to do the very best for all our wonderful families. Thank you all.

Nigel Green
Community Manager

Early Learning Centre Manager's Report

Kia ora and welcome from the team at the Glenfield Early Learning Centre. Since the last report, we have had significant changes within our teaching team; saying goodbye Jessie Liu, who retired after nine years after working first as a volunteer student then paid kaiako. Fortunately for our children and their families, she is enjoying combining retirement with travel and occasional relieving for us. In March we farewelled our much-missed Lead Teacher Stacey McIntosh, who was invited to apply for the position of Year 3 teacher in the prestigious and private Pinehurst Primary School. Thank you to those in the Governance Group who gave their time to come to her farewell morning tea — you would have got a little of the feeling of just how respected and loved she was by our families. Eventually we found a wonderful teacher to take up where Stacey left off — Hayley French started with us in June. Unfortunately, her health suffered in one of the worst terms we have had sickness-wise, and she finally put her health first and handed in her notice. During her short time here we made the most of her specialist experience with priority learners and appreciate her legacy.

In other team changes, Dole Ledesma moved from the role of casual reliever to a fixed-term adding stability for the children, the teaching team and herself. We have continued to build our team of wonderful relievers with Neil Malonzo, Kanika Yadav and Michailia Pomfret each bringing their own special talents to the pool. Our teacher, Verneese Ioane has been studying for her Graduate Diploma in ECE which means she will be able to be included as a part of the qualified teaching ratio, which will help us out enormously and give her the mana she deserves.
Congratulations and best wishes to our lovely teacher Almira who married her fiancé Arvin and is now Mrs Almira Hilario.

The team continue to make the most of opportunities for professional development and networking with other community centres. We hosted a community network meeting this year, and had the opportunity to attend one at the well-respected Highbury House. Our team have attended several AUT professional development forums; "Incredible Years" training, another on "The Code and Standards" that guide our profession, and all participated in various on-line webinars on unpacking and implementing the updated curriculum Te Whāriki.

Financially there have been some ups and some downs. Government announced a1.6% increase in base funding effective from January 2019, but this was a lot less than was hoped for or needed. Combined with the over-population of daycares in our local area, and the impact on our enrolments and the outcome is less than ideal. Although some other Community ECE centres still have a waiting list, we currently have gaps we are struggling to fill, although anecdotal evidence suggests most centres in Glenfield are running at a lot less than 100%. In good news, most of our families accessing 20ECE hours are choosing to make a weekly donation, which is greatly appreciated, especially as many make this effort to prioritise GELC in their weekly budget.

Thanks to the hard work and perseverance in grant applications by the Centre Manager Nigel Green, we were fortunate to receive funding that paid for our Autex sound insulation wall covering. We have a lovely fresh new look, but the real advantage is this product helps absorb some of the noise produced by 30 children plus their teaching team. It has made a huge difference, which was noticeable on the first day the children were back after installation. During the school holidays of the installation, Nigel, volunteers and some of our very dedicated GELC parents spent time clearing the walls, preparing and painting giving the centre a fresh new look that we all enjoy. Nigel also managed to secure funding for updated computers that has been very helpful and much appreciated.

Our parent community have been super-supportive this year; starting their own Facebook page and using it to organise a parent-run sausage-sizzle fundraiser and support GELC and other parents. It is really encouraging to see parent involvement growing each year and see the sense of community spirit flourishing. We continue our excursions taking the children to Manuka, Marlborough and Glenfield Primary Schools, Glenfield and Birkenhead Libraries and to learn about nature at the Kaipātiki Project. We welcomed visitors including Andy from Glenfield Library, Hearing and Vision Checks, BARK (teaching safety around dogs), Living Eggs (eggs that we incubate and watch hatch, then care for the baby chicks), parents sharing their skills with the children, AUT students, Gateway students, AUT Oral Health students, Michelle Whiu and friends who taught us how to weave and create with harakeke (flax), and the wonderful Carole (from the GCC Knitting group) who comes weekly to share her garden skills and knowledge with our children and teachers.

Our family events included a picnic in the park, and our Matariki and Mid-Winter evening, where we shared some kai and had some Matariki-inspired activities, along with some (shredded paper) snow with which to have some mid-winter “snowball” fun. This was a huge success, much enjoyed and well-supported by our families. Mid-October, we held a craft evening event and our super-creative parents turned a plain white sheet into a beautiful backdrop for our photo-booth photos for this year’s calendar fundraiser.

To give our families an alternative to Halloween, we had a dress-up disco in the Mission Hall, which was hugely supported by our families. Many thanks to the Kaipātiki Community Facilities Trust for lending us their sound system; once again we rocked the hall!

We hosted the Health and Learning Expo again in March, and had our best turnout yet from the public, and the weather, goodie bags and bouncy castle were instrumental in bringing in the foot traffic. Finally, we continue to host our ‘Thank You’ morning teas for our friends and whānau who help the GELC each term. Once again, we raised awareness and funds for the Mental Health Foundation by dressing-up, and having educational and fun activities all week leading up to Pink Shirt Day. During the week leading up to the Cancer Society’s Daffodil Day Fundraiser, we participated in dress-ups, enjoyed having a parade around the Community Centre and collecting donations. As our children love dress-ups so much, we also celebrated St Patrick’s Day and the Commonwealth Games with dress-ups and parades.

I would like to thank the Governance Group for all their work behind the scenes. We know time is a precious resource and we appreciate that you give yours to ensure the future of the Glenfield Community Centre. We would also like to also thank the Office administration staff — Carol and Sandie for their efficient work collecting payments, paying all the bills, and then reconciling it all. With all the changes in the teaching team this year, our current team must be congratulated on picking up the slack, absorbing the extra work, stresses and pressures these changes create, and still continuing to work to a high standard with a smile on their faces and love in their actions. I would like to acknowledge their commitment, energy, loyalty, flexibility, care and kindness and let them each know how appreciated this has been. Finally, you have employed a fabulous GCC Manager who gives this centre a deep sense of community. We deeply appreciate all the time, talent, effort and seemingly limitless patience he gives to GELC and our team.

As we finish this turbulent year and look to the opportunities in the future, this Māori proverb is especially relevant:

Hurihia tō mata ki te rā kia taka te ātārangi ki muri i a koe
Turn your face to the sun and the shadows will fall behind you.

Paula Tra
Glenfield Early Learning Centre Manager

Organisational Structure

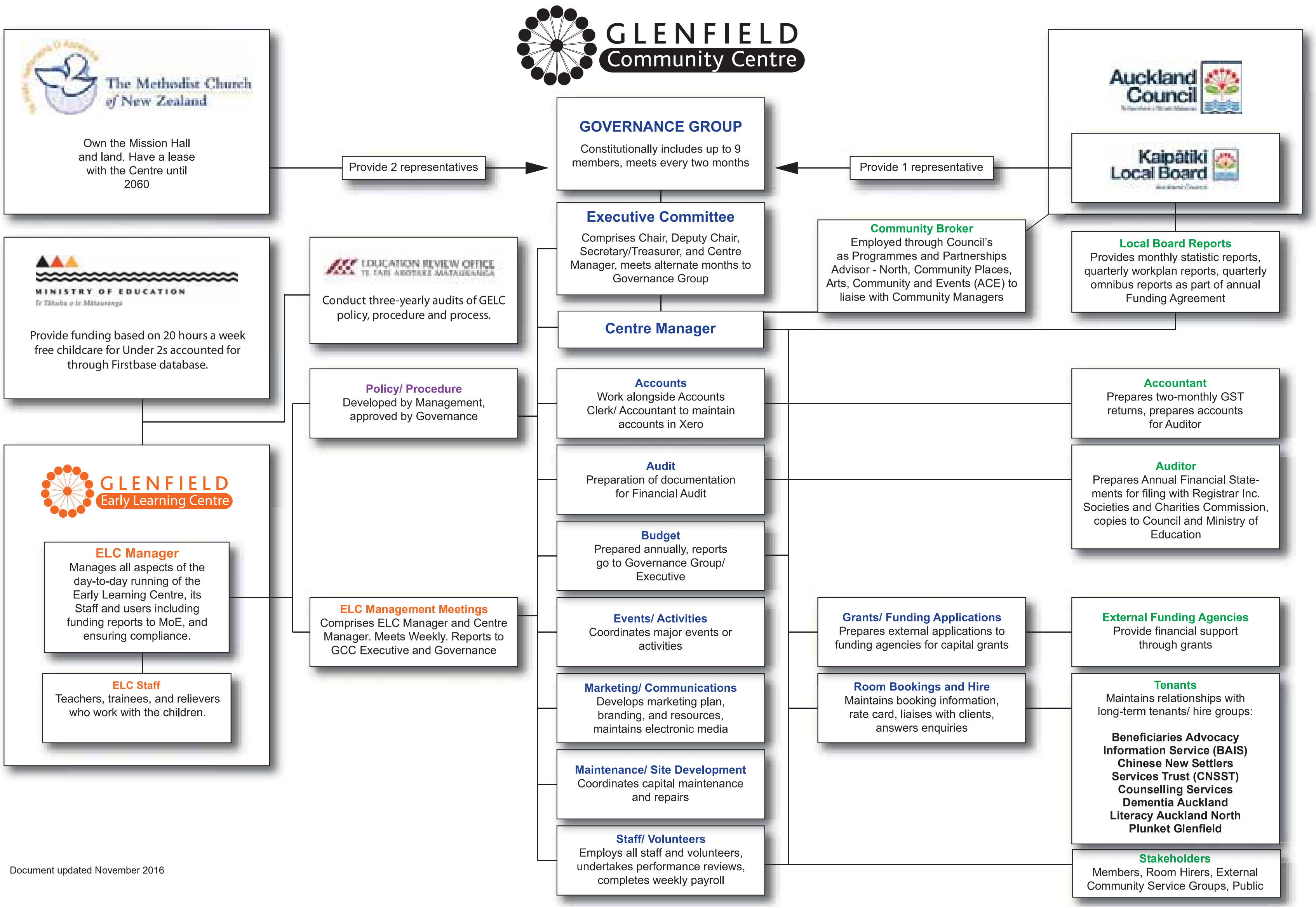
The Society gained Incorporated status in May 1977 and entered into a three-party lease with the Methodist Church, on whose land the Centre sits, and Auckland Council, who helped fund the building.

Governance comprises up to 12 members including two representatives from the Methodist Church and one from the Kaipātiki Local Board.

Governance appoints three to four persons to an Executive made up of the Chair, Deputy Chair, Secretary and Treasurer positions.

The Executive employs all Staff including the Centre Manager and Administration, the Early Learning Centre Manager and Teaching Staff.

The Centre Manager is directly responsible for the management and wellbeing of all Staff and Volunteers, Accounts, Events, Marketing, Maintenance and Compliance.



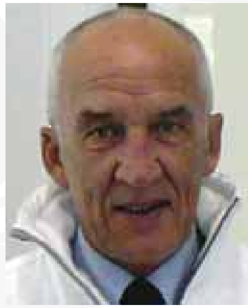
Meet Our Team~Governance

Frankie Godfrey-Robson
Chair

Frankie has held the position of Chair since 2016 and that of Treasurer/ Secretary prior to that. Frankie is passionate about the GELC, supporting families and is a proud Rotarian.

Jan Tasker
Methodist Church

Jan is one of two appointees from the Methodist Church. She is a standing member of the Auckland Synod Executive. Jan was made a Member of the NZ Order of Merit this year for her contributions to teaching and the local community.

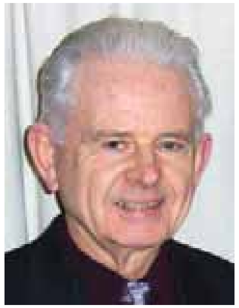


Gary Thornton
Board Member

Gary has served on the Board since 2011. A Real Estate Agent with Ray White, Gary is focussed on ensuring the Centre is recognised for the good work it does in the Glenfield Community.

Sarah Nilson
Deputy-Chair

Sarah is a part of the Beach Haven Placemaking Group, and Economic and Social Research Aotearoa. She has a genuine love of the community and is committed to its progress, and is studying Speech and Language Therapy at Massey University.



Brian Ellis
Methodist Church

Brian is the other position appointed by the Methodist Church and has been involved with the Centre from its inception through his past work as an electrical engineer. He also serves as the Takapuna Methodist Church Property Convener.

Raj Singh
Board Member

Raj is the owner of both Glenfield's McDonalds stores. As a Board member since 2014, and a local businessman, Raj is keen to see the Centre continue to network and connect with the Community.

Michael Chin
Secretary/Treasurer

Michael has been a member of the Governance Group for the Centre for over ten years. He is responsible for ensuring the Society meets its fiduciary responsibilities and is a professional accountant.

Ann Hartley
Kaipātiki Local Board

Ann was re-elected to the KLB in October 2016 and confirmed as our new three-year appointee in December 2016. She was part of the original funding body that helped build the Centre.

Chris Wargent
Board Member

Chris joined the Board in 2016. She brings valuable experience from her past career ias the Principal of Marlborough Primary School and is also a member of Northcote Rotary.

Meet Our Team~Staff

Nigel Green
Manager

Nigel joined the Centre as its Manager in 2015. He has a degree in Business, has worked in the Social Profit sector since 1993, and has held previous roles as a Project Manager, Consultant, Designer, and Writer.

Sandie Gorst
Office Administrator

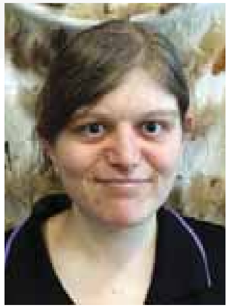
Sandie has been the face of the Centre and first port of call for visitors, queries, bookings, events and office administration since 2014. Her background includes 10 years in the Travel Industry, 15 years in Publishing, and numerous years as a volunteer with Girl Guiding NZ and the North Shore Civil Defense Rescue Team.

Carol Young
Accounts Clerk

Carol joined the Centre in 2011. She works for three client companies dealing with residential building management, landscape consultancy & construction, and a coffee machine rental and products, and previously owned a fish & chips franchise in Glenfield Mall.

Paula Tra
Early Learning Centre Manager/ Head Teacher

Paula worked as a teacher in GELC from 2008, then moved into the Head Teacher role in 2015 and is currently the GELC Centre Manager. She has her Diploma in Teaching, and gained her teaching experience through parenting and Playcentre.

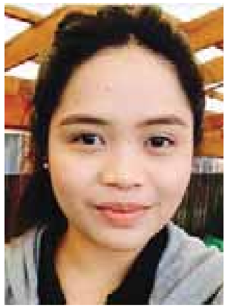


Joanne Cass
ELC Teacher

Joanne joined the early learning centre in 2012. She graduated with a Bachelor of Education (ECE Teaching) in 2011 and became a fully registered teacher in 2014.

Hayley French
ELC Teacher

Hayley has worked in ECE for 26 years, including roles within Kindergarten, Special Education, Centre Management and Coordinating a Home Based Care programme. She is also qualified in Interior Design and has written articles for many publications on design related topics.



Almira Hilario
ELC Teacher

Almira was born and raised in the Philippines. She holds a Bachelor's degree in Early Childhood Education from AUT and started her teaching career at Glenfield Early Learning centre in 2015.

Verneese Ioane
ELC Teacher

Verneese joined the Glenfield Early Learning Centre in 2014. She has a degree in primary teaching, graduating in 2015 and is currently studying a paper on ECE online.

Dole Ledesma
ELC Teacher Aide

Dole started with the GELC in April, 2018. She has a degree in Psychology, and completed a programme in Basic Education abroad. Dole was previously an Infant's Teacher for 2 years.

2017~2018 Highlights

Events:

WW1 Memorial Tablet Rededication~9 September 2017

A marble tablet listing the names of eleven infantrymen who died during World War 1 was returned to the Centre by St. Barnabas Anglican Church at the time of the centenary celebrations around the restoration of our Mission Hall. All were apparently members of a Sunday school together and the tablet was purchased by their families and gifted to the Mission Hall in 1919. How it came to rest with St. Barnabas, we have not been able to confirm, but the decision was taken to mount the stone on the outside of the Mission Hall and organise for a service to bless and rededicate the memorial, returning it to the community as part of WW 100 commemorations. Although the work was completed in 2016, it took a further year for the arrangements to be completed.

Representatives from the NZ Defence Force, Birkenhead RSA, Centre Governance, the Kaipātiki Local Board, descendants of the families, and the public were invited to the blessing with a brief ceremony held in the carpark adjoining the building followed by the reading of the names of the fallen by Bruce Powell a past Chair of Governance and member of Glenfield RSA, and the playing of Last Post and Reveille. A speech outlining the individual history of each man was researched over several months and given on the day by Sandie Gorst, the Centre's Office Administrator and general historian, followed by morning tea. The event ran from 10.00am until just after noon with between 30 and 40 persons present. The weather precluded much happening outside, as strong gale-force winds and rain affected proceedings, but the day was still a success.

WW1 Centennial Commemoration Mural~2 July 2018

The KLB approved a $1,565 grant for funding a mural as part of the World War 1 Centennial commemorations for installation on the cinderblock wall facing Glenfield Road. Jonny ("4-Higher") Wignall, an Auckland-based graffiti artist was commissioned to complete the work, which depicts a transition from 1915 Glenfield showing the Mission Hall being "Built in a Day" as though it was happening in present day. Our thanks to the KLB for helping make this happen.

Glenfield Lion's 25th Santa Parade~19 November 2017

We continue to be part of this annual celebration of local community groups by marching in the Parade. We were joined by eleven families from our Early Learning Centre and enjoyed being able to share the holiday spirit with those people who came out to wave and wish us all well.

Repair Café~21 April 2018

In partnership with the Rotary Club of Glenfield, we hosted our first Repair Café on Saturday 21 April 2018 from 10:00am to 1:00pm in the Centre's Mission Hall. Seventeen people volunteered their time to assist with repairs, event management and the café.

Over the course of three hours, we saw thirty people with repairs ranging from sewing machines to dining chairs, with one person travelling from as far away as Whangerei to get her toasters fixed. Collectively we repaired 73% of items that were presented, with a collective value (new) of over $4,000. The weather was good, we had no idea what sort of turnout we might see, but the feedback from those involved and those who helped was extremely positive, so we will look to make this an annual event. Our repairers spent an average of between 15 and 20 minutes on a repair (3 to 4 per hour) depending upon the strengths and skills of volunteer experts and the local demand for different support.

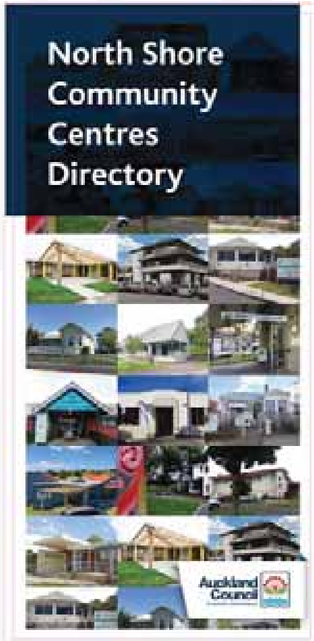
Early Learning Centre:

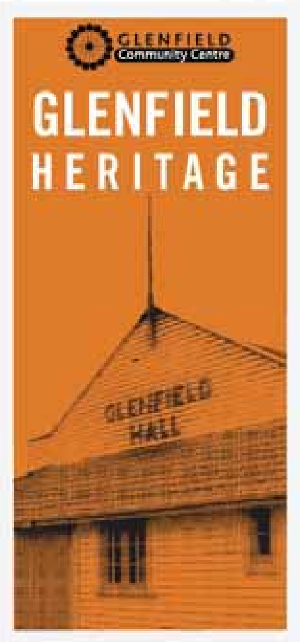
Installation of Autex Sound Insulation~ 26-28 April 2018

We received $12,500 in Grant funding from the Lion Foundation and Birkenhead Licensing Trust to help cover the cost of Autex sound insulation in our Glenfield Early Learning Centre. This has taken almost three years of unsuccessful applications until we could secure the money to address this health and safety issue. When it was received, there was a two-week window around ANZAC Day to ensure the room was painted and ready for the installers to allow enough time for staff to get the room prepared for the next semester intake. Our thanks to the volunteers that gave of their time; it is greatly appreciated by the teaching staff, families and caregivers and the children who now have a quieter, warmer and more attractive surroundings. Installation took place after two weeks of preparation and painting.

Health and Learning Expo~23 March 2018

The third Health and Learning Expo (23 March) progressed smoothly with far better weather than in 2017 and almost double the number of families (85) coming through. This was our biggest success yet with more public attending; more money raised; more entertainment; more community involvement; and fantastic goodie-bags. Thanks to all those groups who attended and supported this event.





Publications and Submissions:

North Shore Community Centres Directory

We developed this resource alongside the North Shore Community Houses, Hubs, Centres and Places. It features a location map and a section for each location that explains who they are, where they are, what services they provide and how to contact them. Copies will be printed by Auckland Council's Arts, Community and Events (ACE) and distributed to the various Houses, Hubs, Centres and Places, Libraries and Schools. The Centre Manager acted as Editor and Project Coordinator and Daniel Shotter was the Project Designer.

Glenfield Heritage Pamphlet

This pamphlet was originally created under the old North Shore City Council but was removed from distribution after amalgamation. This seemed too good a resource to lose, so we contacted the original designers and they sent the copy and files. These were reviewed and updated with the assistance of the Glenfield Historical Society, Auckland Libraries and ancestors of some of the families featured, to ensure various errors and omissions were corrected. It has been printed and distributed to North Shore libraries, schools and other Community Centres. We would like to thank all those involved for helping update this important historical resource

AUP Submission on Heritage Status of Mission Hall

As part of an integrated review of the Auckland Unitary Plan (AUP) by the Heritage section of Council, there is a proposal to amend the historic status of the Mission Hall and surrounding building. The Centre has put forward a submission laying out its support and recommended amendments to the AUP.

Submission to Auckland Council on Rateable Review

Council signalled the application of a sunset clause on legacy arrangements that provided remittance of rates to various properties around Auckland. They requested feedback via written submissions and we sent them a document outlining our preferences and recommendations. As we have no way to absorb a rise in rates, we would be forced to increase the cost of rental space to offset the difference, so ultimately our user groups would suffer. Council will continue to review this policy over the next three years.

Submission on 2017 Kaipātiki Local Board (KLB) Plan

We provided a submission advocating for a long-term plan for the community that meets their needs for the next fifty years. This means committing to larger scale projects designed to make a significant difference to the area over that timeframe. We would support working with the KLB towards the development of a Glenfield Community Civic Centre that would form a hub for community services as the heart of a keystone project to reinvigorate the Glenfield Township and support the people of Kaipātiki.

Branding, Marketing and Communications:

AT Signs

At our request, Auckland Transport installed two "Community Centre" directional signs at the top and bottom of Bentley Avenue.

Website

The Centre's website is regularly updated with user groups' information; event photographs; our room hire agreement and rate card; maps showing where to park when coming to the Centre and alternate forms of transport; information about our Glenfield Early Learning Centre, and the location of other Community Centres around Kaipātiki.

Facebook

Our Facebook page carries up-to-date information about what is happening at the Centre and links to other groups in our local community.

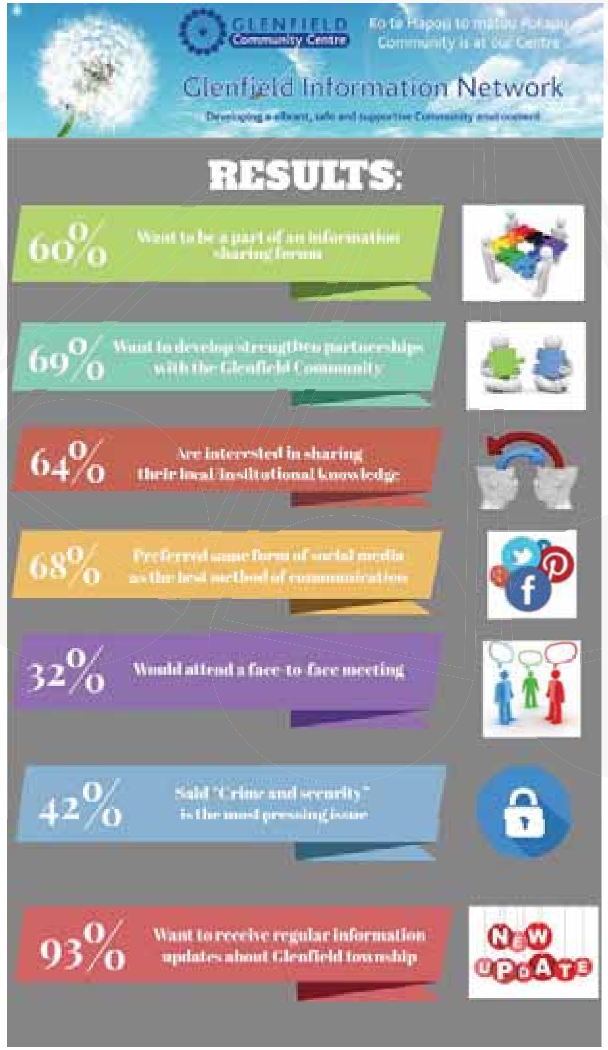
E-newsletter & Centrelines

A monthly electronic newsletter is sent out to over 300 recipients, and the "Centrelines" newsletter is updated constantly, available from our foyer and is always in demand.

Glenfield Information Network Survey

As part of a 480-hour Massey University Masters of Applied Social Work student placement, we were able to complete a survey of 160 Glenfield organisations within a one kilometre radius of the Glenfield Post Office. 47 organisations completed the survey, 35 outside the Mall and 12 within.

- 60% of the respondents want to be a part of an information sharing forum
- 69% want to develop/strengthen partnerships with the Glenfield community
- 64% of business owners/managers and organisations are interested in sharing their local/institutional knowledge
- 68% of respondents preferred some form of electronic media as the best method of communication as opposed to 32% who would attend a face-to-face meeting
- 42% identified "Crime and security" as the most pressing issue facing Glenfield Township, 39% said a "Lack of activities", and 32% said a "Lack of a town centre"
- 17% of respondents listed "Retail" as their organisation type, compared with 14% for "Education and training", "Hospitality", and "Professional services"
- 93% of the respondents wanted to receive regular information updates, while only 7% were not interested. We will partner with community service providers to run workshops on these topics.



Maintenance and Infrastructure:

Weather-tightness and Recladding
The Centre joined a class action suit brought by legal firm Parker and Associates against Hardies around the use of its 'Harditex' cladding product on the Centre's exterior. Legal proceedings take time and the earliest we expect to see any tangible progress will be mid-2019. It was gratifying to see support from the Kaipātiki Local Board in its 2017 Plan where, as one of its strategic outcomes they noted: *"We'll also look at ways to support the Glenfield Community Centre in resolving issues with its building."*

Installation of new Canopy
We received funding from the Methodist Church towards the installation of a canopy over the carpark entranceway to the Centre. This provides persons coming and going through this door, and the adjacent Mission Hall, cover during bad weather and additional protection for our Early Learning Centre families, for which we have received extremely positive feedback.

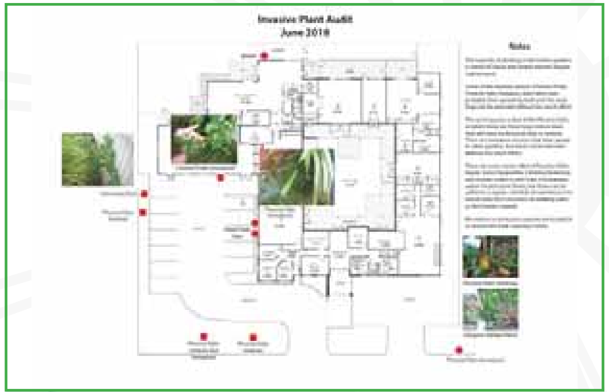
Library Retaining Wall Repairs
After fifteen years, Auckland Council initiated permanent repairs to the retaining wall on the perimeter of the Centre and Glenfield Library. Subsidence meant the land was slowly shifting towards the Library and needed to be shored-up. Rather than remove the existing wall, retaining piles were set in a concrete bridge and a new perimeter fence erected for safety. Our thanks to Council and the KLB for addressing this issue.

Sustainability Audit
We have completed and reported to the Kaipātiki Project's Anna Halliwell, on the steps the Centre has or will take to reduce its environmental footprint as part of a joint Zero Waste project running between the Kaipātiki Community Houses/Hubs/ Centres and Places. These include such items as retiring fluorescent tubes in favour of LEDs, use of modern electrical equipment, managing waste and recycling, reducing water use, increasing insulation, and reducing reliance on inefficient heating. We were nominated for a Zero Waste Award at the 2018 Community Zero Waste Hui and Awards in July 2018.

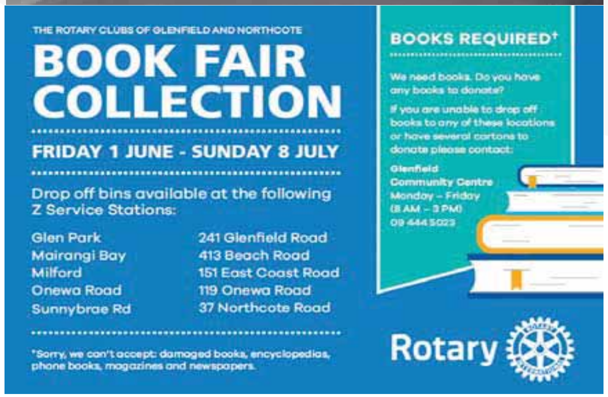
Multi-lingual Signage
We coordinated with Hearts and Minds to produce a series of translations covering major signage around the Centre with a particular focus on health and safety and information. This service was provided to us free and will benefit those ESOL users of the Centre, increase inclusivity and provide a better experience as we roll it out around the building.

Community Development & Partnerships:

Invasive Plant and Animal Audit
With the assistance of Derek Craig from the Kaipātiki Project, we undertook an assessment of the Centre's gardens looking for invasive plants and animals. We organise rat bait traps at various locations and replace bait monthly already, but this was the first time we could determine whether and to what degree the main gardens might be affected by plantings that might need to be removed and replaced. The majority of the Centre is fine and falls under the scope of normal maintenance, however, with the assistance of Treesafe, we removed three mature and one immature Phoenix Palm tree. These are a non-native species and their sharp barbs and location next to the carpark and pedestrian walkways constituted a health and safety hazard. We will work alongside the Kaipātiki Project to organise their replacement with native plants.

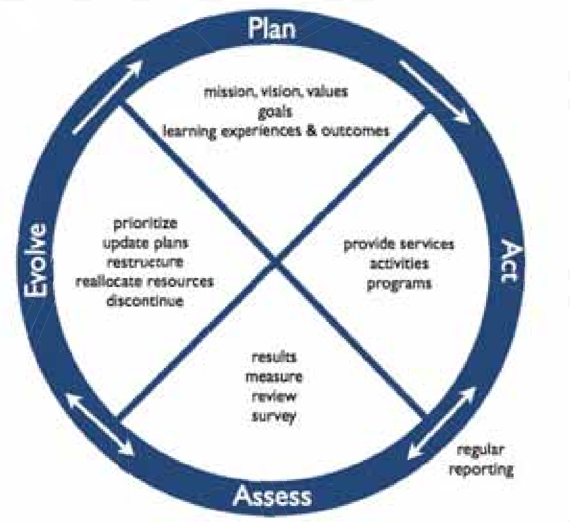


Rotary Book Fair
In support of the Glenfield and Northcote Rotary Clubs' annual Book Fair, we agreed to take messages on their behalf from persons interested in donating books for sale. We ended up taking 120 calls, helped redirect and collect book donations, and are very proud to have helped raise $34,000 towards community projects.



Wilson School Student Volunteer
We have renewed our commitment to the Wilson Special School by hosting a Special Education student volunteer for a further year. The student we had this year was very enthusiastic and we really enjoyed having him and his caregivers visit us every Wednesday through the school term. We wish him well with his future endeavours as he graduates this year.

Community Places EOI Application Guide
We worked alongside Auckland Council's Community Places to develop an Expression of Interest Application Guide that provides everything groups need to know about how to apply to operate and manage a community-led facility in partnership with Auckland Council.



2018~2020 Strategic Plan

The Centre's 2018-2020 Strategic Plan focusses on three main Strategic Outcome areas: Relationships, Internal Capacity & Capability, and Financial Viability, what we will seek to achieve under each of these areas and how we will measure the difference we hope to make.

Relationships focusses on developing partnerships with other community groups, delivering community events and creating community spaces and connections. **Internal Capacity and Capability** focusses on ensuring key processes are in place to make sure the Centre is able to deliver the wants and needs of its stakeholders. **Financial Viability** focusses on safeguarding the organisation so it remains a financial going concern and develops potential funding opportunities.

Each area takes a Result-based Accountability (RBA) approach that aligns with both the Centre's Mission, Purpose and Values, and those of our main stakeholders including the Kaipātiki Local Board (KLB) Plan 2017. Progress is measured, benchmarked and assessed for future iterations of the planning cycle.

Strategic Outcomes

Relationships

Outcomes

- Partner with Local Businesses and other Social Profits that share the Centre's Values to deliver services that benefit Local Community.
- Deliver Community Events focussed on need.
- Strengthen relationship with Kaipātiki Local Board and Auckland Council.
- Create Community Spaces and Connections.

Measures

- Increased number of Business and Social Profit contacts and networks.
- Increased range of services provided or accessible.
- Increased number and scale of community events.
- More services align with KLB and Council priorities and planning.
- Increased Community awareness of Centre and services provided.

Internal Capacity & Capability

Outcomes

- Develop Risk Management Plan for Centre.
- Resolve Weather-tightening problem alongside principal stakeholders (Methodist Church, Council).
- Complete Policy review, develop SOP for key areas, incorporate 5 Ways of Wellbeing into best practice.
- Align Constitution with new Inc. Societies Act.
- Develop Succession Plan for Governance and Mgt.

Measures

- Risk Management Plan completed and reviewed.
- Formation of Weather-tightening Action Group comprised of lease partners, agreed plan of action.
- Complete key policy schedule and review, policy ratified by Governance.
- Completed Constitution and remits accepted by Governance and Membership.
- Clear Succession Plan communicated to all key stakeholders.

Financial Viability

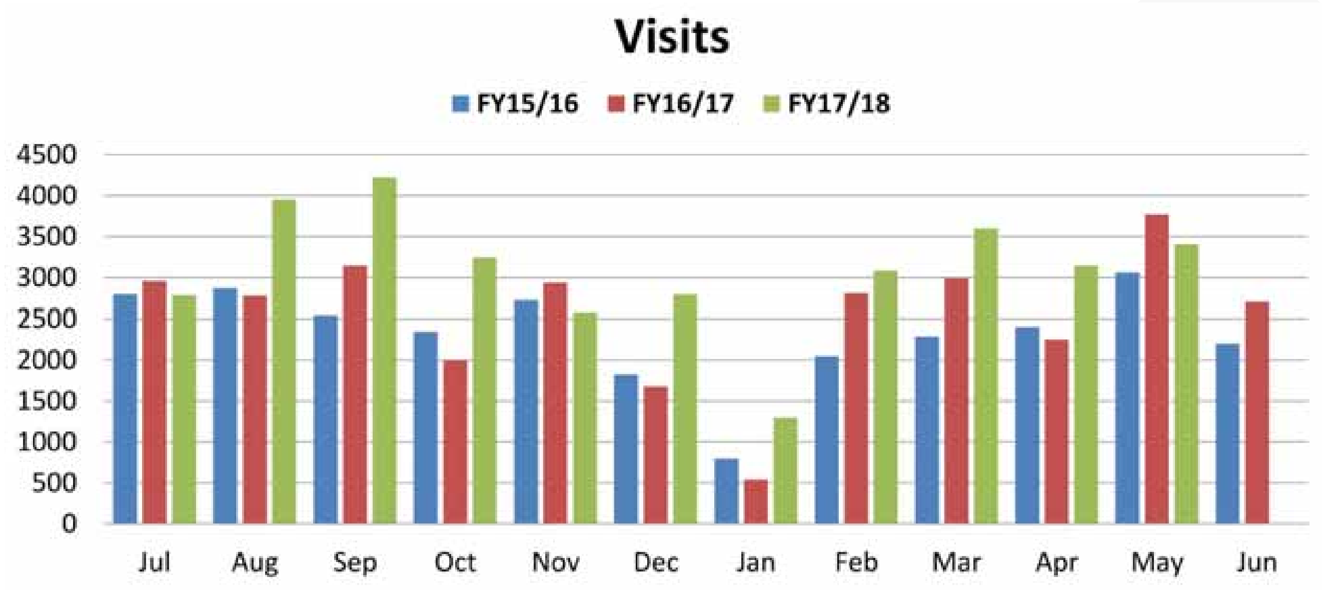
Outcomes

- Increase Room hire and utilisation.
- Integrate online Booking system with Xero.
- Develop sponsorship of spaces by Local Business.
- Review Early Learning Centre Business Model and identify opportunities for growth.
- Develop Donations and Bequests programme.

Measures

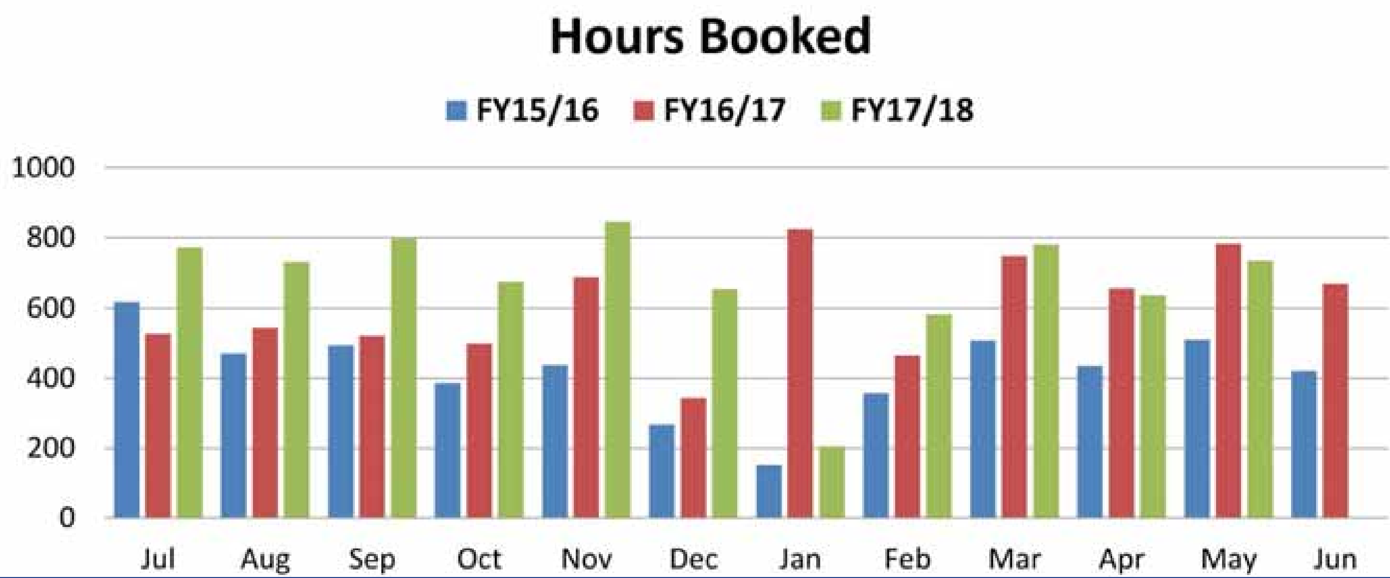
- Monthly Room Hire and Utilisation statistics reports.
- Internal Staff Surveys.
- Customer Satisfaction Surveys.
- Community Engagement review.
- Redeveloped ELC Business Plan.
- Increase in donations and bequests.

Room Hire Statistics*



FY= Financial year from July to June

Total Visits – Increased from 30,524 in 2016/17 to 34,086 in 2017/18



Total Hours Booked – Increased from 7,265 in 2016/17 to 7,409 in 2017/18

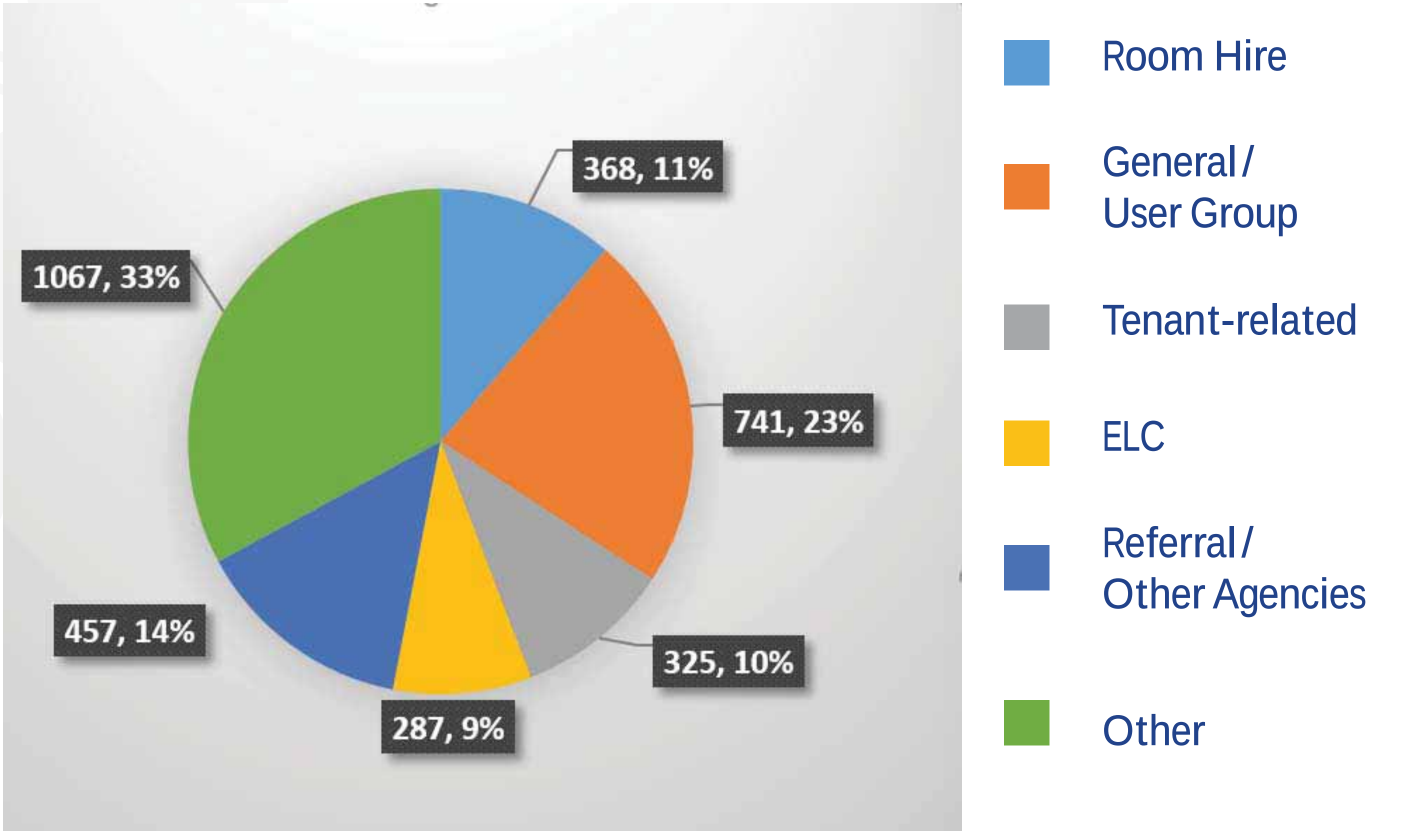
* Note: these figures do not include visits to our Tenant Groups: Plunket, BAIS, Literacy Auckland North, Dementia Auckland or Sweet Charity

Customer Satisfaction Survey:
(Survey size 300, Response Rate 18%, Margin of Error +/-10%)

- 57% of persons found information via our website,
  14% through a verbal recommendation, and 14% were a repeat client.
- 75% were either very satisfied or satisfied with our
  Room Booking and Hire system
- 43% utilised space for between 20 and 40 persons
- 43% were attracted to use the Centre because of its price, location, facilities, and availability.
- 100% found the Staff friendly and helpful
- 83% our booking process easy, we met their needs, and found the overall level of service high
- 83% found our fees reasonable
- 90% would recommend our service to other clients
- 90% were very likely or likely to use our service again.

Engagement and Customer Satisfaction

Enquiries Received, Advice Given, People Referred, and General Assistance Provided



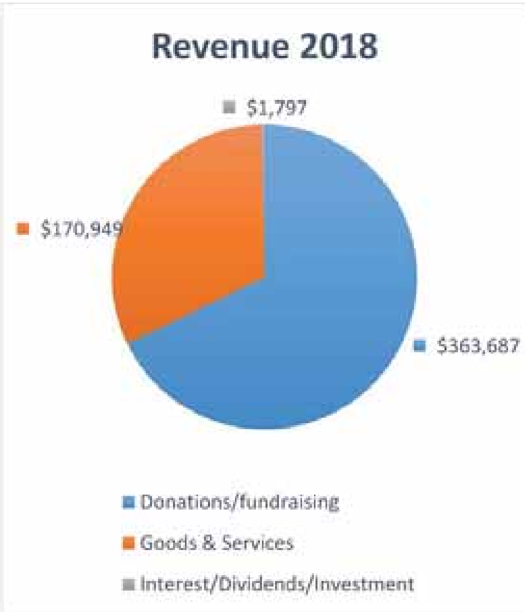
Financial Overview

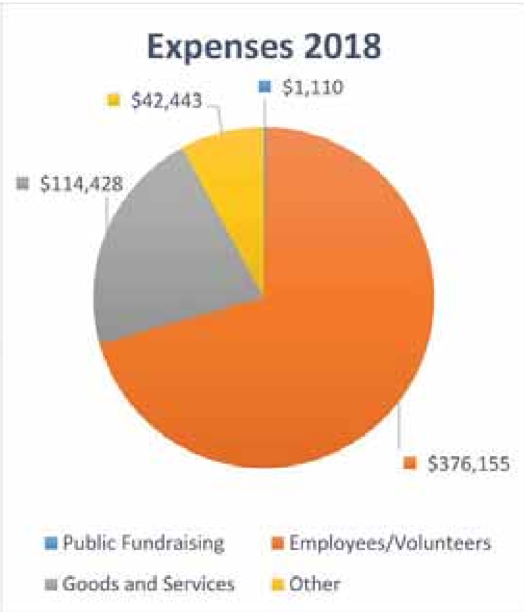
General

The Centre remains a going concern. Its cash flow is stable and within expected operating parameters. Its cash reserves remain healthy. We have returned to having sufficient funds, post the restoration of the Mission Hall, to be able to make some short-term investments in order to maximise interest on our income. We maintain our reserves at a level to meet all our commitments in the foreseeable future.

Ministry of Education funding to Early Learning Centres for 20-free hours for under two-year olds was CPI-adjusted for the first time in nine years; this is a small step towards maintaining parity, but it is hoped there will be a review and increase of funding in this sector with the change in Government and its signalled priorities around Early Learning and Education. There was no budget announcement in 2018, but hopefully one for 2019.

With the exception of the cladding and associated legal action, a large proportion of legacy repairs and renewal items have been addressed, reducing those funded by the Society directly from any operating profit, but the building continues to need ongoing tender loving care to remain an attractive and welcoming facility for our stakeholders. We thank the Kaipātiki Local Board for continuing to provide an Operating Grant and for moving to a three-year period for this funding, which gives us greater assurance when planning, budgeting and forecasting.





Statement of Financial Performance (Profit and Loss)

The Centre posted a small operating profit of $2,297 after end of year adjustments and depreciation were applied. The reasons behind this can be summarised as follows:

- Increased number of groups hiring space;
- Targeted increase in tenant rentals;
- An increase in MoE funding;
- Grant funding towards sound-proofing the Early Learning Centre;
- Implementation of a Donations system in the Early Learning Centre;
- An increase in short-term investment interest;
- Lower than budgeted costs around ELC Relieving Staff wages;
- Reduced depreciation adjustment.

Statement of Financial Position (Balance Sheet)

The profit contributed to an increase in the total accumulated funds from $1,701,212 to $1,703,509.

This was with the Centre holding less cash on hand but a higher level of Debtors and Prepayments (mainly due to the delayed receipt of payment from the Ministry of Education towards the Early Learning Centre for 20-Free Hours Under 2-year Old Fees).

It is also attributed to a reduction in Current Liabilities and an increase in Current Year Earnings.

For more detail, please refer to the Audited Financial Statements, available separately.

Thanks to ~ Our User Groups and Tenants

ADDA
Auckland Defensive Driving Academy

AA Glenfield

AA North Harbour

AUCKLAND COMMUNITY Law Centre
Providing access to Justice in your Community

Auckland Council
Te Kaunihera o Tāmaki Makaurau

ART OF LIVING

華人社區服務中心
CHINESE NEW SETTLERS SERVICES TRUST

CHRIST NEW CREATION FELLOWSHIP
New Zealand

TRUTH
基督教北岸真道教會
CHRISTIAN NORTH SHORE TRUTH CHURCH

COMMUNITY KNITTERS

TAMA TŪ TAMA ORA
CONNECT
SUPPORTING RECOVERY

ENGLISH LANGUAGE PARTNERS NEW ZEALAND
Working with Migrants and Refugees

FilNZ Fellowship

Dementia Auckland

FRAMEWORK
recovery through partnership

Harmony Trust
"Finding the key to change"

Glenfield Historical Society

Jesus Is LORD

NORTHSHORE BETHEL MISSIONARY BAPTIST CHURCH

PlaygRoup

SHANTI NIWAS CHARITABLE TRUST
Community Support Services

AIANZ
毅衷(新西兰)国际学校

Dance Classes with Kimy

Plunket

Literacy Auckland North

Well Women & Family Trust

Step by Step
TaiChi·Qigong

Mandarin Heroes

Jesus Christ is the Lord
UNIVERSAL

YOGA FOR ALL

thanks missions church

Jesus Is Lord Church

K-pop Dance

Realisticus
Art Academy Love to Draw

North Shore Sikh Society

ZUMBA gold

Thanks to ~ Our Sponsors and Partners

Auckland Council
Te Kaunihera o Tāmaki Makaurau

Bayview Community Centre

Birkdale Beach Haven Community Project Inc
We Belong Here | Nō konei ake tātou

Bike Kaipātiki

Birkenhead Licensing Trust

Four Winds Foundation Limited
Gaming Grants for Your Community

Hearts & Minds
People • Families • Communities
Formerly known as Raeburn House

Highbury House
supporting our local community

Kaipatiki

Kaipātiki Local Board
Auckland Council

Kaipatiki Project
Environment Centre

The Lion Foundation

Te Hāhi Weteriana O Aotearoa
The Methodist Church of New Zealand

Pest Free Kaipātiki

Repair Cafe Auckland
www.repaircafeauckland.com

Rotary Club of Glenfield

GLENFIELD

Community Centre

Ko te Hapori tō mātou Pokapū

Community is at our Centre

Performance Report

Glenfield Community Centre Incorporated
For the year ended 30 June 2018

Contents

Entity Information

Glenfield Community Centre Incorporated
For the year ended 30 June 2018

Legal Name of Entity

Glenfield Community Centre Incorporated

Entity Type and Legal Basis

Not-for-profit incorporated society with charitable status.

Registration Number

Incorporated Society: AK222377   Charities Services: CC22509

Entity's Purpose or Mission

"*We are focused on recognizing and responding to the social, cultural,recreational and educational needs of the Glenfield / Kaipa*tiki *community, and finding ways to meet these needs with special recognition for those who have the least opportunity to participate in decision-making in the community.*"

Entity Structure

Incorporated society with elected representatives

Main Sources of Entity's Cash and Resources

We receive an operational grant from Auckland Council through the Kaipatiki Local Board. Our Early Learning Centre receives funding under the 20-free hours childcare allowance through the Ministry of Education. We lease and hire rooms to not-for-profit community groups, organisations and individuals.

Main Methods Used by Entity to Raise Funds

We apply for Grant Funding for most capital expenditure.

Entity's Reliance on Volunteers and Donated Goods or Services

We provide in-house support and training for volunteers studying on placement through tertiary institutions. We receive the occasional gift or donation but do not actively solicit funds in this way at this time.

Additional Information

The society incorporated in 1977 and today employs 9 full and part-time staff. We have a 10 member Governance Group elected from our membership. We own the building and lease the land from the Methodist Church of NZ alongside Auckland Council up to 2060.

Physical Address

Cnr Bentley Ave. & Glendfield Rd.,Auckland,New Zealand,0629

Postal Address

PO BOX 40112, Glenfield, Auckland, New Zealand, 0747

Approval of Financial Report

Glenfield Community Centre Incorporated
For the year ended 30 June 2018

The Governance Group are pleased to present the approved financial report including the historical financial statements of Glenfield Community Centre for year ended 30 June 2018.

APPROVED

Frankie Godfrey-Robson

Chair

Date 27/11/2018

Michael Chin

Secretary / Treasurer

Date 27/11/18

Statement of Service Performance

Glenfield Community Centre Incorporated
For the year ended 30 June 2018

Description of Entity's Outcomes

Mission: *"We are focused on recognizing and responding to the social, cultural, recreational and educational needs of the Glenfield/Kaipatiki community, and finding ways to meet these needs with special recognition for those who have the least opportunity to participate indecision-making in the community."*

Outcome: *The Centre supports the Kaipatiki community through provision of space for hire for educational, religious, creative arts, counselling, cultural and recreational use at a price that makes it affordable to groups that would struggle otherwise,*

In addition, our Early Learning Centre allows us to provide teaching and childcare for over 70 families allowing parents and caregivers the opportunity to work and thrive.

Finally, we collaborate with other social profit organizations, some of whom tenant our space, to provide a suite of services and community development events and opportunities: again for the benefit of our members, users stakeholders and community.

	2018	2017
Description and Quantification of the Entity's Outputs		
Room Hours Booked	8,148	5,641
Users / Visitors	37,441	32,194
Number of Bookings	2,466	2,239
Families using ELC	70	70
Teaching hours per annum for children	5,660	5,660

Description and Quantification of the Entity's Outputs

As part of an annual agreement for service with the Auckland Council, the Centre is required to collect data relating to occupancy, the number of bookings and number of hours the Centre is in use. This data is recorded daily and reported monthly.

Additional Output Measures

We now track, on a daily basis, information around the various inquiries we field at our Reception. This gives a clearer picture of the number of persons we see (3,618 in 2017/2018) and for what reason: Room Hire (11.2%), General User Group (22.5%), Tenant-related (9.5%), Early Learning Centre (8.5%), Referral to other agencies or services (13.7%) and Other (3.6%)

Auckland Council has also recently removed the need to track Wellbeing statistics and moved to a cloud-based reporting service for the monthly statistics.

Additional Information

Auckland Council moved the Centre to a three-year Service Agreement as opposed to the previous annual agreement. They are also moving to standardize these agreements across their 65 Community Houses, Hubs, Centres and Places, and provide a rationale for funding levels and the range of services provided at each location.

The Centre joined a Wellington-based class action against James Hardie Industries around the monolithic weather cladding that has led to leaky building syndrome at the Centre. A presentation around this issue was given to the Kaipatiki Local Board in September, they pledge to assist the Centre in the resolution of this issue in their 2017 Local Plan, and we are working alongside Auckland Council 's Community Places staff to establish a Working Group to discuss a plan going forward.

Due to a generous grant via Birkenhead Licencing Trust and the Lion Foundation, we were able to arrange for the Early Learning Centre to be sound insulated. This has addressed a significant health and safety issue and meant the teaching space is quiet, warmer and a much nicer place for both staff and children.

Statement of Financial Performance

Glenfield Community Centre Incorporated
For the year ended 30 June 2018

	NOTES	2018	2017
Revenue			
Donations, fundraising and other similar revenue	1	363,687	344,516
Revenue from providing goods or services	1	170,949	152,070
Interest, dividends and other investment revenue	1	1,797	1,177
Total Revenue		**536,433**	**497,763**
Expenses			
Expenses related to public fundraising	2	1,110	2,067
Volunteer and employee related costs	2	376,155	384,587
Costs related to providing goods or service	2	114,428	100,569
Other expenses	2	42,443	56,208
Total Expenses		**534,136**	**543,431**
Surplus/(Deficit) for the Year		**2,297**	**(45,668)**

The above statement of financial performance should be read in conjunction with the accompanying notes to the performance report and the independent auditor's report.

Statement of Financial Position

Glenfield Community Centre Incorporated
As at 30 June 2018

	NOTES	30 JUN 2018	30 JUN 2017
Assets			
Current Assets			
Bank accounts and cash	3	46,702	71,679
Debtors and prepayments	3	56,789	59,592
Investments	3	50,831	-
Total Current Assets		**154,322**	**131,271**
Non-Current Assets			
Property, Plant and Equipment	5	1,597,366	1,620,366
Total Non-Current Assets		**1,597,366**	**1,620,366**
Total Assets		**1,751,688**	**1,751,637**
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	12,374	9,122
Employee costs payable	4	33,661	29,388
Other current liabilities	4	2,144	11,914
Total Current Liabilities		**48,179**	**50,425**
Total Liabilities		**48,179**	**50,425**
Total Assets less Total Liabilities (Net Assets)		**1,703,509**	**1,701,212**
Accumulated Funds			
Accumulated surpluses or (deficits)	7	1,703,509	1,701,212
Total Accumulated Funds		**1,703,509**	**1,701,212**

The above statement of financial position should be read in conjunction with the accompanying notes to the performance report and the independent auditor's report.

Statement of Cash Flows

Glenfield Community Centre Incorporated
For the year ended 30 June 2018

	2018	2017
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	405,207	388,857
Receipts from providing goods or services	192,898	170,503
Interest, dividends and other investment receipts	1,797	1,177
GST	(49,898)	(41,990)
Payments to suppliers and employees	(504,707)	(514,785)
Total Cash Flows from Operating Activities	**45,297**	**3,762**
Cash Flows from Investing and Financing Activities		
Payments to acquire/ Receipt from sale of property, plant and equipment	(19,444)	(20,047)
Cash Flows from Other Investing and Financing Activities	(50,830)	-
Total Cash Flows from Investing and Financing Activities	**(70,274)**	**(20,047)**
Net Increase/ (Decrease) in Cash	**(24,977)**	**(16,285)**
Cash Balances		
Cash and cash equivalents at beginning of period	71,679	87,964
Cash and cash equivalents at end of period	46,702	71,679
Net change in cash for period	(24,977)	(16,285)

The above statement of cash flow should be read in conjunction with the accompanying notes to the performance report and the independent auditor's report.

Statement of Accounting Policies

Glenfield Community Centre Incorporated
For the year ended 30 June 2018

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than $2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Glenfield Community Centre Incorporated is a registered charity (CC22509) under the Charities Act 2005 and therefore exempt from New Zealand income tax.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Historical Cost

These financial statements are prepared on a historical cost basis. These financial statements are presented in New Zealand dollars, except when otherwise stated.

Property Plant and Equipment

Property plant and equipment are stated at historical cost less any accumulated depreciation and impairment losses.Historical cost includes expenditure directly attributable to the acquisition of assets and includes the cost of replacements that are eligible for capitalisation when these are incurred.

An item of property plant and equipment or investment property is recognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset is included in the profit or loss in the year the asset is derecognised.

Building and Improvements – 2% SL

Furniture and Fittings – 10% DV – 40% DV

Office Equipments – 20% DV - 50% DV

Receivables

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

Employee Entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rats of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at the balance date.

Revenue Recognition

The grants are recorded as revenue when the entity has the rights to funding, unless there are unfulfilled conditions attached to the grants, in which case the amount relating to the unfulfilled conditions is recognised a a liability and released to revenue as the conditions are fulfilled.

The ELC Fees and hall hire income is recorded as revenue in the period it is earned.

Notes to the Performance Report

Glenfield Community Centre Incorporated
For the year ended 30 June 2018

	2018	2017

1. Analysis of Revenue

Donations, fundraising and other similar revenue	2018	2017
Auckland Council Contract	48,099	47,388
MOE Funding	284,101	279,139
Grants	16,907	13,043
ELC Donations Received	11,762	3,123
ELC Fundraising	2,818	1,823
Total Donations, fundraising and other similar revenue	**363,687**	**344,516**

Revenue from providing goods or services	2018	2017
ELC Fees	29,487	28,314
ELC Portfolios	1,826	1,379
ELC Student Placement Income	588	258
Event Income	120	43
Mission Hall Rental	15,822	-
Other Income	1,525	1,840
Room Hire	96,181	101,202
Refund Of Overpayment	(194)	(581)
Tenancy Income	25,593	19,613
Total Revenue from providing goods or services	**170,949**	**152,070**

Interest, dividends and other investment revenue	2018	2017
Interest Income	1,797	1,177
Total Interest, dividends and other investment revenue	**1,797**	**1,177**

	2018	2017

2. Analysis of Expenses

Expenses related to public fundraising	2018	2017
ELC Fundraising Expenses	1,110	2,067
Total Expenses related to public fundraising	**1,110**	**2,067**

Volunteer and employee related costs	2018	2017
KiwiSaver Employer Contributions	10,127	9,725
Wages and Salaries	360,243	348,337
Wages - Relieving Staff	1,511	7,187
Holiday Pay	4,273	19,338
Total Volunteer and employee related costs	**376,155**	**384,587**

Costs related to providing goods or services	2018	2017
ACC	1,972	2,151
Accounting and Audit Fees	5,729	2,095
Advertising	1,002	646
Bad Debts	82	(1,801)

Bank Fees	49	15
Child Consumables	706	388
Cleaning Consumables	4,784	3,974
Cleaning Contractors	28,496	27,324
Communication Expenses	4,584	4,650
Community Hospitality	-	83
Computer Expenses	573	2,109
Donations Paid	193	52
Educational Consumables	1,495	1,303
Educational Resources	894	1,611
EFTPOS Rental	623	617
Events	527	952
Gifts and Meeting Expenses	1,103	1,063
Grounds Maintenance	1,174	1,150
Insurance	10,649	8,900
Interest on O/D	1	-
Light, Power, Heating	6,487	6,989
Loss on Disposal of Asset	-	224
Maintenance Contracts	7,027	4,690
Payroll Charges	3,575	3,268
Printing & Stationery	5,416	6,598
Professional Development	403	1,310
Rates and Water Rates	3,469	2,870
Recladding Project	(847)	-
Repairs and Maintenance	13,571	8,341
Security	4,671	3,849
Small Equipment	112	508
Staff Amenities	694	511
Subs & Membership	962	929
Sundries/General	157	18
Uniforms & Immunisation	434	142
Waste Disposal	3,660	3,039
Total Costs related to providing goods or services	**114,428**	**100,569**

Other expenses

Depreciation	42,443	55,773
Legal expenses	-	435
Total Other expenses	**42,443**	**56,208**

	2018	**2017**

3. Analysis of Assets

Bank accounts and cash

Glenfield CC - 00	7,041	5,591
Glenfield CC - 52	39,500	65,988
Petty Cash Float	162	100
Total Bank accounts and cash	**46,702**	**71,679**

Debtors and prepayments		
Prepayments	-	1,340
Debtors	56,789	58,252
Total Debtors and prepayments	**56,789**	**59,592**

Investments		
Term Deposit	50,831	-
Total Investments	**50,831**	**-**

	2018	2017

4. Analysis of Liabilities

Creditors and accrued expenses		
Accruals	505	-
A.C.C Accrual	332	449
Sundry Creditors	11,537	8,673
Total Creditors and accrued expenses	**12,374**	**9,123**

Employee costs payable		
Holiday Pay Accrual	33,661	29,388
Total Employee costs payable	**33,661**	**29,388**

Other current liabilities		
GST	2,143	4,483
Funds received in Advance - ELC Fundraising	-	586
Auckland Council FacilitesFund	-	1,648
Hall Rental Clearing	-	1,715
Unallocated Grants - Others	-	3,482
Total Other current liabilities	**2,143**	**11,914**

	2018	2017

5. Property, Plant and Equipment

Buildings

Buildings at cost		
Buildings at cost	2,212,956	2,197,896
Total Buildings at cost	**2,212,956**	**2,197,896**

Accumulated depreciation - buildings		
Less Accumulated Depreciation on Building Cost	(670,908)	(639,412)
Total Accumulated depreciation - buildings	**(670,908)**	**(639,412)**
Total Buildings	**1,542,048**	**1,558,484**

Furniture and Fixtures

Furniture and Fixtures owned		
ELC Outdoor at cost	29,484	29,484
ELC Indoor At Cost	10,038	8,754
Appl, Furn & Fixt Cntr at Cost	171,664	168,565
Total Furniture and Fixtures owned	**211,186**	**206,802**

Accumulated depreciation - furniture and fixtures owned		
Less Accumulated Depreciation on ELC Outdoor	(19,247)	(16,688)

	2018	2017
Less Accumulated Depreciation on ELC Indoor	(6,141)	(5,071)
Less Accumulated Depreciation on Appl, Furn & Fixt Cntr at Cost	(132,840)	(127,114)
Total Accumulated depreciation - furniture and fixtures owned	**(158,228)**	**(148,873)**
Total Furniture and Fixtures	**52,957**	**57,929**
Office Equipment		
Office Equipments owned		
Office Equipment	7,985	7,985
Total Office Equipments owned	**7,985**	**7,985**
Accumulated depreciation - Office Equipments		
Less Accumulated Depreciation on Office Equipment	(5,625)	(4,033)
Total Accumulated depreciation - Office Equipments	**(5,625)**	**(4,033)**
Total Office Equipment	**2,360**	**3,952**
Total Property, Plant and Equipment	**1,597,366**	**1,620,366**

6. Impairment of Assets

In August 2012, we had identified a weather tightening issue on the Building owned by the Centre. On carrying invasive and destructive testing, it was found that the building envelope exceeds safe water loading in two-thirds of the tested area. There had been several quotes obtained in the earlier years, however after further deliberations the Centre has decided to join a class action against James Hardie Industries in 2018. The building value is stated at cost and no impairment has been recorded to date as the cost of remediation is uncertain at this stage.

	2018	2017
7. Accumulated Funds		
Accumulated Funds		
Opening Balance	1,701,212	1,746,880
Surplus / (Deficit)		
Current year earnings	2,297	(45,668)
Total Accumulated Funds	**1,703,509**	**1,701,212**

8. Commitments

There are no commitments as at 30 June 2018 (Last year - nil).

9. Contingent Liabilities and Guarantees

There are no contingent liabilities and guarantees as at 30 June 2018.

Contingent Assets – Further to note 6, Glenfield Community Centre has opted in a Wellington-based class action against James Hardie Industries around the monolothic weather cladding that has led to the leaky building issue at the premises. As the class action case is in its initial phase the outcome and the settlement amount of the class action case is uncertain as at balance date.

10. Related Parties

There were no transactions involving related parties during the financial year.

11. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

12. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

INDEPENDENT AUDITOR'S REPORT

TO THE GOVERNANCE GROUP OF GLENFIELD COMMUNITY CENTRE INCORPORATED

Report on the Performance Report

Qualified Opinion

We have audited the accompanying performance report of Glenfield Community Centre Incorporated on pages 3 to 16, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2018, the statement of financial position as at 30 June 2018, the statement of accounting policies and other explanatory information.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report:
a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
b) the performance report on pages 3 to 16 presents fairly, in all material respects:

- the entity information for the year ended 30 June 2018;
- the service performance for the year then ended; and
- the financial position of Glenfield Community Centre Incorporated as at 30 June 2018, and its financial performance, and cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit), issued in New Zealand by the New Zealand Accounting Standards Board.

Basis for Qualified Opinion

The control over the revenues from cash income received from ELC Donations, ELC fundraising, ELC fees and room and mission hall hire received prior to being recorded is limited. There are no practical audit procedures to determine the completeness of the revenue streams above. Consequently, we were unable to determine whether any adjustments should be made to the reported amounts for these income streams. In this respect, we have not obtained all the information and explanations that we have required.

The value of the buildings stated in the performance report do not include an impairment provision in relation to the persistent weather tightening issue at the Centre's building located at the corner of Bentley Avenue and Glenfield Road, Glenfield, Auckland. There has not been an updated estimate of remediation costs undertaken in 2018 and in this respect, we have not obtained all the information and explanations that we have required.

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Glenfield Community Centre Incorporated in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor, we have formatted the performance report for Glenfield Community Centre Incorporated. We have no other relationship with, or interests in Glenfield Community Centre Incorporated.

Restriction on Responsibility

This report is made solely to the Governance Group, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Governance Group those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Governance Group as a body, for our audit work, for this report, or for the opinions we have formed.

Governance Group' Responsibility for the Performance Report

The Governance Group are responsible on behalf of the entity for:
(a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
(b) the preparation and fair presentation of the performance report which comprises:
- the entity information;
- the statement of service performance; and
- the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
(c) for such internal control as the Governance Group determine is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.
In preparing the performance report, the Governance Group are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Governance Group either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Governance Group and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Governance Group regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Joel Ram T/A D'Mello Chartered Accountants Limited
Auckland

28 November 2018